

## ASH PARISH COUNCIL

### Minutes of the Annual Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 10 May 2010 which commenced at 7.00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr Mrs Marsha Moseley	✓
	Cllr Laurence Armes	✓
	Cllr Steven Evans	A
	Cllr Mrs Ann Graham	✓
	Cllr Graham Hawes	A
	Cllr Mrs Jayne Hewlett	✓
	Cllr Mrs Annie Norgrove	✓
	Cllr Mrs Jo Randall	✓
	Cllr Doug Richards	✓
	Cllr Mrs Pat Scott	✓
	Cllr Len Scott	✓

✓ Present

x Not Present

A Apology for Absence

The meeting opened with Prayers.

**1. To elect the Chairman of Council for the ensuing year (agenda item 1)**

On the nomination of Cllr Doug Richards, seconded by Cllr Mrs Jo Randall and there being no other nominations, **Cllr Nigel Manning** was elected to serve as **Chairman of the Council** for the ensuing year.

**2. To receive the Chairman's Declaration of Office (agenda item 2)**

In accordance with the statutory requirement, Cllr Nigel Manning took the Oath of Office and signed the Declaration of Acceptance of Office as Chairman of the Council for the ensuing year.

**3. To receive Apologies for Absence (agenda item 3)**

Apologies for absence were received from Cllr Graham Hawes and Cllr Steve Evans.

**4. To receive Declarations of Interest (agenda item 4)**

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during April 2010, as indicated at Agenda Appendix were noted. There were no disclosures of interest declared for this meeting

**5. To elect the Vice-Chairman of the Council for the ensuing year. (agenda item 5)**

On the nomination of Cllr Mrs Jayne Hewlett, seconded by Cllr Mrs Jo Randall, and there being no other nominations, **Cllr Mrs Marsha Moseley** was elected to serve as **Vice-Chairman of the Council** for the ensuing year.

**6. To elect Councillors to serve upon the following Committees: (agenda item 6)**

Lists of nominees put forward for the three committees were read out by the Chairman of the Council and it was:

***Resolved upon consideration that members be elected to serve on the council committees as below:***

**Amenities Committee:**

Cllr Nigel Manning  
Cllr Mrs Annie Norgrove  
Cllr Doug Richards  
Cllr Graham Hawes  
Cllr Len Scott  
Cllr Steve Evans

Substitute:

Cllr Jo Randall

**Planning Committee:**

Cllr Nigel Manning  
Cllr Mrs Marsha Moseley  
Cllr Mrs Jayne Hewlett  
Cllr Mrs Ann Graham  
Cllr Laurence Armes  
Cllr Mrs Jo Randall

Substitute:

Cllr Pat Scott

**Finance and Administration Committee:**

Cllr Nigel Manning  
Cllr Mrs Pat Scott  
Cllr Mrs Jo Randall  
Cllr Laurence Armes  
Cllr Doug Richards  
Cllr Mrs Jayne Hewlett

**7. To elect Chairman and Vice-Chairman of the following Committees: (agenda item 7)**

Nominations were put forward to elect Chairman and Vice Chairman of the councils committees and it was:

***Resolved upon consideration that members be elected to serve as Chairman and Vice-Chairman on the council's committees as follows:***

**Finance and Administration Committee**

On the nomination of Cllr Mrs Pat Scott, seconded by Cllr Nigel Manning, and there being no other nominations, **Cllr Mrs Jayne Hewlett** was elected to serve as **Chairman of the Finance and Administration Committee** for the ensuing year.

On the nomination of Cllr Mrs Jayne Hewlett, seconded by Cllr Mrs Pat Scott, and there being no other nominations, **Cllr Laurence Armes** was elected to serve as **Vice-Chairman of the Finance and Administration Committee** for the ensuing year.

**Amenities Committee**

On the nomination of Cllr Len Scott, seconded by Cllr Nigel Manning, and there being no other nominations, **Cllr Doug Richards** was elected to serve as **Chairman of the Amenities Committee** for the ensuing year.

On the nomination of Cllr Doug Richards, seconded by Cllr Nigel Manning, and there being no other nominations, **Cllr Mrs Annie Norgrove** was elected to serve as **Vice-Chairman of the Amenities Committee** for the ensuing year.

**Planning Committee**

On the nomination of Cllr Mrs Jayne Hewlett, seconded by Cllr Mrs Ann Graham, and there being no other nominations, **Cllr Mrs Jo Randall** was elected to serve as **Chairman of the Planning Committee** for the ensuing year.

On the nomination of Cllr Mrs Marsha Moseley, seconded by Cllr Laurence Armes, and there being no other nominations, **Cllr Mrs Jayne Hewlett** was elected to serve as **Vice-Chairman of the Planning Committee** for the ensuing year.

**8. To nominate Members of the Council or representative(s) to serve as the Councils representative(s) on the following Charities/Organisations: (agenda item 8)**

Council members were elected to serve as the Councils representative(s) on the following Charities/Organisations as shown:

<b>Body</b>	<b>Representative(s)</b>
The Charity of Henry Smith and Others	Cllr Nigel Manning
Citizens Advice Bureau Management Committee	Cllr Mrs Pat Scott
Farnborough Aerodrome Consultative Panel	Cllr Laurence Armes
Sport Guildford	Cllr Mrs Marsha Moseley
Surrey County Association of Parish and Town Councils	Cllr Nigel Manning
	Cllr Mrs Marsha Moseley
West Area Passenger Transport Forum	Cllr Mrs Jayne Hewlett
	Cllr Mrs Annie Norgrove
Victoria Hall Management Committee	Cllr Mr Doug Richards
Ash and District Local History Museum Society	Cllr Mrs Marsha Moseley
Ash Grange Childrens Centre Steering Group	Mr Graham Bidwell

**9. To consider the payment of Annual Subscriptions. (agenda item 9)**

In accordance with Standing Order No 11.8 the list of Annual Subscriptions as shown below were received:

ICCM/Confederation of Burial Authorities	£ 85.00
Local Council Review	£ 13.50
NALC	£ 120.97
Open Spaces Society	£ 40.00
Society of Local Council Clerks	£ 212.00
South East Employers	£ 205.28
Surrey County Association of Parish and Town Councils	£1714.65
Surrey Community Action	£ 25.00
Local Government Employers	£ 468.83
<b>TOTAL</b>	<b>£2885.23</b>

and it was:

***Resolved upon consideration that the payments of Annual Subscriptions as listed be made.***

**10. Confirmation of the Minutes. (agenda item 10)**

The minutes of the Meeting of the Council held on Monday 12 April 2010, copies of which had been circulated to members, were confirmed as a true record and signed by the Chairman of Council.

**11. Chairmans Announcements. (agenda item 11)**

The Chairman gave the following announcements:

- Harpers Road will be closed on 17 May 2010 between 09.30hrs and 15.30hrs to allow for BT Openreach to replace poles and attach overhead cables. Access for residents and emergency vehicles to be maintained at all times.
- The designation of two new polling stations for the General Election held 6 May 2010 had resulted in two schools remaining open for pupils.
- Cllr Mrs Marsha Mosely had been made Mayor of Guildford on 5 May 2010. Walsh School Choir had sung at Holy Trinity Church, Guildford during the Mayor's service on Sunday 9 May 2010.
- Ash residents Mr John Regan has been awarded The Mayors Award for Service to the Community. Cllr Mrs Pat Scott advised the meeting of Mr Regan's numerous fund raising efforts for various charities and organisations.

**12. Adjournment. (agenda item 12)**

**a) Police Report**

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

***Resolved: That the meeting be adjourned for a maximum period of ten minutes to receive a report from Surrey Police and to allow for any questions arising (as at Minute Appendix A).***

**b) Public Adjournment**

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

***Resolved: That the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix B).***

**13. Grants of Cemetery Rights. (agenda item 13)**

Authority was given for the issue of Grants of Exclusive Rights in respect of Burial as at Appendix B

**14. Reports of Committees. (agenda item 14)**

It was resolved that the reports of the following committees, copies of which had already been circulated to all members of the council, be approved and that the recommendations therein be adopted:

<b>Planning</b>	<b>12 April 2010</b>	<b>Minute Number 153 to 160</b>
<b>Amenities</b>	<b>19 April 2010</b>	<b>Minute Number 121 to 129</b>
<b>Planning</b>	<b>26 April 2010</b>	<b>Minute Number 161 to 168</b>
<b>Finance and Administration</b>	<b>26 April 2010</b>	<b>Minute Number 165 to 181</b>

**15. Monthly Financial Statement. (agenda item 15)**

A summary of the monthly Financial Statement giving details of payments for April 2010 (Agenda Appendix C), was presented to the Council by the Chairman of the Finance and Administration Committee and authorised.

**16. Correspondence. (agenda item 16)**

There was no correspondence to report.

**17. Next Meeting. (agenda item 17)**

The date of the next meeting is Monday 14 June 2010 commencing at 7.00pm

*The meeting closed at 7:40 pm*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**Agenda Appendix A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS – April 2010**

Members are requested to disclose, in accordance with the Local Code of Conduct, both the existence and nature of any “personal” or “prejudicial” interests they may have in relation to matters for consideration on this Agenda.

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING</b> 12 April 2010	Cllr Nigel Manning Cllr Mrs Marsha Moseley Cllr Laurence Armes Cllr Mrs Ann Graham	Minute No. 154 Page No. 77 Minute No. 154 Page No. 77 Minute No. 154 Page No. 77 Minute No. 154 Page No. 77	Prejudicial – knows applicant Prejudicial – knows applicant Personal – knows applicant Personal – knows applicant
<b>AMENITIES</b> 19 April 2010	No declarations received		
<b>PLANNING</b> 26 April 2010	No declarations received		
<b>FINANCE and ADMINISTRATION</b> 26 April 2010	No declarations received		

## Appendix B

**ASH PARISH COUNCIL**  
**GRANTS OF CEMETERY RIGHTS**

**Exclusive Rights in respect of Burial**

<b>Deed No.</b>	<b>Deed Applicant</b>	<b>Deed Applicant Address</b>	<b>Grave Space</b>
1490	Mrs Janet Watson	2 Buttermere Court Lakeside Close Ash Surrey GU12 5AG	K 358
1491	Mr James Sines	10 The Meadows Chester Road Ash Surrey GU12 6BB	L102
1492	Mr John Lee and Ms Janie Keet	8 Ashbridge Caravan Park Aldershot Hants GU12 6LB	H407
1493	Miss V Hatherley	105 Ash Church Road Ash Surrey GU12 6LU	H409

**Minute Appendix A**

**DURING THE POLICE ADJOURNMENT THE FOLLOWING REPORT WAS GIVEN BY  
PC DAWN OVERINGTON AND PCSO KRISTINA BENNETT**

**Ash**

2 burglaries (including 1 shed break in)  
17 thefts from vehicles  
1 stolen vehicle  
2 robberies  
2 assaults

**Ash Vale**

3 burglaries  
6 assaults (including 2 domestic problems)  
6 thefts  
3 thefts of vehicles  
2 drink driving incidents and arrests

Criminal damage is still occurring across the parish but this is random with no pattern or targeted location.

Due to the lighter evenings and better weather anti-social behaviour is starting to increase.

the new play area in Lakeside Road is proving successful with only a few reports of anti social behaviour being made.

In answer to a query from a member of the public PC Overington advised that the high number of missing manhole covers was due to an increase in scrap values. The Police were monitoring this situation very closely.

**Minute Appendix B**

**DURING THE PUBLIC ADJOURNMENT THE FOLLOWING POINTS WERE RAISED**

- The matters reported at the Council meeting on 12 April 2010 had been reported to the relevant authority – as yet no action had been taken. Ash Parish Council to report further.
- The Council were congratulated on their efforts to save paper but members of the public were finding the minutes difficult to follow without the relevant agenda. This will be looked into.
- Harpers Road Scout Hut – the Parish Council will be taking over the Scout Hut as soon as the relevant paperwork is completed.