

ASH PARISH COUNCIL

Carole Olive
Clerk of the Council

Tel: 01252 328287
Fax: 01252 319338
E-mail: office@ashpcsurrey.gov.uk
Website: www.ashpcsurrey.gov.uk

Council Offices
Ash Hill Road
Ash, Surrey
GU12 5DP

16 February 2010

PLEASE NOTE THE FINANCE & ADMINISTRATION MEETING WILL NOW COMMENCE AT 7.00 P.M.

To: The Chairman and Members of the Finance and Administration Committee.

Chairman of the Committee:	Cllr Mrs Jayne Hewlett
Vice Chairman:	Cllr Laurence Armes
	Cllr Nigel Manning
	Cllr Mrs Jo Randall
	Cllr Doug Richards
	Cllr Mrs Pat Scott

Councillors are hereby summoned and members of the public are invited to attend the Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on Monday 22 February 2010 commencing at **7.00 P.M.**



Carole Olive
Clerk of the Council

AGENDA

Part I – Public Session

- 1. To accept Apologies for Absence.**
- 2. To receive Declarations of Interest.**
- 3. Confirmation of the Minutes.**

To confirm the minutes of the previous Finance and Administration Committee Meeting held on Monday 25 January 2010. These minutes have been before the full Council by which they were duly approved and adopted.

- 4. Adjournment.**

To give consideration to adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions.

5. Monthly Accounts 2009/2010.

Members to consider and agree the Councils accounts and budgetary review as at 31 January 2010 (Month 10).

6. Bank Reconciliation.

Members to consider and agree bank reconciliations as at month ending 31 January 2010 (Month 10).

7. Fake Festivals – Music Festival.

Following the recommendation of the Amenities committee meeting held on 18 January 2010, members to consider the proposal put forward by Fake Festivals to hold a music festival on Saturday 21 August 2010 at Carrington Recreation Ground. Members to consider and agree the charge to be made. (Operational Plan and references are available at the Parish office).

8. Christmas Fantasia 2009.

Following the recommendation of the Finance & Administration committee meeting held on 25 January 2010. Members to consider suggestion put forward for the donation of monies raised at the Christmas Fantasia 2009. (£800 to be divided equally between two local charities).

9. Mayors Award for Service to the Community.

Members to consider any nominations for the Mayor of Guildford Borough Council's Service to the Community Award.

10. Rotowash – R5B.

Members to consider renewing the annual maintenance agreement in respect of the rotowash machine – R5B at a cost of £199 + VAT per annum.

11. Price Review 2010.

Members to consider and review the fees for 2010/2011 in respect of:

- a) Ash Centre.
- b) Scale of Charges (including allotment rental).
- c) Ash Cemetery.

12. Newsletter.

Members to consider and note the minutes of the Newsletter meeting held on Thursday 28 January 2010 as at Appendix B.

13. Ash Parish Council Postage.

Members to consider information received with regard to the rental of a franking machine as opposed to stamp purchase. Clerk of the Council to give a report.

14. Ash Parish Council Insurance Renewal.

Members to consider the renewal of the insurance contract from 31 March 2010 subject to quotes being received from three insurance companies. Item deferred from Amenities committee meeting held 15 February 2010.

15. Electric Supply.

Members to consider quotes received in respect of the electricity supply to five locations.

	Price per k w	Standing charge per day.	Standing charge per 90 days.
<u>Quote A</u>			
12 months fixed	8.75p	23.1p	£20.79
<u>Quote B</u>			
12 months fixed	9.30p	9.222p	£ 8.30
24 months fixed	9.27p	8.650p	£ 7.79
36 months fixed	9.96p	9.845p	£ 8.86
<u>Quote C</u>			
12 months fixed	8.65p	20.0p	£18.35
		*18.0p	*£16.25

*The Standing Charge varies between the different MPANs for N-Power

16. Playground Inspections.

Members to consider quotes received in respect of the annual independent playground inspections:

<u>Quote A</u>	£53.35 + VAT per site
<u>Quote B</u>	£45.00 + VAT per site
<u>Quote C</u>	£63.00 + VAT per site

17. Correspondence.**18. Next Meeting.**

The date of the next meeting is Monday 22 March 2010 commencing at 7.00 P.M.

Appendix B



ASH PARISH COUNCIL

PARISH NEWSLETTER SUB COMMITTEE



Minutes of the Meeting of the Parish Newsletter Sub Committee
 Held at the Ash Centre, Ash Hill Road, Ash
 on
 Thursday 28 January 2010 commencing at 3.30pm

Chairman	Cllr Marsha Moseley	✓
	Cllr Pat Scott	A
	Cllr Laurence Armes	✓
	Carole Olive	A
	Graham Bidwell	✓
	Stephanie Keenan	✓

✓	Present	A	Apologies for Absence	x	Not Present
---	---------	---	-----------------------	---	-------------

1. To accept Apologies for Absence (agenda item 1).

Apologies for absence were received from Cllr Pat Scott and Carole Olive.

2. To receive Declarations of Interest (agenda item 2).

There were no declarations of interest to report.

3. To confirm the minutes of the previous meeting (agenda item 3).

The minutes of the meeting held on Thursday 10 December 2009 were confirmed and signed by the Chairman of the meeting.

4. Newsletter Sponsorship (agenda item 4).

Members agreed that the offer of sponsorship from the Dover Garage be accepted and depending on the sum offered a portion of the newsletter space be offered. Graham to arrange a meeting with Tony Gilliam.

5. To agree final distribution date for the second issue for 2010 (agenda item 5).

The final date for distribution is week commencing 26 April 2010,

6. To agree final articles of the second issue for 2010 (agenda item 6).

Nigels Bit	Marsha
Gypsy, Roma traveller history month	Graham
Back page as normal	Graham
Museum extension opening in May	Graham
Churches Together	Graham
Fun Day 2010	Graham
Ash in Bloom	Graham
CAB – best advisor in country	Graham
St Peters Fete - June	Graham

7. Date of Next Meeting (*agenda item 7*).

The date of the next meeting is Thursday 11 March 2010 commencing at 3.30pm

The meeting concluded at 3.50 P.M.

Chairman _____

Date _____