

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 12 February 2018 which commenced at 7.05pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	A
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	✓
	Cllr Mrs Jayne Hewlett	A
	Cllr Nigel Kearse	✓
	Cllr Mrs Marsha Moseley	A
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	✓
	Cllr Paul Spooner	A

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

114. To receive Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr John Tonks, Cllr Martin Burgess, Cllr Paul Spooner, Cllr Mrs Jayne Hewlett and Cllr Mrs Marsha Moseley

115. To receive Declarations of Interest (*agenda item 2*)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during November 2017 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting

116. Confirmation of the Minutes (*agenda item 3*)

The minutes of the Meeting of the Parish Council held on Monday 8 January 2018, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

117. Chairman's Announcements (*agenda item 4*)

All issues raised at the Council Meeting held on 8 January 2018 had been reported to the appropriate authority.

The funeral of the late Mrs Rosemary Hall will take place on Wednesday 14 February 2018.

The garage area opposite 23 Foreman Park constitutes permitted development therefore planning permission is not required.

Repairs to the canal tow path under Heath Vale Bridge Road have now been completed.

There is no police office located within Japonica Court, Shawfield Road.

118. Adjournment. (*agenda item 5*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

119. Reports of Committees. (*agenda item 6*)

To receive the following committee reports, copies of which have been circulated:

Planning	8 January 2018 Minute Number 136 to 143
Planning	22 January 2018 Minute Number 144 to 150
Amenities Finance & Administration	22 January 2018 Minute Number 113 to 137

120. Monthly Financial Statement. (*agenda item 7*)

A summary of the monthly Financial Statements giving details of January 2018 payments as at Agenda Appendix B were presented to the Council by the Chairman of the Finance and Administration Committee and authorised.

121. Grants of Cemetery Rights (*agenda item 8*)

Members authorised the Grants of Exclusive Rights in respect of burial as indicated at Agenda Appendix C.

122. Internal Audit 2017/2018 – Second Interim (*agenda item 9*)

Members considered the Internal Audit 2017/2018 Second Interim Audit report and the response to the query raised.

Resolved upon consideration that the Second Interim Report of the Internal Auditor be agreed. The Chairman thanked the Clerk for her diligence.

123. Mayors Award for Service to the Community (*agenda item 10*)

Members suggested any further nominations for the Mayors Award for Service to the Community

Resolved upon consideration that any further nominations be submitted to Carole Olive for submission.

124. Surrey County Council (agenda item 11)

Members considered correspondence from SALC with reference to an on line survey on how to communicate with a county councillor and any suggestions on how communication can be improved. The survey runs until Wednesday 28 February 2018

Resolved upon consideration that members complete the survey on line.

125. Correspondence (agenda item 12)

There was no correspondence to report.

126. Next Meeting (agenda item 13)

The date of the next meeting is Monday 12 March 2018 following the close of the Annual Parish Meeting

The meeting closed at 7:40pm

Chairman: _____

Date: _____

Agenda Appendix A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****January 2018**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
Planning Committee 8 January 2018			No Declarations of Interest
Planning Committee 22 January 2018			No Declarations of Interest
Administration Finance & Amenities 22 January 2018	Cllr Mrs Pat Scott.	Minute Ref 114 Page No. 72	A declaration of personal interest was declared by Cllr Mrs Pat Scott as she is The Chairman of The Ash Community Street Team

Appendix B

Accounts received January 2018

Payments January/February 2018

Chq No.	Payee	Service	Net	V.A.T	Total
203478	GLS Educational Supplies	Cleaning Materials Ash Centre/ First Aid efill kit	121.39	24.28	145.67
203479	FTH Hire Group	Work boots	42.79	0.00	42.79
203480	Honey Brothers	Pole saw chain /chain	28.74	5.75	34.49
203481	Homebase	Blow torch/gas	18.48	3.70	22.18
203482	Lockrite Security Ltd	Padlock & keys	46.67	9.33	56.00
203483	Prime One Maintenance	Emergency Repairs 2 sites/CCTV Camera & Accessories	3,244.24	648.86	3,893.10
203484	South East Water	6 month account for water Ash Cemetery	32.50	0.00	32.50
203485	SSE	1/4ly Electricity Account Public Convenience	46.09	2.30	48.39
203486	SSE	1/4ly Electricity Harpers Rd Scout Hut	114.78	5.73	120.51
203487	SSALC Ltd	2 x GPDR Course	96.00	19.20	115.20
203488	South East Water	1/2 yr Water Rates - 4 x sites	1,073.23	0.00	1,073.23
203489	Advanced Presevations	50% Deposit re Works to Damp in PTS	3,075.00	615.00	3,690.00
203490	The Royal British Legion	Purchase of 5 Silent Soldiers	500.00	0.00	500.00
203491	Magicsigns	Signage - Silent Soldiers	108.00	0.00	108.00
203492	D. P. Brookes Plumbing	Heating Repair at Harpers Rd Scout hut	120.00	0.00	120.00
203493	Easy EPC	EPC Survey to Scout Hut Harpers Road	176.40	0.00	176.40
203494	South East Water	1/2yr Water Rates Allotments Harpers Road	48.96	0.00	48.96
203495	SSE	1/4ly Electricity Account Carrington Recreation Ground	16.31	3.26	19.57
203496	A.J. Signs	Posts for Carrington CCTV signage	71.58	14.32	85.90
203497	Ash Community Street Team	Fantasia 2017 Donation	100.00	0.00	100.00
203498	Homesart Guildford	Claim on Fantasia 2016 Donation	123.60	0.00	123.60
203499	Lockrite Security Ltd	Keys/Lock for Harpers Road Allotments	43.75	8.75	52.50
203500	DVLA	Vehicle Tax for NJ10 ZXH 1 year	240.00	0.00	240.00
203501	GLS Educational Supplies	Cleaning Materials Ash Centre	61.93	12.39	74.32
203502	Interserve FS (UK) Ltd	Watersafe Contract Feb to May 2018	95.29	19.06	114.35
203503	JP & S Services Ltd	Petrol & Oil January 2018	226.92	45.38	272.30
203504	Kebur Garden Materials	Slabs for Cemetery	25.90	5.18	31.08
203505	Mirage Cleaning Services Ltd	Cleaning Services Ash Centre January 2018	481.00	96.20	577.20
203506	NEHASB	Remembrance Sunday 2017 Donation	150.00	0.00	150.00
203507	Ash Vale Chapel	Fantasia 2017 Donation	502.84	0.00	502.84
203508	Neil Curtis	Grave digging Ash Cemetery	240.00	0.00	240.00
203509	Phase Office Team	Copier paper/ink cartridge	120.42	24.08	144.50
203510	Prime One Maintenance	CCTV/ New lighting supply/Routine maintenance Jan 2018	29,947.99	5,989.60	35,937.59
203511	PSK Ltd	External Security/Keyholding January 2018	197.40	39.48	236.88
203512	Trade UK (Screwfix)	Hi Vis work jackets	124.97	24.99	149.96
203513	Swiftest (Aldershot) Ltd	Service & repairs to ND57 NSF/Battery for NJ10 ZXH	1,182.12	236.43	1,418.55
203514	Wild About Water (uk) Ltd	Rental of water cooler Ash Centre quarter Jan to March 2018	93.15	18.63	111.78
203515	CANX	CANX	0.00	0.00	0.00
203516	Southern Electric	Street Lighting - January 2018	420.70	84.14	504.84
203517	Radio Frimley Park	Deposit for Radio Frimley Park for Fun Day 2018	30.00	0.00	30.00
203518	Petty Cash	Various Purchases - January 2018	70.01	5.79	75.80
203519	Surrey Pension Fund	Surrey Pension Contributions January 2018	2,612.94	0.00	2,612.94
203520	HMRC	PAYE/NIC January 2018	3,200.87	0.00	3,200.87
BACS	Staff	Staff Salaries January 2018	12,308.11	0.00	12,308.11
DD	ICO	Data Protection Registration Renewal 2018/19	35.00	0.00	35.00
DD	British Gas	Gas - Ash Centre - January 2018	243.02	12.15	255.17
DD	Franco Postalia Ltd	Franked Postage Download Feb 2018	100.00	0.00	100.00
DD	Land Registry	Land Search	6.00	0.00	6.00
			61,965.10	7,973.97	69,939.07

Signature of Certification 

Chairman of Finance & Administration

Chairman of the Council..... 

12.02.2018

Agenda Appendix C**ASH PARISH COUNCIL****GRANTS OF CEMETERY RIGHTS****Exclusive Rights in respect of Burials**

Deed No.	Deed Applicant	Deed Applicant Address	Grave Space
1599	Vivien Foster	41 Loddon Way Ash Surrey GU12 6NT	P 24
1600	Betty Gormley	5 Miles Road Ash Surrey GU12 6AU	K 702
1601	Steven Sines	33 Lancaster Close Ash Vale Surrey GU12 5ST	M 111

Minute Appendix A

During the public adjournment the following points were raised:

Concerns were raised over the Unlocking Guildford Presentation held at Tongham Recreation Centre – these included that the room was too small, the presenters did not wear name badges and that very little notice had been given.

Cllr Nigel Manning will pass this onto Cllr Matt Furniss and Cllr Paul Spooner at Guildford Borough Council.

Concerns were raised over the fact that residents went to the Unlocking Guildford Presentation at Tongham expecting to see details of the proposed new road bridge at Ash level crossing.

Cllr Nigel Manning said plans for the road bridge were still under review and Guildford Borough Council were getting final agreements with developers who own the land.

Concerns were raised over the quality of a presentation held at the Ash Centre on Wednesday 17 January 2018.

Cllr Nigel Manning will pass the comments onto Guildford Borough Council. Cllr Nigel Kearsse advised that the meeting was originally scheduled to take place at the Hogs Back Hotel. The hotel pulled out at the last minute and the Ash Centre was used as a hastily arranged replacement venue.

Cllr Nigel Kearsse also advised that a further meeting re the A331/A31 and A331/A323 junctions has been arranged for Wednesday 18 April at the Ash Centre.

Cllr Mrs Jo Randall will forward a presentation to Graham Bidwell who will place this onto the Council web site.

A manhole cover outside Pinewood Stores rattle when traffic passes over it.

The Parish Office will report this to Surrey County Council.

There is a large pot hole at the junction of Harpers Road and Guildford Road

The Parish Office will report this to Surrey County Council.

The hedge at the Dover Arms Roundabout needs a cut back.

The Parish Ground staff are awaiting confirmation from Surrey County Council that they can proceed with cutting back the hedge.

Concerns re the parking in Balmoral Road, causing difficulty to the Co-operative delivery lorry, attempting to deliver to the store.

Cllr Nigel Manning advised that Balmoral Road was a private road and that Guildford Borough Council were unable to act in this instance.

Concerns were raised relating to the amount of moss that has been allowed to grow over the pavements.

Cllr Nigel Manning advised that at this time it was unlikely that this would be cleared.

The keep left signs at the roundabout at the Ash Vale Station end of Lysons Avenue and at the Lakeside Road junction with Frimley Road have been knocked down.

The Parish Office will report to Surrey County Council highways.