

ASH PARISH COUNCIL

Carole Olive
Clerk to the Council

Tel: 01252 328287
Fax: 01252 319338
E-mail: office@ashpcsurrey.gov.uk
Website: www.ashpcsurrey.gov.uk

Council Offices
Ash Hill Road
Ash, Surrey
GU12 5DP

20 March 2018

To: The Chairman and Members of the Amenities Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Mrs Pat Scott

Substitutes: Cllr Mrs Jayne Hewlett
Cllr Nigel Kearse
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on Monday 26 March 2018 commencing at **7:00pm or following the close of the Planning Committee meeting, if this is later.**



Carole Olive
Clerk to the Council

Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. To accept Apologies for Absence.
2. To receive Declarations of Interest.

3. Confirmation of the Minutes.

To confirm the minutes of the Amenities, Finance and Administration Committee Meeting held on Monday 26 February 2018. These minutes have been before the full Council by which they were duly approved and adopted.

4. Adjournment.

To give consideration to adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e)

5. Monthly Accounts 2017/18

Members to consider and agree the Council's accounts and budgetary review as at 28 February 2018 (month 11).

6. Bank Reconciliation.

Members consider and agree bank reconciliations as at 28 February 2018 (month 11).

7. Ash Parish Council Investments

Members to consider and review the CCLA Local Authorities Property Fund investment as required by Ash Parish Council's Investment Strategy.

8. Grants of Cemetery Rights.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1604	D Knight	K 700
1605	R Talhar	L 90

9. Application to Erect a Tool Shed at Shawfield Road Allotments.

Members to consider a request has been received from the plot holder of No. 29 Shawfield Road Allotments for the erection of a tool shed.

10. Multifunctioning Device.

Members to consider the report, deferred from the last meeting on 26 February 2018 Minute No. 149, to review the upgrade of the current printer, copier and scanner machine.

11. Security Contractor.

Members to consider PSK Limited's revised charges from 1 May 2018 as set out in their letter dated 11 March 2018.

PSK Ltd. have also confirmed that they will not be renewing their sponsorship of the Greyhound Roundabout.

12. Business Waste Services 2018/19.

Members to note Guildford Borough Council's new prices for the Ash Centre waste and recycling services from 1 April 2018. The refuse charges for 2017/18 were £1,674. The charges for 2018/19 will be £1,742, a 4.06% increase on the current year. The annual Duty of Care cost is also increasing from £19.50 + VAT to £20.67 + VAT.

Members to note Guildford Borough Council's new prices for the Ash Cemetery waste and recycling services from 1 April 2018. The refuse charges for 2017/18 were £837.20. The charges for 2018/19 will be £871, a 4.037% increase on the current year. The annual Duty of Care cost is also increasing from £19.50 + VAT to £20.67 + VAT.

13. Street Lighting Quote for LED Lanterns.

Members to consider a quote from Prime One Maintenance for new LED Lanterns.

14. Application for Funding – Safe Drive Stay Alive.

Members to consider a funding request for Surrey County Council's "Safe Drive Stay Alive" initiative. The road safety education initiative, led by Surrey Fire and Rescue takes the form of a drama performance designed to make young people more aware of their responsibilities on the road and the consequences of poor or irresponsible driving. This aims to help reduce road traffic collisions in Surrey caused by, or involving young people (aged 17-24). A range of contribution amounts are suggested as follows, though any amount is invited:

£100 funds 200 copies of the Young Driver's Guide

£250 funds 1 coach (transport) for up to 60 students and staff to attend a performance

£500 funds 2 coaches for up to 120 students and staff to attend a performance

£750 funds the performance venue, or 3 coaches for 180 students and staff to attend a performance.

15. Application for Funding – Samson Centre for Multiple Sclerosis.

Members to consider a funding request from Samson Centre for Multiple Sclerosis. The charity is based in Guildford and provides free practical and emotional support to people who are living with MS in the community. The service costs £12,000 per annum to deliver and contributions are invited from the wards within the Guildford Borough.

16. 28 July 2018 Music Festival

Members to consider the charges for the 2018 Music Festival at Harpers Recreation Ground.

17. SCC Local/Joint Committee Consultation.

The Leader of Surrey County Council, David Hodge has recently announced a review of the local/joint committees to better shape the council's services around places and communities. It is asked that the Parish Council complete one survey, rather than as individuals.

18. NALC LCC Governance Review Consultation.

The National Association of Local Council's Larger Councils' Committee (NALC LCC) was asked by the Association's Management Board in January 2018 to undertake a governance

review in 2018 (to consider its size and function under its current terms of reference). A survey has been prepared and is available until 17:00 on Tuesday 3 April 2018 for comments. The final survey report will inform the draft recommendations the NALC LCC makes to the June 2018 session of the NALC Management Board which will agree recommendations to implement from January 2019. Members are asked to contribute to the short survey which will be circulated following the meeting.

19. General Data Protection Regulations (GDPR)

Members to note further information received in respect of the GDPR.

Members to note the members of the GDPR Working Group:

Cllr Nigel Manning
Cllr Jo Randall
Cllr Andrew Gomm
The Clerk to the Council/the Clerk Designate

The first meeting of the working party was held on 26 March 2018.

20. South East Water – Draft Water Resources Management Plan Consultation

Members to consider information received from South East Water in respect of the 12 week consultation on the draft Water Resources Management Plan.

21. SLCC Devolution Survey

Members to consider the Devolution Survey as issued by the Society for Local Council Clerks. Closing date 6 April 2018.

22. Events Working Group

Members to note the minutes of the Event Working Group held on 21 February 2018 as at appendix A.

23. Correspondence

24. Date of next meeting

The date of the next meeting is Monday 23 April 2018 commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

Appendix A

ASH PARISH COUNCIL**Minutes of the Events Working Group
held on Wednesday 21 February 2018 at the Ash Centre
commencing at 3.00pm**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	A
	Cllr Mrs Marsha Moseley	A
	Cllr Mrs Pat Scott	A
	Carole Olive	✓
	Graham Bidwell	A
	Richard Tolley	✓
	Jo Packman	A

Lesley Telford attended the meeting in the absence of Jo Packman.

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Nigel Manning, Cllr Mrs Marsha Moseley, Cllr Mrs Pat Scott, Graham Bidwell and Jo Packman.

2. Receive Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Wednesday 17 January 2017 were confirmed and signed by Cllr John Tonks.

4. 2018 Events (*agenda item 4*)**i) Village Fete – Saturday 14 July 2018**

Graham Bidwell's notes confirmed that the schools and churches have been notified of the date of the Fete. No responses had been received.

Cllr Mrs Pat Scott had advised that the plate smashing stall had confirmed and that she would be contacting the Scouts re assistance on the day.

On behalf of the AAVT wardens, Lesley Telford suggested a competition for schools to design a tea towel using a WW1 theme. The tea towels could then be sold at the Fete to raise funds.

Graham Bidwell's notes stated the stall letters would be issued w/c 26 February 2018 and it was re-iterated that Reverend Neil Lambert's letter suggests he makes a charge for his pancakes as giving them away for free is having an adverse effect on other stall holders.

The schedule for the Flower, Vegetable, Craft and Baking Show will be drafted and sent to all working group members for comment as this can then be issued with the stall letters.

Farnborough Rotary have confirmed that they will run the BBQ.

Radio Frimley Park have been booked and the deposit paid.

The Hogs Back Brewery have been contacted but there has been no response to date. Richard Tolley asked for Graham Bidwell to update him and he will visit the Brewery to chase this up.

There had been previous mention of moving the position of the beer tent for 2018, but after discussion it was suggested that plans should go ahead with the beer tent in the same position as 2017. This may be amended at a later meeting.

Richard Tolley gave a list of entertainments that had attended the Donkey Derby in 2017 for possible attendance at the Village Fete 2018:

Rockwall Dog display Team
Millers Ark
Reading Scottish Pipe band
The Zany Profesor

Carole Olive had submitted the application form for St John Ambulance first aid cover at the event.

Cllr John Tonks suggested a children's entertainer for the central arena with activities that would encourage children to take part.

ii) Remembrance Sunday

Fr Keith Bristow has requested a meeting to consider a special service to commemorate the Centenary of the end of the First World War, especially as Remembrance Sunday falls on Armistice Day, 11 November 2018.

It was agreed that Fr Keith Bristow, Rvd Neil Lambert and Fr Robin Farrow be invited to a future Events Working group meeting to discuss this further.

It is to be noted that the hedges should be kept at a low height and that poppies should be available for purchase at the top of the hill.

Five additional Silent Soldiers have been ordered and the sponsorship signs have been received.

iii) Fantasia 2018 – Saturday 1 December 2018

Carole Olive has submitted the application forms for St John Ambulance first aid cover at the Centre and Ash Wharf.

iv) Ash in Bloom 2018

Graham Bidwell had produced a breakdown of entries to enable the Working Group to consider the viability of the competition. As the number of self-entries and nominations

outweighed the number of automatic entries of previous participants it was agreed that Ash in Bloom would continue in 2018.

A date for the presentation evening is to be arranged.

Posters and website advertising to be actioned as soon as possible.

v) Other Events 2018

Fund raising events for plaques at the Lochnagar Crater were suggested by Lesley Telford on behalf of the AAVT Wardens:

a) A Raft Race – community groups to make their rafts and dress in WWI clothing and race along the Basingstoke Canal. It was recognised that Health and safety matters may well rule this out.

b) A Walking Treasure Hunt – two different routes to be used around the village/parish, one shorter route and one longer route. An entry fee to be charged to raise funds.

Clues to be placed at various points, with the answers to the clues making one overall answer.

The longer route could take in the Museum which would give this added publicity.

Refreshment stops along the way could be run by other organisations making this a community event.

While discussing the Treasure Hunt it was suggested that a similar event for children could be run at the Village Fete.

c) The Tea Towel Competition as discussed as part of the Village Fete suggestions.

It was suggested that the shops in the village be encouraged to dress their windows commemorating the centenary of the end of WW1.

Band Concert: Graham Bidwell has ascertained that the Friary Guildford Brass Band had the dates of 17 November 2018 and 15 December 2018 available. A further date of 8 December 2018 could not be accommodated due to a Centre booking. It was generally felt that 15 December was too close to Christmas, and that Graham should be asked to book the Band for a 17 November concert, but it should be stressed that this should not be a Carol Concert.

Cllr John Tonks suggested looking into lighting options to create a better atmosphere in the main hall.

6. Date of Next Meeting (agenda item 6)

The date of the next meeting is on Wednesday 21 March 2018 at 3:00pm.

The meeting closed at 3:47pm

Signed

Date