

# ASH PARISH COUNCIL

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Clerk of the Council

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2 May 2017

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the Annual Meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on Monday 8 May 2017, commencing at **7:00pm or following the close of the Planning Committee meeting, if this is later.**

Provision will be made for Public Question Time.



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Clerk to the Council

The Openness of Local Government Bodies Regulations 2014.

Photographing, recording and broadcasting or transmitting by social media of any kind, is permitted during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held

## AGENDA

### Part I – Public Session

1. **To elect the Chairman of the Council for the ensuing year.**
2. **To receive the Chairman's Declaration of Office.**
3. **To receive Apologies for Absence.**
4. **To receive Declarations of Interest.**

Declarations of Interest relating to Committee Meetings as at Appendix A.

**5. To elect the Vice-Chairman of the Council for the ensuing year.****6. Ash Parish Council Committees**

Members to consider Ash Parish Council's Committees and the possible merger of the Amenities and Finance/Administration Committees.

**7. To elect Councillors to serve upon the following Committees:**

Amenities  
Planning  
Finance and Administration

**8. To elect Chairman and Vice-Chairman of the following committees:**

Amenities  
Planning  
Finance and Administration

**9. To nominate Members of the Council or a representative to serve as the Council's representative on the following bodies:**

The Charity of Henry Smith and Others  
Citizens Advice Bureau Management Committee  
Farnborough Aerodrome Consultative Committee  
Surrey Association of Local Councils (SALC)  
Victoria Hall Management Committee  
Ash and District Local History Museum Society  
Blackwater Valley Countryside Partnership  
Joining In

**10. To consider the payment of Annual Subscriptions:**

ICCM (Institute of Cemetery and Crematorium Management)	£ 90.00
Local Council Review	£ 17.00
NALC	£ 929.82
Society of Local Council Clerks	£ 225.00
South East Employers	£ 197.00
Surrey Association of Local Councils	£1650.00
Local Government Employers	£ 540.00

**TOTAL £3540.21**

**11. To consider and approve the payment of the following accounts by variable direct debit:**

Public Works Loan Board  
British Gas (Ash Centre + Harpers Scout Hut)  
Francotype Postalia (Franking Machine Credit)  
Land Registry (Land Searches as required)  
British Telecom (Telephone/Fax/Broadband)  
Shire Leasing (Telephone System)  
BNP Paribas (Copier/Printer Maintenance)  
Information Commissioners Office (Annual Registration)  
Sage Payroll and HR Software and Support  
Surrey County Council (DBS Checks)  
TV Licensing

**12. To confirm the Minutes of the previous meeting.**

To confirm the minutes of the Parish Council Meeting held on Monday 10 April 2017.

**13. Chairman's Announcements**

**14. Adjournment.**

To give consideration to adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

**15. Reports of Committees.**

To receive the following committee reports, copies of which have been circulated:

<b>Planning</b>	<b>10 April 2017</b>	<b>Minute Number 173 to 181</b>
<b>Amenities</b>	<b>18 April 2017</b>	<b>Minute Number 108 to 122</b>
<b>Planning</b>	<b>24 April 2017</b>	<b>Minute Number 182 to 188</b>
<b>Finance and Administration</b>	<b>24 April 2017</b>	<b>Minute Number 106 to 121</b>

**16. Grants of Cemetery Rights**

To authorise the issue of grants of exclusive rights in respect of burial as indicated at Appendix B.

**17. Monthly Financial Statement.**

To receive and approve the monthly financial statement giving details of April 2017 payments as attached at Appendix C

**18. Correspondence.**

To receive any correspondence.

**19. Next Meeting.**

The next meeting is the Meeting of the Council on Monday 12 June 2017 commencing at 7.00pm or following the close of the Planning Committee Meeting if this later.

## AGENDA APPENDIX A

## ASH PARISH COUNCIL

## LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

April 2017

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
<b>PLANNING</b> 10 April 2017			No declarations of interest recorded
<b>AMENITIES</b> 18 April 2017			No declarations of interest recorded
<b>PLANNING</b> 24 April 2017			No declarations of interest recorded
<b>FINANCE &amp; ADMINISTRATION</b> 24 April 2017			No declarations of interest recorded

**AGENDA APPENDIX B**

**ASH PARISH COUNCIL**  
**GRANTS OF CEMETERY RIGHTS**

**Exclusive Rights in respect of Burials**

<b>Deed No.</b>	<b>Deed Applicant</b>	<b>Deed Applicant Address</b>	<b>Grave Space</b>
1585	Joanne Irwin	34 Kings Road Aldershot GU11 3PQ	P 22