

ASH PARISH COUNCIL

Carole Olive
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5 September 2017

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on Monday 11 September 2017 at 7pm or following the close of The Planning Committee Meeting which commences at 6:30pm.

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

Part I – Public Session

1. **To accept Apologies for Absence.**
2. **To receive Declarations of Interest.**

Declarations of Interest relating to July/August Committee Meetings as at Appendix A.

3. **Confirmation of the Minutes.**

To confirm the minutes of the Parish Council Meeting held on Monday 10 July 2017.

4. **Chairman's Announcements.**

To receive the Chairman's announcements.

5. Adjournment

To give consideration to adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

6. Reports of Committees.

To receive the following committee reports, copies of which have been circulated:

Planning	10 July 2017	Minute Number 31 to 39
Planning	24 July 2017	Minute Number 40 to 49
Amenities, Finance and Administration	24 July 2017	Minute Number 30 to 52
Planning	14 August 2017	Minute Number 50 to 57
Planning	29 August 2017	Minute Number 58 to 67

7. Monthly Financial Statement.

To receive and approve the monthly financial statement giving details of July 2017 payments as attached at Appendix B and August 2017 payments as at Appendix C

8. Concurrent Function Grant Aid 2018/19

Members to consider suggested projects for Concurrent Function Grant Aid 2018/19 for submission to Guildford Borough Council by Tuesday 12 September 2017.

Members to note a total scheme limit of £50,000.00 for any individual parish council has been introduced:

(1) Play Equipment – Ash Recreation Ground	£10,000.00
(2) Shredder – Grounds Work/Composting	£ 2,800.00
(3) Street Lighting – Phase XI	£25,000.00
(4) Cemetery Toilet	£10,000.00

9. Grants of Cemetery Rights

To authorise the issue of Grants of Exclusive Rights in respect of Burials as at Agenda Appendix D

10. Correspondence.

To receive any correspondence.

11. Next Meeting.

The date of the next meeting is Monday 9 October 2017 at 7:00pm or following the close of the Planning Committee Meeting, if this is later

12. Public Bodies (admission to Meetings) Act, 1960

To consider and if deemed necessary, pass the following resolution in accordance with the provision of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960: "That the

Press and Public be excluded from this meeting during the discussion of any matters arising in connection with the remaining items in the Agenda, on the grounds that by reason of the confidential nature of the business to be transacted publicity would be prejudicial to the public interest

Part II – Private Session

13. Ash Cemetery

14. Planning Matters

Agenda Appendix A

ASH PARISH COUNCIL
LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS
July/August 2017

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
Planning Committee 10 July 2017			No Declarations of Interest
Planning Committee 24 June 2017			No Declarations of Interest
Amenities, Finance and Administration Committee 24 July 2017			No Declarations of Interest
Planning Committee 14 August 2017			No Declarations of Interest
Planning Committee 29 August 2017			No Declarations of Interest

Accounts received July

Appendix B

Payments July/Aug 2017

<u>Chg No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
3222	GLS Ltd	Stationery/Cleaning Items	52.38	10.48	62.86
3223	Cathedral Leasing	Hygiene/Waste Services	1,430.04	286.01	1,716.05
3224	Guildford Borough Council	Electricity Cards	250.00	0.00	250.00
3225	Neil Curtis	Grave Digging	240.00	0.00	240.00
3226	Colwend Hygiene Service	Deep Cleaning Public Toilets - Ash Recreation Ground	150.00	0.00	150.00
3227	CANX	CANX	0.00	0.00	0.00
3228	Kebur Garden Services	Fencing Pins - Village Fete Arena	17.73	3.55	21.28
3229	Lockrite Security	Padlock - Harpers Car Park Barrier	29.43	5.89	35.31
3230	Office Team	Ink Cartridges	53.16	10.63	63.79
3231	Pipeline Services	Foul Drainage Repairs Ash Centre	1,775.00	355.00	2,130.00
3232	Prime One Maintenance	Routine Maintenance and Repairs - July 2017	2,224.11	444.82	2,668.93
3233	South East Water	Quarterly Water Shawfield Allot/Ash Centre/Cemetery	1,055.18	0.00	1,055.18
3234	South East Water	Quarterly Water Harpers Allot	47.19	0.00	47.19
3235	WJ Fire	Emergency Lighting Ash Centre	40.00	8.00	48.00
3236	Zurich Insurance PLC	Insurance Renewal 2017/2018	9,272.40	40.80	9,313.20
3237	Joel Baker	Server Updates/Hard Disks/Website Adjustments/CCTV	725.00	145.00	870.00
3238	Mrs Hamer	Deposit Refund following Booking	225.00	0.00	225.00
3239	Guildford Borough Council	Electricity Cards	510.00	0.00	510.00
3240	SSE	Harpers Scout Hut 1/4ly Electricity	114.78	5.73	120.51
3241	Farol Ltd	John Deere - Tractor Repair	396.13	79.23	475.35
3242	Dale Valley	Chain Saw Training Course x 2	731.67	146.33	878.00
3243	D. P. Brookes	Cistern Repairs Public Toilet Ash Recreation Ground	125.00	0.00	125.00
3244	Emo Oil	Packed Gas Oil	471.50	23.58	495.08
3245	Gavin Jones Ltd	Grass Cutting Ash Cemetery/Churchyard	1,064.28	212.86	1,277.14
3246	GLS Ltd	Stationery/Cleaning Items	106.52	21.30	127.82
3247	FTH Hire Group	2 day Digger Hire for Lighting Power Cable Trench	181.70	34.92	216.62
3248	Imprint Colour Limited	Ash Matters Printing - Issue 3	1,087.00	0.00	1,087.00
3249	JPS & S Services Ltd	Petrol and Oil	226.48	45.30	271.78
3250	Lister Wilder	Replacement Petrol Cap for Tractor	14.64	2.93	17.57
3251	Mirage Cleaning Services Ltd	Cleaning Services Ash Centre	481.00	96.20	577.20
3252	Neil Curtis	Grave Digging x 4	960.00	0.00	960.00
3253	Petty Cash	Various Purchases - July 2017	72.29	9.35	81.64
3254	Office Team	Replaement Fax Machine	69.46	13.89	83.35
3255	Prime One Maintenance	Maintenance and Repairs - August 2017			
		Power Installation and Connection - 6 x Lights Ash Road			
		Pole Bracket Installation	7,326.63	1,465.33	8,791.95
3256	PSK Limited	External Security/Keyholders	189.00	37.80	226.80
3257	Treasured Memories	Temporary Memorial Kathleen Hogan	36.75	7.35	44.10
3258	Swiftest	New Brake Pads NJ10ZXH and ND57NSF	365.75	73.15	438.90
3259	South East Water	1/2yr Water Harpers Rec/Monthly Water Public Toilets Ash Rec	73.41	0.00	73.41
3260	SSE Southern Electric	Street Lighting July 2017	406.88	81.38	488.25
3261	SSE SWALEC	1/4ly Electricity Carrington	16.31	3.26	19.57
3262	Session Music	Balance - Outdoor Sound System	4,329.32	865.86	5,195.18
3263	WJ Fire	Annual Extinguisher Service - Harpers Scout Hut	30.40	6.08	36.48
3264	T Hopkins	Tree Works - Carrington Recreation Ground	380.00	0.00	380.00
3265	Radio Frimley Park	Fun Day Outside Broadcast	125.00	0.00	125.00
3266	Surrey Pension Fund	Pension Contributions - July 2017	2,634.47	0.00	2,634.47
3267	HMRC	PAYE/NIC - July 2017	3,242.21	0.00	3,242.21
3268	Ash Music Festival	Deposit Refund following Event	285.00	0.00	285.00
3269	Courtland Property Management	Deposit Refund following Booking	65.00	0.00	65.00
3270	GLS Ltd	Cleaning Products/Stationery	30.34	6.07	36.41
3271	Interserve	Watersafe Contract 06.08.17 to 05.11.17	87.42	17.48	104.90
3272	Prime One Maintenance	CCTV Installation Ash Centre Workshop + Ancillary Items	1,423.54	284.71	1,708.25
DD	Franco Postalia Ltd	Lease - Franking Machine	58.35	11.67	70.02
DD	Franco Postalia Ltd	Franking Machine Credit Download	100.00	0.00	100.00
DD	Land Registry	Land Searches	24.00	0.00	24.00
DD	British Gas	Gas - Ash Centre - July 2017	72.04	3.60	75.64
BACS	GBC	Rates 1/2 yr Ash Centre and Cemetery	4,227.25	0.00	4,227.25
BACS	Carole Olive	Payment of Insight invoice for Photocopier (DD not taken)	28.15	5.63	33.78
BACS	Carole Olive	Rubber Matting for Grave Marking Template	37.92	7.58	45.50
BACS	Staff	Salaries - July 2017	12,322.14	0.00	12,322.14
			62,116.33	4,878.73	66,995.06

Signature of Certification 14.08.2017

Chairman of Finance & Administration 14.08.2017

Chairman of the Council..... 11.09.2017

Appendix C

Agenda Appendix D

ASH PARISH COUNCIL
GRANTS OF CEMETERY RIGHTS

Exclusive Rights in respect of Burials

Deed No.	Deed Applicant	Deed Applicant Address	Grave Space
1586	Caroline Turner	8 Queen Elizabeth Way Woking Surrey GU22 9AQ	L 114
1583	Christopher Green	Manor Bungalow Layer Breton Heath Layer Breton Colchester CO2 0PW	M 264