

ASH PARISH COUNCIL

Carole Olive
Clerk of the Council

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5 December 2017

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on Monday 11 December 2017 at 7pm or following the close of The Planning Committee Meeting which commences at 6:30pm.

Provision will be made for Public Question Time.



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Clerk to the Council

Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

Part I – Public Session

1. **To accept Apologies for Absence.**
2. **To receive Declarations of Interest.**

Declarations of Interest relating to November 2017 Committee Meetings as at Appendix A.

3. **Confirmation of the Minutes.**

To confirm the minutes of the Parish Council Meeting held on Monday 13 November 2017.

4. **Chairman's Announcements.**

To receive the Chairman's announcements.

5. Adjournment

To give consideration to adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

6. Reports of Committees.

To receive the following committee reports, copies of which have been circulated:

Planning	13 November 2017 Minute Number 109 to 120
Planning	27 November 2017 Minute Number 121 to 128
Amenities Finance & Administration	27 November 2017 Minute Number 91 to 112

7. Monthly Financial Statement.

To receive and approve the monthly financial statement giving details of November 2017 payments as attached at Appendix B

8. Budget 2018/2019

Members to consider the draft of the 2018/2019 budget and precept requirement.

9. Grants of Cemetery Rights

To authorise the issue of Grants of Exclusive Rights in respect of Burials as at Agenda Appendix C.

10. Correspondence.

To receive any correspondence.

11. Next Meeting.

The date of the next meeting is Monday 8 January 2018 at 7:00pm or following the close of the Planning Committee Meeting, if this is later

Agenda Appendix A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****November 2017**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
Planning Committee 13 November 2017			No Declarations of Interest
Planning Committee 27 November 2017	Cllr John Tonks	Minute No. 122 Page No. 69	Cllr John Tonks declared a Pecuniary Interest regarding plan 17/P/02351, 73 Vale Road GU12 5HR as he is the owner of the property
Amenities, Finance and Administration Committee 27 November 2017			No Declarations of Interest

Appendix B

Accounts received November 2017

Payments Nov/December 2017

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
3419	CANX	CANX	0.00	0.00	0.00
3420	The RBL Poppy Appeal	2 x Civic Wreaths Remembrance Sunday	110.00	0.00	110.00
3421	Colwend Hygiene	Deep Cleaning APC public toilets	150.00	0.00	150.00
3422	Lockrite Security	Attend Harpers Car Park - broken padlock plus labour	176.00	35.20	211.20
3423	Grove & Millican Ltd	Ash Cemetery Proposed WC install professional services	999.38	182.50	1,181.88
3424	Festive Lights	2 m starter cable plug	23.81	4.76	28.57
3425	J A Consulting	Tree Survey and Report	740.00	0.00	740.00
3426	Oxenford Farm	Premium Quality Norway Spruce 25 - 27 ft and delivery	455.00	91.00	546.00
3427	Prime One Maintenance	Install and Remove Xmas Motifs	1,248.00	249.60	1,497.60
3428	Session Music	30 M Extension Lead 6397 -17	29.17	5.83	35.00
3429	DP Brookes	Labour and Materials for Harpers Scout Hut Toilet Cistern	195.00	0.00	195.00
3430	Gavin Jones Maintenance	October Grass Cutting Ash Cemetery	1,134.28	228.86	1,363.14
3431	GLS Educational Supplies	Vacumn Flask + Stationary Items	115.98	23.20	139.18
3432	G Force Tyres	Tractor Tyres/Vehicle Tyres	590.84	118.16	709.00
3433	T. Hopkins	Tree works Coronation Gdns/ Shawfield Allotments	660.00	0.00	660.00
3434	Kebur Garden Materials	Concrete Slabs for Cemetery	11.33	2.27	13.60
3435	Joel Baker	Encryption back up software/Firewall set up/ IT & server support	1,942.00	388.40	2,330.40
3436	Lockrite Security	Replacement Key for Ash Centre Kitchen	4.59	0.91	5.50
3437	Mirage Cleaning Services	Ash Centre Cleaning November 2017	481.00	96.20	577.20
3438	Neil Curtis	Grave Digging services Ash Cemetery	240.00	0.00	240.00
3439	Petty Cash	Petty Cash November 2017	138.60	20.54	159.14
3440	Phase	Printer Cartridges	83.73	16.74	100.47
3441	Phoenix Health & Safety	Independent H&S General Risk Assessment	595.00	119.00	714.00
3442	Prime One Maintenance	Routine Maintenance Street Lighting	2,224.11	444.82	2,668.93
3443	PSK Limited	External Security November 2017	184.80	36.96	221.76
3444	SLCC	Employment Adertising x 3 weeks	318.00	0.00	318.00
3446	South East Water	Water Account November Public Toilets	13.82	0.00	13.82
3446	Southern Electric	Street Lighting November 2017	420.70	64.14	504.84
3447	Surrey Pension Fund	Pensions Contributions - November 2017	2,629.96	0.00	2,629.96
3448	HMRC	PAYE/NIC November 2017	3,233.04	0.00	3,233.04
3449	Clarke Gammon Estates	Deposit Refund following Booking	65.00	0.00	65.00
3450	Treasured Memories	Temporary Memorial K 702	38.75	7.75	46.50
DD	BNP Paribas	Photocopier Maintenance 30/12/2017 to 29/03/2018	625.00	125.00	750.00
DD	British Gas	Ash Centre - Gas Account November 2017	146.71	7.33	154.04
BACS	Staff	Staff Salaries November 2017	12,414.83	0.00	12,414.83
BACS	C Olive	Replacement Keyboards Ash Parish Office	49.97	9.99	59.96
BACS	C Olive	Replacement Ceiling Tiles Ash Centre	136.00	27.20	163.20
BACS	C Olive	Replacement Vehicle Window	83.34	16.66	100.00
BACS	Tina Marsh -Williams	Co-op Store Ash Vale - Ash in Bloom Sponsorship	300.00	0.00	300.00
			33,007.74	2,341.02	35,348.76

Signature of Certification

Chairman of Finance & Administration

Chairman of the Council.....

11.12.2017

Agenda Appendix C

ASH PARISH COUNCIL
GRANTS OF CEMETERY RIGHTS

Exclusive Rights in respect of Burials

Deed No.	Deed Applicant	Deed Applicant Address	Grave Space
1595	Angela Phoebe Silver	9 Denby Dene Ash Surrey GU12 6BH	M 133
1596	Angela Phoebe Silver	9 Denby Dene Ash Surrey GU12 6BH	M 155
1597	Steven Charles Sines	33 Lancaster Close Ash Vale Surrey GU12 5ST	M 67
1598	Joseph Perfect	76 Poyle Road Tongham Surrey GU10 1DX	M 89