

# ASH PARISH COUNCIL

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Council Offices  
Ash Hill Road  
Ash, Surrey  
GU12 5DP

6 March 2018

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on Monday 12 March 2018 following the close of The Annual Parish Meeting which commences at **7.00pm**.

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

## AGENDA

### Part I – Public Session

1. **To accept Apologies for Absence.**
2. **To receive Declarations of Interest.**

Declarations of Interest relating to Committee Meetings as at Appendix A.

3. **Confirmation of the Minutes.**

To confirm the minutes of the Parish Council Meeting held on Monday 12 February 2018.

4. **Chairman's Announcements.**

To receive the Chairman's announcements.

**5. Adjournment**

To give consideration to adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

**6. Reports of Committees.**

To receive the following committee reports, copies of which have been circulated:

<b>Planning</b>	<b>12 February 2018</b>	<b>Minute Number 151-158</b>
<b>Planning</b>	<b>26 February 2018</b>	<b>Minute Number 159-167</b>
<b>Amenities, Finance and Administration</b>	<b>26 February 2018</b>	<b>Minute Number 138-154</b>

**7. Grants of Cemetery Rights**

To authorise the issue of Grants of Exclusive Rights in respect of Burials as at Appendix B

**8. Monthly Financial Statement.**

To receive and approve the monthly financial statement giving details of February 2018 payments as attached at Appendix C

**9. Ash Parish Council Policy Documents.**

Members to note the following policy documents have been reviewed and to agree the amendments as required:

- a) Standing Orders: no amendments required at this time
- b) Financial Regulations: no amendments required at this time.
- c) Investment Strategy: no amendments required at this time
- d) Chairmanship: no amendments required at this time.
- e) Code of Conduct: no amendments required at this time
- f) Administrative Risk Management Policy: no amendments required at this time
- g) Governance and Management Risk Register: no amendments required at this time.
- h) Statement on Internal Control: no amendments required at this time
- i) Complaints Procedure: no amendments required at this time.
- j) Freedom of Information Policy: no amendments required at this time.
- k) Health and Safety Policy: Document under regular review and amended as necessary.

Risk Assessments (including Fire Risk Assessment): All Risk Assessments reviewed and amended as necessary by the Clerk and the Grounds Charge Hand.

COSHH Assessments: All assessments renewed in 2017/18.  
All assessments are under regular review and amended as necessary.

All documents available for viewing at Parish Office

**10. Internal Audit Programme.**

Members to consider the effectiveness of the Internal Audit Programme as issued by Auditing Solutions Ltd.

**11. Fidelity Guarantee.**

Members to note that the policy in force with Zurich Insurance plc automatically gives Fidelity Guarantee cover of £2,000,000.00

**12. Ash Parish Council – Street Lighting Contact.**

The current Street Lighting Contact with Prime One Maintenance Ltd was agreed in 2017 for a period of four years with a cost per light of £3.57 per light per month. This contract gave an option to extend for a further two years.

Members to consider a report from Graham Bidwell regarding an offer from Prime One for a fixed rate contract for twelve years at the same rate of £3.57 per light per month with an option to extend for a further two years.

The new contract can either replace the existing contract or take effect when the existing contract expires in 2021.

**13. Guildford Borough Council Committee on Standards in Public Life – consultation of the review of ethical standards in local government.**

Members to consider the consultation on the review of ethical standards in local government.

**14. Guildford Borough Council Corporate Plan Consultation.**

Members to consider the Guildford Borough Council Corporate Plan consultation which runs from 1 March 2018 to 29 March 2018.

**15. Correspondence.**

To receive any correspondence.

**16. Next Meeting.**

The date of the next meeting is Monday 9 April 2018 following the close of the Planning Committee Meeting.

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****February 2018**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 12 February 2018</b>			
<b>PLANNING 26 February 2018</b>			
<b>AMENITIES, FINANCE &amp; ADMINISTRATION  26 February 2018</b>	Cllr Paul Spooner  Cllr Mrs Pat Scott	Page 80 Minute 147  Page 80 Minute 146	Personal Cllr Spooner is the secretary of Mytchett Athletic FC  Personal Cllr Mrs Pat Scott is an active member of the Scout Association

## Agenda Appendix B

**ASH PARISH COUNCIL**  
**GRANTS OF CEMETERY RIGHTS**

**Exclusive Rights in respect of Burials**

			<b>Grave Space</b>
1602	Danielle Jane Pullen	35 Ewins Close Ash Surrey GU12 6RZ	P 23
1603	Stephen Patrick Barnett	10 Farm Walk Ash Green Surrey GU12 6HX	H 438

