

6. Ash Parish Council Committees (agenda item 6)

Members considered Ash Parish Council's Committees and the possible merger of the Amenities Committee and the Finance and Administration Committee and it was:

Resolved upon consideration to merge the Amenities Committee and the Finance and Administration Committee for a twelve month trial period.

7. To elect Councillors to serve upon the following Committees, and to elect Chairman and Vice Chairman of each Committee (agenda items 7 and 8)

List of nominees put forward for the committees were read out by the Chairman of the Council and it was:

Resolved upon consideration that members be elected to serve on the council committees as below:

Amenities, Finance and Administration Committee:

Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Mrs Pat Scott
Cllr Paul Spooner

Substitutes:

Cllr Mrs Jayne Hewlett
Cllr Nigel Kearse
Cllr Mrs Marsha Moseley
Cllr Mrs Jo Randall
Cllr John Tonks

On the nomination by Cllr Nigel Manning, seconded by Cllr Laurence Armes, and there being no other nominations, **Cllr Paul Spooner** was elected to serve as **Chairman of the Amenities, Finance and Administration Committee** for the ensuing year.

On the nomination by Cllr Paul Spooner, seconded by Cllr Andrew Gomm, and there being no other nominations, **Cllr Laurence Armes** was elected to serve as **Vice-Chairman of the Amenities, Finance and Administration Committee** for the ensuing year.

Planning Committee:

Cllr Laurence Armes
Cllr Nigel Kearse
Cllr Nigel Manning
Cllr Mrs Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Substitutes:

Cllr Andrew Gomm
Cllr Mrs Pat Scott

On the nomination by Cllr Mrs Jo Randall, seconded by Cllr Nigel Kears, and there being no other nominations, **Cllr Mrs Marsha Moseley** was elected to serve as **Chairman of the Planning Committee** for the ensuing year.

On the nomination by Cllr Marsha Moseley, seconded by Cllr Nigel Manning, and there being no other nominations, **Cllr Mrs Jo Randall** was elected to serve as **Vice-Chairman of the Planning Committee** for the ensuing year.

8. To nominate Members of the Council or a representative to serve as the Council's representative on the following bodies: (agenda item 9)

Body	Representative(s)
The Charity of Henry Smith and Others	Cllr Mrs Pat Scott
Ash Citizens Advice Bureau Management Committee	Cllr Mrs Pat Scott
Farnborough Aerodrome Consultative Panel	Cllr Bill Cole
Surrey Association of Local Councils	Cllr John Tonks
Victoria Hall Management Committee	Cllr Mrs Jayne Hewlett
Ash and District Local History Museum Society	Cllr Mrs Marsha Moseley substitute Cllr Andrew Gomm
Blackwater Valley Countryside Partnership	Cllr Mrs Jo Randall
Joining In	Cllr Mrs Pat Scott

9. To consider the payment of Annual Subscriptions: (agenda item 10)

The list of Annual Subscriptions, as shown below, was received:

ICCM	£ 90.00
Local Council Review	£ 17.00
NALC	£ 929.82
Society of Local Council Clerks	£ 225.00
South East Employers	£ 197.00
Surrey Association of Local Councils (previously SCAPTC)	£ 1650.00
Local Government Employers	£ 540.00
TOTAL	£ 3648.82

and it was:

Resolved upon consideration that the payments of Annual Subscriptions as listed be made.

10. To consider and approve the payment of the following accounts by variable direct debit: (agenda item 11)

Public Works Loan Board
British Gas (Ash Centre + Harpers Scout Hut
Francotype Postalia (Franking Machine Credit)
Land Registry (Land Searches as required)
British Telecom (telephone/fax/broadband)
Shire Leasing (telephone system)

BNP Paribas (copier/printer maintenance)
Information Commissioners Office (Annual Registration)
Sage Payroll and HR Software and Support
Surrey County Council (DBS Checks)
TV Licensing

and it was:

Resolved upon consideration that the above listed accounts be paid by variable direct debit.

11. Confirmation of the Minutes (*agenda item 12*)

The minutes of the Meeting of the Parish Council held on Monday 10 April 2017, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

12. Chairman's Announcements (*agenda item 13*)

The Chairman gave the following announcements:

All matters reported at the Meeting of the Council on 10 April 2017 had been reported to the relevant authority with the following response being received:

- Possible sewerage issues in a ditch by Ash station were being investigated by Guildford Borough Council's Health and Community Care Services.

Further updates from the Environmental Health Officer are to be chased.

Cllr Manning had also visited the site but undergrowth prevented closer inspection, although there did appear to be a pipe running from the building going nowhere.

A comment was received from the floor that the owner of the site appeared to be land grabbing by fencing of an additional area of land. Cllr Manning advised the Parish Office would report this matter to planning enforcement and Surrey County Council

- Network Rail have advised that currently there are no plans to make Ash Vale Station fully accessible, including installing lifts at the station, through the Access for All programme.

The suggestion regarding the provision of step free access will be noted and considered should upgrades for the station be looked at again

- Network Rail has advised that there will be a reintroduction of the Guildford to Farnham Service. The Level Crossing Manager has confirmed that the current plan is for Great Western Railway to introduce one extra service per hour in each direction. This is likely to commence in December 2017, on **Sundays** only. Barrier down time will be monitored post introduction.

The introduction of the Monday to Saturday Guildford to Farnham service is being postponed at this time.

- The street lighting issues in Foreman Road have been traced to a fault in the middle of the road, close to the level crossing. Traffic management will be an issue. Scottish and Southern Electricity (SSE) have confirmed a meeting with Surrey's Traffic Management team has been arranged for 18 May 2017.

SSE are also looking at the possibility of arranging a new feed at the other end of the run of lamps which will require a new service and include the need a road crossing.

- Nominations for Ash in Bloom 2017 close on 16 June 2017.

13. **Adjournment** (*agenda item 14*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

14. **Reports of Committees** (*agenda item 15*)

It was resolved that the reports of the following committees, copies of which have already been circulated to all members of the council, be approved and that the recommendations therein be adopted:

Planning	10 April 2017	Minute Number	173 to 181
Amenities	18 April 2017	Minute Number	108 to 122
Planning	24 April 2017	Minute Number	182 to 188
Finance and Administration	24 April 2017	Minute Number	106 to 121

15. **Grants of Cemetery Rights** (*agenda item 16*)

Members authorised the Grants of Exclusive Rights in respect of burial as indicated at Agenda Appendix B

16. **Monthly Financial Statement** (*agenda item 17*)

A summary of the monthly Financial Statements giving details of April 2017 payments as at Agenda Appendix C was presented to the Council by the Chairman of the Finance and Administration Committee and authorised.

17. **Correspondence** (*agenda item 18*)

Correspondence had been received from a resident thanking Ash Parish Council for the provision of a wheelchair friendly allotment garden for which they were granted the tenancy.

19. **Next Meeting** (*agenda item 20*)

The date of the next meeting is Monday 12 June 2017 commencing at 7.00pm.

The meeting closed at 7.32pm

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

April 2017

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 10 April 2017			No declarations of interest recorded
AMENITIES 18 April 2017			No declarations of interest recorded
PLANNING 24 April 2017			No declarations of interest recorded
FINANCE & ADMINISTRATION 24 April 2017			No declarations of interest recorded

AGENDA APPENDIX B

ASH PARISH COUNCIL
GRANTS OF CEMETERY RIGHTS

Exclusive Rights in respect of Burials

Deed No.	Deed Applicant	Deed Applicant Address	Grave Space
1585	Joanne Irwin	34 Kings Road Aldershot GU11 3PQ	P 22

AGENDA APPENDIX C

Accounts received April 2017

Payments April/May 2017

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
203108	PSK Ltd	External Security March 2017 less Roundabout Sponsorship	18.13	3.63	21.76
203109	HMRC	Replacement Cheque for March Payment (chq no 3107)	0.00	0.00	0.00
203110	Honey Brothers	Strimmer heads and bolts	81.58	16.32	97.90
203111	Imprint Colour Ltd	Newsletter distribution	1,087.00	0.00	1,087.00
202938	Prime One Maintenance	Cheque lost in post	-1,120.00	-224.00	-1,344.00
203112	Prime One Maintenance	Replacement cheque for 2938/ inv PRM/920	1,120.00	224.00	1,344.00
203113	Prime One Maintenance	Underpayment on invoice PRM/536	416.87	83.33	500.00
203114	Prime One Maintenance	Street Light Maintenance/Bulk Buy LED Lanterns/CCTV	16,529.17	3,305.83	19,835.00
203115	VWJ Fire	Emergency lights 3 hr Annual Discharge Test Ash Centre	80.00	16.00	96.00
203116	C Olive	Payment of TV Licence Ash Centre	147.00	0.00	147.00
203117	A Lamont	Deposit Refund following Hall Hire	85.00	0.00	85.00
203118	Homestart Guildford	Claim on Agreed Donation from Fantasia 2016	141.20	0.00	141.20
203119	123 Connect Ltd	Parish Website Hosting - Annual Charge	299.00	59.80	358.80
203120	Emo Oil	205L Packed Gas Oil	235.75	11.79	247.54
203121	Fleet Line Markers	Line Marking Paint/Line Marker Maintenance	316.68	63.34	380.02
203122	Gavin Jones	Grass Cutting April - Ash Cemetery and St Peters Churchyard	1,064.28	212.86	1,277.14
203123	Guildford Borough Council	Temporary Event Notice Application - Village Fete	21.00	0.00	21.00
203124	Guildford Borough Council	Electric Card Sales x 3 invoices	1,500.00	0.00	1,500.00
203125	GLS Educational supplies	Cleaning Supplies x 3 invoices	81.97	16.39	98.36
203126	Hampshire Metalcrafts	Shawfield Allotment Fencing Installation	490.00	98.00	588.00
203127	Homebase	2 Meter Box keys / Locking Hasp / Bit set	24.44	4.90	29.34
203128	Honey Brothers	Personal Protective Equipment + Strimmer Cord	121.17	24.23	145.40
203129	JP & S Ltd	Petrol & Oil April 2017	173.01	34.60	207.61
203130	Mirage Cleaning Services Ltd	Cleaning Ash Centre April 2017	481.00	96.20	577.20
203131	RFM Pipeline Services	CCTV Survey and Report - Foul Water Drainage Ash Centre	595.00	119.00	714.00
203132	CANX	CANX	0.00	0.00	0.00
203133	Office Team Ltd	Ink Cartridges x 3	78.74	15.94	95.68
203134	PSK Limited	External Security April 2017	210.00	42.00	252.00
203135	Rialtas Business Solutions	Accountancy Support for 2016/17 Year End Closedown	518.85	103.77	622.62
203136	South East Employers	Subscription 2017/18	199.00	39.80	238.80
203137	SSE	Harpers Scout Hut 1/4ly Electricity Account	114.78	5.73	120.51
203138	SSE	Carrington Rec 1/4ly Electricity Account	16.31	3.28	19.57
203139	Treasured Memories	Temporary Memorial K 676	36.75	7.35	44.10
203140	Petty cash	Various Purchases April 2017	102.55	13.83	116.38
203141	HMRC	PAYE/NIC - April 2017	3,172.16	0.00	3,172.16
203142	Surrey Pension Fund	Pension Contributions April 2017	2,593.80	0.00	2,593.80
203143	South East Water	Monthly Water Charge PTS	22.31	0.00	22.31
203144	Southern Electric	Street Lighting April 2017	406.88	81.38	488.25
DD	British Gas	Ash Centre Gas Account April 2017	127.42	6.37	133.79
DD	Land Registry	Land Search	12.00	0.00	12.00
BACS	Staff	Salaries - April 2017	12,243.31	0.00	12,243.31
			43,824.90	4,485.65	48,310.55

Signature of Certification Chairman of Finance & Administration Chairman of the Council 

08.05.2017

MINUTE APPENDIX A

During the public adjournment the following points were raised:

Lighting in the Shawfield Road pedestrian tunnel is not working and the tunnel needs cleaning and refurbishing.

Cllr Nigel Manning advised the Parish Office would report the lighting issues and chase the refurbishment of the tunnel with Surrey County Council's local Youth Worker. Cllr Manning will chase Guildford Borough Council with regard to the cleaning.

Two lights are not working in the Lakeside Road pedestrian tunnel and the surface of the paint has been knocked off.

Cllr Manning advised that the Parish Office will report this to Surrey County Council.

Central Bollards in various locations around the Parish are being knocked over/demolished. The bollard at the junction of Westwood Lane in Normandy is especially dangerous.

Cllr Manning advised that the Parish Office will report this to Surrey County Council.

Queries were again raised regarding the newly installed crossing point on the Guildford Road.

Cllr Mrs Marsha Moseley advised she was arranging a site meeting with Surrey County Council later this month to discuss the issue.

Trees and hedges in Foreman Park are out of control and require cutting back.

Cllr Manning asked that the resident confirm the house numbers where overgrown hedges were restricting the footpaths to the Parish office so that a report could be forwarded to Surrey County Council.

Vehicles are parking on grass verge opposite the top car park in Foreman Park. Could signs be installed?

Cllr Manning advised that the Parish office would carry out a land registry check of the land and contact the registered owner regarding the possibility of signs being installed.

It was rumoured that a Compulsory Purchase Order has been placed on the land by Ash Station (White Rose) is this true.

Cllr Paul Spooner advised this was not true.

Concerns were re-iterated regarding the filtration unit on the land by Ash Station (White Rose).

Cllr Manning advised this would again be reported to Guildford Borough Council.

Queries were raised regarding the provision of a bridge over the level crossing at Ash Station.

Cllr Paul Spooner advised that a formal planning application had been submitted and that 70% of the funding had been arranged.

It was rumoured that the land occupied by Kendalls at Ash Station was going to be used for development.

Cllr Paul Spooner confirmed that the Guildford Local Plan had identified the land for development. The proposed bridge will not affect the site. Cllr Spooner will bring the plans for the bridge to the Council meeting to be held 12 June 2017.

The ditch by Ash Station requires cleaning. The barrier has recently been extended but the ditch was not cleared at the same time.

Cllr Nigel Manning advised the Parish Office will report this to Guildford Borough Council.