

## ASH PARISH COUNCIL

**Minutes of the Meeting of the Council  
held in the Ash Centre, Ash Hill Road, Ash  
on Monday 12 December 2016 which commenced at 7:00pm**

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	✓
	Cllr Mrs Jayne Hewlett	✓
	Cllr Nigel Kearse	✓
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	✓
	Cllr Paul Spooner	✓

✓ Present

x Not Present

A Apology for Absence

### Part I – Public Session

**73. To receive Apologies for Absence** (*agenda item 1*)

Apologies for absence were received from, Cllr Martin Burgess

**74. To receive Declarations of Interest** (*agenda item 2*)

Declarations of Interest relating to Committee Meetings as at Appendix A.

Members noted Declarations of Interest relating to Committee Meetings as at Agenda Appendix A. There were no Declarations of Interest for this meeting.

**75. Confirmation of the Minutes** (*agenda item 3*)

The minutes of the Meeting of the Parish Council held on Monday 14 November 2016, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

**76. Chairman's Announcements** (*agenda item 4*)

- The Chairman gave an update on the matters reported during the public adjournment at the Council meeting held on 14 November 2016.
- A letter was received from a resident of Ash thanking Ash Parish Council and its staff for The Remembrance Day Service and Fantasia.
- The Chairman advised that the Guildford Borough Council had completed 'Love Where You Live' scheme and that the nominated areas within the Parish, clearance of vegetation at the footpath from Church Path alongside The Happy Garden Takeaway and the cleaning of The Ash Hill Road street sign had been attended to.
- The 2016 Xmas Fantasia was on 26 November and raised a total of £823.25 which will be donated to a local charity or charities (to be decided in 2017)

**77. Adjournment** (*agenda item 5*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

***Resolved: That the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).***

**78. Reports of Committees** (*agenda item 6*)

It was resolved that the reports of the following committees, copies of which have already been circulated to all members of the council, be approved and that the recommendations there in be adopted:

<b>Planning</b>	<b>14 November 2016</b>	<b>Minute Number 94 to 103</b>
<b>Amenities</b>	<b>21 November 2016</b>	<b>Minute Number 61 to 70</b>
<b>Planning</b>	<b>28 November 2016</b>	<b>Minute Number 104 to 114</b>
<b>Finance</b>	<b>28 November 2016</b>	<b>Minute Number 63 to 76</b>

**79. Monthly Financial Statement** (*agenda item 7*)

Members received and approved the monthly financial statement giving details of November 2016 payments at Agenda Appendix B

**80. Correspondence** (*agenda item 8*)

There was no correspondence to report.

**81. Next Meeting** (*agenda item 9*)

The next Meeting of the Council will be held on Monday 9 January 2017 commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

*The meeting closed at 7:20pm*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****November 2016**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 14 November 2016</b>			No declarations of interest recorded
<b>AMENITIES 21 November 2016</b>			No declarations of interest recorded
<b>PLANNING 28 November 2016</b>			No declarations of interest recorded
<b>FINANCE &amp; ADMINISTRATION 28 November 2016</b>			No declarations of interest recorded

## APPENDIX B

## Accounts received November 2016

## Payments November/December 2016

Chq No.	Payee	Service	Net	V.A.T	Total
2900	E McDermott	Lone Piper - Rmembrance Sunday	100.00	0.00	100.00
2901	AJ Signs	HiViz stripes for Parish Vehicle	82.20	16.44	98.64
2902	N Bidwell	Ash in Bloom Photography	64.50	0.00	64.50
2903	Brand Pest Control	Wasp Nest Removal - Shawfield Allotment Hedge	40.00	8.00	48.00
2904	Petty Cash	Various Fantasia Purchases	91.53	18.31	109.83
2905	Colwend	External PTS Cleaning - Remembrance Sunday	150.00	0.00	150.00
2906	Dale Valley Training	2 x Ground Staff - Tree Care Course	310.00	62.00	372.00
2907	Toby Hopkins	Dangerous Tree Removal - Carrington	840.00	0.00	840.00
2908	Lockrite Security	Annual Intruder Alarm/Red Care Servicing	844.40	168.88	1,013.28
2909	Gaving Jones (Norris/Gardiner)	Ash Cemetery Grass Cutting	665.41	133.08	798.49
2910	Royal British Legion	Poppy Wreaths	110.00	0.00	110.00
2911	Clarke Gammon	Deposit Refund following booking	65.00	0.00	65.00
2912	Session Music	Replacement Batteries 2 x Speakers	298.00	59.60	357.60
2913	AJ Signs	Banding/Buckles - Xmas Motifs + Signage Clips	225.28	45.06	270.34
2914	Guildford Borough Council	Electricity Card Sales	1,105.00	0.00	1,105.00
2915	The Grim Reaper	Grass Roller	325.83	65.17	391.00
2916	Homebase Ltd	Grass Seed - War Memorial Garden	19.16	3.83	22.99
2917	Toby Hopkins	Tom Branch Removal - Carrington	200.00	0.00	200.00
2918	Imprint Colour Ltd	Newsletter Printing - Issue 4/2016	1,087.00	0.00	1,087.00
2919	Interserve FS (UK) Ltd	Watersafe Contract (1/4ly payment)	87.42	17.48	104.90
2920	Joel Baker	Server Updates/Frinking Machine Set Up	250.00	50.00	300.00
2921	Lockrite Security	Padlocks and Chains - Xmas Tree Barriers	17.68	3.54	21.21
2922	Oxenford Farm Ltd	Christmas Tree and Delivery	445.00	89.00	534.00
2923	Session Music	Snow Machine Liquid	16.67	3.33	20.00
2924	SSE	1/4ly electricity x 2 sites	48.51	4.87	53.38
2925	SE Water	8 month water supply - Carrington	42.34	0.00	42.34
2926	HSBC (Carole Olive)	Rubber Matting for Cemetery/2 x Groundstaff Training	355.00	71.00	426.00
2927	Eagle Radio	Attendance/Broadcast - Village Fete 15.07.17 cheque on hold	1,500.00	300.00	1,800.00
2928	South East Water	Monthly Water - PTS	19.93	0.00	19.93
2929	Guildford Borough Council	Electricity Card Sales	325.00	0.00	325.00
2930	GLS Educational Supplies	Stationery / Cleaning Materials/Equipment	43.30	8.66	51.96
2931	Electric Centre	Electric Light Bulbs	186.62	37.32	223.94
2932	Farnborough Tool Hire	Temporary Fencing for War Memorial Gardens	29.16	5.83	34.99
2933	Gavin Jones Ltd	Grass Cutting Cemetery	665.41	133.08	798.49
2934	JP & S Services Ltd	Petrol/Oil November 2016	219.47	43.88	263.35
2935	Mirage Cleaning Services	Cleaning Ash Centre November	468.00	93.60	561.60
2936	C Olive	Petty Cash November 2016	109.67	21.93	131.60
2937	Office Team Ltd	Copier Paper and ink cartridges	105.46	21.09	126.55
2938	Prime One Maintenance Ltd	Installation of 32 Christmas Motifs	1,120.00	224.00	1,344.00
2939	SLCC	SLCC Subscription 2017	187.50	37.50	225.00
2940	SSE	Street Lighting November	419.73	83.95	503.68
2941	G Force Tyres	Mower Tyre Repair	10.95	2.19	13.14
2942	Prime One Maintenance Ltd	Routine Maintenance to Street Lighting	2,224.11	444.82	2,668.93
2943	Apple Environmental	Gas Monitoring at Carrington	250.00	50.00	300.00
2944	HMRG	PAYE/NIC - November 2016	2,665.18	0.00	2,665.18
2945	Sury Pension Fund	Pensions Contributions - November 2016	4,304.77	0.00	4,304.77
BACS	Staff	November Salaries	12,227.51	0.00	12,227.51
DD	BNP Paribas	Photo Copier 1/4ly Maintenance	625.00	125.00	750.00
DD	British Gas	Harpers Scout Hut 1/4ly Gas Account	8.02	0.35	8.37
DD	British Gas	Ash Centre November Gas Account	298.87	14.94	313.81
			<b>35,899.57</b>	<b>2,467.73</b>	<b>38,367.30</b>

Signature of Certification *N. Manning*Chairman of Finance & Administration *[Signature]*Chairman of the Council *[Signature]*

12.12.2016

**MINUTE APPENDIX A****During the public adjournment the following points were raised:**

Concerns were raised that a large timber shed has been erected next to the mobile home situated on land by at Ash Station.

***Cllr Manning announced that this is already being investigated by a Guildford Borough Council Enforcement Officer.***

The pole of a street sign on the corner of Balmoral Drive and Wharf Road is badly corroded.

***Cllr Manning advised that this would be reported to Surrey Highways.***

The three signs at the Dover Roundabout that needed replacing are still there

***Cllr Manning advised that The Parish Office will report this again to Surrey Highways***

The vegetation is over grown from the grass verge at The Dover Garage

***The Chairman advised that this would be reported to Surrey County Council to be included on The Lengthsmans Scheme.***

Cars are still being parked on the grass verges outside The Dover Garage where no posts have been installed

***Cllr Manning will contact the owners of The Dover Garage to discuss the parking issues again***

Concerns were raised that a car with a for sale sign has been parked on a verge Foreman Park for a couple of weeks and is damaging the grass.

***Cllr Manning that the car will be reported to Surrey County Council. If the car is causing an obstruction it should be reported direct on '101'.***

The Parking Advisor at Guildford Borough Council has written to a resident with reference to parking issues and the double yellow lines in Gorselands Close/Prospect Road

***Cllr Manning advised that if any vehicle is parked that in a way that it is dangerous to other road users or causing any sort of obstruction to pedestrians it should be reported on '101'***

A question was raised as to whether residents could assist leaf clearing within the Parish by bagging them up for collection

***Cllr Paul Spooner advised that Tongham Parish Council are trying a scheme similar to this. Cllr Nigel Manning has asked The Parish Office to contact Guildford Borough Council's Street Cleansing Department***