

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 9 April 2018 which commenced at 7:00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	A
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	✓
	Cllr Bill Cole	A
	Cllr Andrew Gomm	A
	Cllr Mrs Jayne Hewlett	A
	Cllr Nigel Kearse	✓
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	✓
	Cllr Paul Spooner	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

143. To receive Apologies for Absence (agenda item 1)

Apologies for absence were received from Cllr John Tonks, Cllr Andrew Gomm, Cllr Mrs Jayne Hewlett and Cllr Bill Cole.

144. To receive Declarations of Interest (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during March 2018 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

145. Confirmation of the Minutes (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 12 March 2018, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

146. Chairman's Announcements (agenda item 4)

UPDATES

All matters raised at the March meeting of the Council have been reported to the relevant Authority.

The issues with four faulty inspection covers were reported to Surrey County Council but it was reported that the problems are still ongoing.

Cllr Manning advised that the issues would be reported again to Surrey County Council by the Parish Office.

The damaged street name plate for Foreman Road/Grange Road was reported to Guildford Borough Council on 13 March 2018. The necessary works have been scheduled in and were expected to be completed 31 March 2018.

OTHER ANNOUNCEMENTS

Ash BOAT (Byway Open to All Traffic) 518 Temporary Closure

Surrey County Council's Countryside Access Team has notified Ash Parish Council that the temporary prohibition of traffic order has been extended by the Secretary of State for Transport. It is now due to expire on 31 March 2019 (or until completion of works, whichever is earlier).

Cllr Paul Spooner advised that the work is nearly complete so the closure can be lifted sooner than expected.

Southern Gas Networks - Utility Works

Traffic may be disrupted during the works that are due to completed from 3 April to 25 May 2018. The work will involve laying the mains connection in Mytchett Road, Mytchett and multi-way signals will be in use.

Mayor of Guildford's Award for Service to the Community

Following discussion at the February Council Meeting, Cllr Nigel Manning announced that Jane Morgan and Graham Eyre's nominations were successful. Despite performing 'above and beyond' his job role, providing invaluable support within the local community, Rev Keith Bristow's was not successful only due to the high number of nominations.

147. Guildford Borough Council Update (agenda item 5)

Residents were invited to a presentation from Guildford Borough Councillor's Matt Furniss (Deputy Leader) and Richard Billington (Lead Councillor for the Rural Economy, Countryside, Parks and Leisure) with an opportunity for questions and answers.

Cllr Manning proposed and it was agreed that the public adjournment for question time (agenda item 6) follow the presentations by Cllr Matt Furniss and Cllr Richard Billington with extra time added on to the twenty five minutes normally allocated (as at Minute Appendix A).

148. Adjournment. (agenda item 6)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

149. Reports of Committees. (agenda item 7)

It was resolved that the reports of the following committees, copies of which have already been circulated to all members of the Council, be approved and that the recommendations therein be adopted:

Planning	12 March 2018	Minute Number 168 - 175
Planning	26 March 2018	Minute Number 176 - 184
Amenities, Finance and Administration	26 March 2018	Minute Number 155 - 177

150. Grants of Cemetery Rights. (agenda item 8)

Members authorised the Grants of Exclusive Rights in respect of burials copies of which have already been circulated to all members of the Council.

Deed No.	Deed Applicant	Grave Space	In Parish/Out of Parish
1604	D.K	K 700	In Parish
1605	R.T	L 90	Out of Parish

151. Monthly Financial Statement. (agenda item 9)

A summary of the monthly Financial Statements giving details of March 2018 payments as at Agenda Appendix B were presented to the Council by the Chairman of the Amenities, Finance and Administration Committee and authorised.

152. Guildford Borough Council Roll of Honour Nominations. (agenda item 10)

Members considered the call for nominations for the annual Guildford Borough Council Roll of Honour award. The nomination forms are to be completed by 1 May 2018.

Resolved upon consideration that members could nominate candidates for the annual Guildford Borough Council's Roll of Honour Award by completing a nomination form which were available at the meeting.

153. Correspondence (agenda item 11)

There was no correspondence to report.

154. Next Meeting (agenda item 12)

The date of the next meeting is Monday 14 May 2018 at 7pm or following the close of the Planning Committee meeting if this is later.

The meeting closed at 7: 50pm

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****March 2018**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 12 March 2018			No Declarations of Interest
PLANNING 26 March 2018			No Declarations of Interest
AMENITIES, FINANCE & ADMINISTRATION 26 March 2018			No Declarations of Interest

Agenda Appendix B

Accounts received March 2018

Payments March/ April 2018

Chq No.	Payee	Service	Net	V.A.T	Total
3555	Neil Curtis	Grave digging services Ash Cemetery	480.00	0.00	480.00
3556	Grove/Millican Ltd	Ash Cemetery toilets. Professional fees and on site survey	835.90	167.91	1,003.81
3557	GLS	Stationery supplies	17.80	3.76	21.56
3558	Insight	Photocopying 04.09.2017 - 30.11.2017	73.27	14.65	87.92
3559	Pendulum Services	PAT testing x 6 sites / Lighting conductor test	583.35	116.67	700.02
3560	A.J.Signs	Banding tool strapping for hanging baskets	172.00	34.40	206.40
3561	Advanced Preservations Ltd	Works to public toilets Ash Centre - Bal payment	3,075.00	615.00	3,690.00
3562	Chambers Waste Management PL	6 yard skip for Carrington	205.00	41.00	246.00
3563	Fleet Line Markers Ltd	Blinder 10 Ltr white/ PMF 5 Ltr	193.16	38.63	231.79
3564	G Greaves - Hurd	To replace flourescent fitting in public toilets	80.00	0.00	80.00
3565	C.Olive	Petty cash feb 2018	112.94	6.95	119.89
3566	Prime one maintainance ltd	10 xAir Time products for CCTV cameras x 12 months	3,744.00	748.80	4,492.80
3567	Zurich Managements Services Ltd	LCAS Seminar x 2 delegates	60.00	12.00	72.00
3568	Accurate Mechanical Services	Work to replace valve on Megaflo system Ash Centre	309.55	61.91	371.46
3569	Apple Environmental Ltd	Gas monitoring at Carrington	250.00	50.00	300.00
3570	CANX	CANX	0.00	0.00	0.00
3571	GLS Educational Supplies	Cleaning and Stationery supplies	81.45	16.30	97.75
3572	Homebase	Bolts/ drill bits/drill sey	39.88	7.98	47.86
3573	T. Hopkins	Tree works Coronation Gardens	300.00	0.00	300.00
3574	ICCM	Membership subscription 2018/19 ICCM	90.00	0.00	90.00
3575	Mirage Cleaning Services	Cleaning March Ash Centre	96.20	481.00	577.20
3576	Neil Curtis	Grave digging services Ash Cemetery x 3	760.00	0.00	760.00
3577	Office Team ltd	Ink cartridges/Paper	101.66	20.33	121.99
3578	Prime one maintainance ltd	CCTV camera soft wear/100 new lights/hockey stick lanterns/posts	34,095.13	6,819.02	40,914.15
3579	Pirbright Eiectical Contractors	Lighting Protection Test	130.00	26.00	156.00
3580	PSK Limited	External Security March	26.54	5.30	31.84
3581	Session Music	Remote for Snow Machine	25.42	5.08	30.50
3582	Trade UK	Hi- Vis bomber jacket/latex gloves	37.45	7.49	44.94
3583	South East Water	Feb/March account water public toilets	12.56	0.00	12.56
3584	SSALC Limited	2018/19 LCR annual subscription	17.00	0.00	17.00
3585	Treasured Memories	Temporary Memorial Ash Cemetery	38.75	7.75	46.50
3586	Wild About Water	Rental/Wvee charge water cooler Ash Centre Apr- June 2018	93.15	18.63	111.78
3587	JP & S Services Ltd	Petrol/Oil account March	177.44	35.48	212.92
3588	HMRC	PAYE/NIC March 2018	3,947.83	0.00	3,947.83
3589	Surrey Pension	Pension Contributions - March 2018	3,031.20	0.00	3,031.20
3590	JP & S Services Ltd	Petrol/Oil account March	177.44	35.48	212.92
3591	Southern Electric	Street lighting account	462.31	92.46	554.77
BACS	Nest Pension fund	Pension contribution March 2018	20.76	0.00	20.76
BACS	Guildford Borough Council	Refuse Collection Ash Centre Apr to Jun 2018	435.00	0.00	435.00
BACS	Guildford Borough Council	Refuse Collection Ash Cemetery Apr to Jun 2018	238.42	4.13	242.55
BACS	Guildford Borough Council	Rates March 2018 1/2 yr Ash Centre and Ash Cemetery	4,415.00	0.00	4,415.00
BACS	Staff	Salaries - March 2018	14,340.53	0.00	14,340.53
DD	Franco typ Postalia Ltd	Postage download	100.00	0.00	100.00
DD	Land Registry	Land search (1157870620)	6.00	0.00	6.00
DD	Land Registry	Land search (1158258298)	6.00	0.00	6.00
DD	British Gas	Gas account Feb to March Ash Centre	220.86	11.04	231.90
DD	BT	Phone/Broadband services Ash Centre	659.75	131.95	791.70
			74,375.70	9,637.10	84,012.80

Signature of Certification

Chairman of Finance & Administration

Chairman of the Council.....

09.04.2018

MINUTE APPENDIX A**Guildford Borough Council Update****Councillor Paul Spooner**

Cllr Paul Spooner introduced himself in his capacity as the Leader of Guildford Borough Council and explained that it is proposed to have question time for Parishioners with other Lead Councillors at least every year to eighteen months, to touch on the issues facing Guildford Borough Council.

Local Plan

The Local Plan has been passed by Guildford Borough Council and is now being inspected by the planning Inspector Johnathan Bore, whose role is to decide whether the Local Plan is sound. The Inspector has recently worked on the Local Plans for Waverley and Mid-Sussex so is well known in the local area. Eight questions have already been asked by the Inspector and these can be found on the Guildford Borough Council website. There will be many representations for the Inspector to consider and Guildford Borough Council are fully supporting the inspection process. The Local Plan enquiry may last for two months but it is hoped that the Local Plan will be in force by the end of this year.

Corporate Plan

A new five year Corporate Plan has been drafted which has involved wider consultation including with all Council Members and officers. The Plan will be published in due course and this will set the policies for the work that Guildford Borough Council delivers over the next five years.

Local Government Association Peer Review

Guildford Borough Council recently underwent a review by an independent Peer Review team made up of senior officers and Members from other authorities. The overall findings were very positive but the Peer Review team were concerned that 63 key projects were too many for the Council to focus on, so some work is being done to focus on a shorter list of priorities.

Councillor Matt Furniss

Cllr Matt Furniss introduced himself as Deputy Leader of Guildford Borough Council and explained that his key responsibilities at Guildford Borough Council are Infrastructure and Governance, Operational Services including waste and recycling, cemeteries and crematoria, IT and Customer Services and supporting the ex-Armed Forces and their families.

Infrastructure

There is a consultation event regarding the Ash Road Bridge Scheme at the Ash Centre, on 18 April 2018. Plans, images and the proposed time table will be available to view. The scheme is funded from £10m government money, £2.5m from Network Rail and the rest from developers.

A further £3m fund is available for improvements to Ash and consultation has been taking place on improvements to junctions on the A331, A31 and A323.

Surface Water Flooding

A study identified various improvements required for Ash. The South East Region 'Coast and Flood Defence Committee' funding will cover the works including at the Ash Ranges.

Recycling

Guildford has now reached a 60% recycling rate, so thank you to all residents for assisting in that. There is more work to do and residents are asked to continue to help improve the recycling rate.

Greyhound Roundabout

Road widening has taken place at the Manor Road roundabout but additional works are required. Following a meeting earlier in the day, Bewley have accepted that improved signage and a keep clear area are needed and they will be funding these additional improvements.

Question and Answer Session

The following questions were posed and answers given:

- Q1. Some ditches with run-off from the Ranges require clearing of growth.
A1. GBC's Flooding Officer will enforce owners to keep their ditches clear. Old maps have been used to assist in identifying them. This is on-line for anyone to view.
- Q2. The consultation event on the A331 was too busy.
A2. There was an unexpectedly high turnout at the beginning of the event. All the information is on the GBC website for the last Planning Committee.
- Q3. Flood relief work completed recently at Ash Level Crossing is now flooding again.
A3. The Clerk will write to Network Rail and ask that they ensure the drain which keeps collapsing is part of the bridge works. An application for the bridge works will be submitted this Summer for works to start in 2019 and be completed by 2020.

Councillor Richard Billington

Cllr Richard Billington introduced himself as Guildford Borough Council's Lead Councillor for the Rural Economy, Countryside, Parks and Leisure. His key projects included:

Spectrum Leisure Centre

The Borough Council is currently in its thinking phase with regards to the long term future of the Spectrum. The Centre should also be safe, suitable and usable now so there are projects to improve the fabric of the building and install a new combined heat and power unit.

Burpham Court Farm

Consideration is being given to the future use of the site, such as a wetland for birds due to the flooding issues. The buildings will be sold off. GBC are also looking at other heritage assets such as West Lodge and will need to make some decisions about their future.

Cricket Project

The Woodbridge Cricket Ground pavilion has been rebuilt to a very high standard so it is accessible and is now a multi-use venue.

Traveller Incursions

A review of the approach to traveller incursions is being undertaken and the possible use of transition sites which have been successful in Sussex are being considered for Surrey.

Further Question and Answer Session

- Q4. The surface in Prospect Road and Hutton Road has been damaged due the additional use when vale road was closed
- A4. Prospect Road and Hutton Road will be checked in due course, but there does not appear to be any additional damage caused by traffic having to use this route during the Vale Road closure following the water leak.
- Q5. Manor Road now has a dip that is filling with water.
- A5. This is a private road that developers are still responsible for. APC will report this to SCC highways to ensure the developer is told to repair it.
- Q6. There are more pot holes on the A323, Ash Church Road on the bend with Love Lane, both sides of Ash Station and Dean Close. Road Work signs are needed outside the Co-Op on Wharf Road.
- A6. SCC Highways will be notified.
- Q7. The road crossing outside the Co-Op in Wharf Road could be a pedestrian crossing.
- A7. It is only intended to be a traffic calming measure and not a pedestrian crossing.
- Q8. Are there any boundary changes in Ash.
- A8. There are none in the GBC area but there are some elsewhere e.g. Chobham in Surrey Heath.