

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 13 February 2017 which commenced at 7:00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	A
	Cllr Mrs Jayne Hewlett	A
	Cllr Nigel Kearse	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	A
	Cllr Paul Spooner	✓

✓ Present

x Not Present

A Apology for Absence

Cllr Paul Spooner arrived at 7:06pm, after the start of the meeting

Part I – Public Session

96. To receive Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Andrew Gomm, Cllr Mrs Jayne Hewlett, Cllr Mrs Pat Scott, Cllr Nigel Kearse and Cllr Martin Burgess

97 To receive Declarations of Interest (*agenda item 2*)

Declarations of Interest relating to Committee Meetings as at Appendix A.

Members noted Declarations of Interest relating to Committee Meetings as at Agenda Appendix A. There were no Declarations of Interest for this meeting.

98. Confirmation of the Minutes (*agenda item 3*)

The minutes of the Meeting of the Parish Council held on Monday 9 January 2017, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

99. Chairman's Announcements (*agenda item 4*)

All issues raised at the Council Meeting held on 9 January 2017 had been reported to the appropriate authority.

A response had been received from the Blackwater Valley Countryside Partnership with reference to the low water level at Murrells Pond, Shawfield Road which could be due to the low rain fall this winter as other ponds in the area are the same.

White Rose, Guildford Road is investigated by Guildford Borough Council's Planning Enforcement team. There are two ongoing enforcement items at the current time. A further site visit will be made in the near future.

The date for the Ash Parish Council Village Fete is Saturday 15 July 2017 and Cllr Manning asked that more councillors provide assistance with this event.

The date for the Ash Parish Council Christmas Fantasia 2017 is Saturday 25 November 2017. Again, assistance from councillors and volunteers would be gratefully received.

Nominations for Ash in Bloom 2017 are required by 01.06.2017

The query raised at the January Meeting regarding an amendment to the footer on the First Interim Audit Report has been resolved.

The parking issues at Gorselands Close/Prospect Road are being looked into by Guildford Borough Council and Surrey Police. A new parking review is due to commence mid 2018

100. Adjournment (*agenda item 6*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and:

Resolved: That the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

101. Reports of Committees (*agenda item 7*)

It was resolved that the reports of the following committees, copies of which have already been circulated to all members of the council, be approved and that the recommendations there in be adopted:

Planning	9 January 2017	Minute Number 122 to 130
Amenities	16 January 2017	Minute Number 71 to 81
Planning	23 January 2017	Minute Number 131 to 138
Finance	23 January 2017	Minute Number 77 to 88

102. Monthly Financial Statement (*agenda item 8*)

Members received and approved the monthly financial statement giving details of January 2017 payments at Agenda Appendix.

103. Correspondence

Correspondence was received from:

Richard Tolley who is away on holiday and sent a post card with details of his trip to the Parish Council

North West Surrey Clinical Commissioning Group advising the launch of a consultation on Stroke Services in West Surrey asking the public to share their views. The consultation ends on 30 April 2017. The link to the consultation can be obtained by contacting The Parish Office.

104. Next Meeting (agenda item 14)

The next Meeting of the Council will be held on Monday 13 March 2017 following the close of the Annual Parish Meeting.

The meeting closed at 7:14 pm

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

January 2017

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 9 January 2017			No declarations of interest recorded
AMENITIES 16 January 2017			No declarations of interest recorded
PLANNING 23 January 2017			No declarations of interest recorded
FINANCE AND ADMINISTRATION 23 January 2017			No declarations of interest recorded

APPENDIX B

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Accounts received January 2017

Payments January / February 2017

Chq No.	Payee	Service	Net	V.A.T	Total
2975	Gavin Jones Ltd	Grass Cutting Services Ash Cemetery	665.41	133.08	798.49
2976	CANX	CANX	0.00	0.00	0.00
2977	Accurate Mechanical Services	Ash Centre AC/Heating Issues (x 5 invoices)	1,825.97	325.20	1,951.17
2978	AJ Signs	No Parking Sign Verge Dover Roundabout (Lengthsman)	142.44	28.49	170.93
2979	Christmas Plus Ltd	New Christmas Motifs & Brackets x 6	2,216.80	443.36	2,660.16
2980	GLS Supplies	Cleaning Items Ash Centre	287.16	59.43	356.59
2981	G Greaves Hurd Electrician	Replace Light Fitting o/s CAB and Replace Extractor Fan PTS	210.00	0.00	210.00
2982	Homebase	Plumbing Equipment - Leak Repair at Harpers Scout Hut	8.31	1.66	9.97
2983	T Hopkins	Tree Works at Coronation Gardens	180.00	0.00	180.00
2984	CANX	CANX	0.00	0.00	0.00
2985	Imprint Colour	Ash Matters Printing x 8100 copies	1,087.00	0.00	1,087.00
2986	Prime Maintenance	Maintenance Contract January 2017 and New Lighting	4,563.39	912.68	5,476.07
2987	SSALC	Local Council Review	17.00	0.00	17.00
2988	Wild About Water	Quarterly Rental Water Cooler Ash Centre	89.68	17.94	107.62
2989	Janet Brade	Deposit Refund following Booking	225.00	0.00	225.00
2990	W J Fire	Replacement Bulkhead Workshop Emergency Lights	100.00	20.00	120.00
2991	The Lifetrain Trust	Deposit Refund following Booking	65.00	0.00	65.00
2992	Mrs C Groenendaal	Deposit Refund following Booking	225.00	0.00	225.00
2993	A Harfield Ltd	Lighting Conductor Test and Inspection Ash Centre	280.00	56.00	336.00
2994	CANX	CANX	0.00	0.00	0.00
2995	South East Water	1/2yr Water x 3 Ash Centre/ Harpers and Shawfield Allotments	884.79	0.00	884.79
2996	AF Stonemasons	Repairs to Ash Museum Window Grills	360.00	72.00	432.00
2997	Accurate Mechanical Services	Replacement boiler /Control Panels Issues	3,007.50	601.50	3,609.00
2998	Amazon (via C Olive)	Payment for Replacement Auger	124.99	25.00	149.99
2999	CANX	CANX	0.00	0.00	0.00
2300	A.J Signs	Banding/Strapping/Buckles for Christmas Motifs	127.97	25.60	153.57
2503	Gavin Jones Ltd	Grass Cutting Services Ash Cemetery	1,213.12	242.62	1,455.74
2504	Guildford Borough Council	Electricity Card Sales	715.00	0.00	715.00
2505	Hobart Services	Dishwasher Service and Repairs	798.70	159.74	958.44
2506	Kebur Garden Materials	Shawfield Allotment Fencing x 4 invoices	224.58	44.92	269.50
2507	South East Water	Monthly Account PTS + 1/2yr Ash Cemetery/ Harpers Rec	116.56	0.00	116.56
2508	SWALEC	1/4ly Account Carrington Rec/Harpers Scout Hut	181.90	11.53	193.43
2509	DynoRod (via C Olive)	Un-block public Toilets at Ash Centre	230.00	46.00	276.00
2510	Southern Electric	Street Lighting - January 2017	405.98	81.19	487.15
2511	Accurate Mechanical Services	Repairs to Air Conditioning System Ash Centre	1,210.00	242.00	1,452.00
2512	The Post Office (DVLA)	Vehicle Tax NJ10 ZXH	230.00	0.00	230.00
2513	Fairway Paving	Carrington Rec Installation of Pathway	8,400.00	1,680.00	10,080.00
2514	GLS Supplies	Stationery	24.53	4.91	29.44
2515	Interserve	Water Safe contract - 06/02/2017 to 05/05/2017	87.42	17.48	104.90
2516	JP & S Services	Petrol/Oil January 2017	127.50	25.50	153.00
2517	Kebur Garden Materials	Shawfield Allotment Fencing x 2 invoices	179.86	35.74	215.60
2518	Mirage Cleaning Services	Cleaning Ash Centre	468.00	93.60	561.60
2519	Petty Cash (via C Olive)	Petty Cash	123.78	14.34	138.12
2520	Prime One Maintenance	Routine Maintenance Contract February 2017	2,224.11	444.82	2,668.93
2521	PSK Limited	External Security January 2017	13.93	2.79	16.72
2522	Rialtas Business Solutions Ltd	Omega Software Support and Maintenance	616.00	123.20	739.20
2523	CANX	CANX	0.00	0.00	0.00
2524	Office Team Ltd	Computer Keyboards x 5 Ash Parish Office	42.63	8.53	51.16
2525	Office Team Ltd	Ink Cartridges	79.73	15.95	95.68
2526	South East Water	1/2 yr Account - Harpers Scout Hut	42.77	0.00	42.77
2527	WJ Fire Ltd	Fire Alarm Maintenance for Ash Centre and Workshop	160.00	32.00	192.00
2528	CANX	CANX	0.00	0.00	0.00
2529	Surrey Pension Fund	Pension Contribution January 2017	4,329.03	0.00	4,329.03
2530	HMRC	PAYE/NIC January 2017	2,879.42	0.00	2,879.42
DD	British Gas	Ash Centre - January 2017 account	472.85	23.64	496.49
DD	Franco - Postalia Limited	Lease of Franking Machine	58.35	11.67	70.02
BACS	Staff	Salaries January 2017	12,047.53	0.00	12,047.53
			54,206.68	6,084.10	60,290.78

Signature of Certification Chairman of Finance & Administration Chairman of the Council 

13.02.2017

MINUTE APPENDIX A

During the public adjournment the following points were raised:

Two lights in Ash Church Street opposite the Church are not working

The Parish Office will report this to Surrey County Council

All the lights in Foreman Road are not working

Cllr Manning advised that this has already been reported to Ash Parish Council's lighting contractors.

Chester Road is breaking up in places and there are a lot of pot holes appearing

The Parish Office will report this to Surrey County Council

Manhole covers in the Guildford Road are sinking

Cllr Manning advised that this problem had already been reported to Surrey County Council by Cllr Mrs Marsha Moseley