

ASH PARISH COUNCIL

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19 June 2018

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Pat Scott

Substitutes: Cllr Jayne Hewlett
Cllr Nigel Kearse
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 25 June 2018** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Tuesday 29 May 2018. These minutes have been before the full Council at which they were duly approved and adopted.

4. Adjournment.

To give consideration to adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2018/19.

Members to consider and agree the Council's accounts and budgetary review as at 31 May 2018 (month 2).

6. Bank Reconciliation.

Members to consider and agree bank reconciliations as at 31 May 2018 (month 2).

7. Committee Spending Limits.

Members to review the Committee and Clerk's spending limits. The current limits are:

Clerk: £750.00 per item to a maximum of £3,000.00 per month

Amenities Committee: £3,000.00 per month

Finance and Administration: £3,000.00 per month

8. Grants of Exclusive Rights in respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1606	H. Henry	K 698

9. Heating and Hot Water System.

Members to note that further to Minute 11 of the 29 May 2018 meeting, a revised quote had been circulated for the installation of an extension timer to be fitted to the hot water system to allow an override of the heating timer at weekends. The original quote was at a cost of £1,099 + VAT. Members to consider the revised quote of £ £963.60 + VAT.

10. Newsletter Working Group.

Members to note the minutes of the Newsletter Working Group held on 17 April 2018 as at Appendix A.

11. Events Working Group.

Members to note the minutes of the Events Working Group held on 13 June 2018 as at Appendix B.

12. Correspondence.**13. Date of Next Meeting.**

The date of the next meeting is **Monday 23 July 2018** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

Appendix A

**ASH PARISH COUNCIL
Minutes of the Newsletter Working Group
held on Tuesday 17 April 2018 at the Ash Centre
commencing at 3pm**

Present:

- Cllr Marsha Mosely (Chairman) ✓
- Cllr Laurence Armes ✓
- Graham Bidwell ✓
- Sarah Groom ✓

1. To receive Apologies for Absence

There were no apologies for absence.

2. To receive Declarations of Interest

There were no declarations of interest.

3. Confirmation of Previous Minutes

The minutes of the previous meeting held on Tuesday 26 September 2017 were agreed as an accurate record and duly signed by the Chairman.

4. Confirmation of Distribution Date for the First Issue for 2018

The distribution date for the first issue of the newsletter was agreed as Friday 15 June 2018. A draft copy will be circulated for approval towards the end of May 2018.

5. Articles and Layout for the First Issue for 2018

The following articles were suggested for the first issue of 2018:

- Chairman’s Bit (Cllr Moseley suggested a mention of the GBC Mayoral year including promoting charities such as TALK for stroke recovery)
- Two pages of Ash Parish Council accounts
- Village Fete on 14 July 2018 promotion
- Ash in Bloom and Presentation Evening on 5 September 2018 promotion
- GBC’s Wild Flower Meadows Initiative explanation
- GBC’s Dog Warden Update
- Profile on the new Clerk to Ash Parish Council
- Band Concert on 17 November 2018 promotion
- New Ash Parish Council website explanation
- Back Page to include Contacts etc as usual.
- The possible inclusion of GBC’s street angels/community angels will be explored.

It was agreed to explore a move to greater electronic distribution in future.

6. Date of Next Meeting

The date of the next meeting is to be agreed.

The meeting closed at 3.20pm.

Signed

Date

ASH PARISH COUNCIL
Minutes of the Events Working Group
held on Wednesday 13 June 2018 at the Ash Centre
commencing at 3pm

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Cllr Pat Scott	A
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	A
	Jo Packman	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Pat Scott, Cllr Marsha Moseley and Richard Tolley.

2. Receive Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Wednesday 21 March 2018 were confirmed and signed by Cllr John Tonks.

4. Village Fete – Saturday 14 July 2018 (*agenda item 4*)

Graham Bidwell reported that:

- Richard Tolley had advised that the Rotary will happily staff the beer and wine tent again this year. Cllr John Tonks will kindly purchase the beer, lager and wine. A pricing strategy to be agreed. The Hogs Back Brewery is not sale or return, so it could be sold off on the day (e.g. cost+10%).
- The Chimney Farm Dog Rescue will run the Dog Show in its entirety. They will also seek sponsorship and prizes. They will keep the £1 entry fee per dog per class (8 fun classes). They are also having a stall.
- Vicar Neil Lambert will not be available to run the pancake stall.

Pop-up mini golf was suggested and it was agreed to investigate a home-made putting course as a competition stall.

A request for volunteers will be sent to Ash Parish Councillors.

A list of all the organisations that had requested a stall so far were read out. The BBQ needs to set up early so it is ready to sell food from 12pm. Phyllis Tuckwell and the Dog Warden will be chased. The Parish games will be available to fill any of the empty 34 spaces.

Sweets will be purchased from Bookers the week before. St John Ambulance is booked.

The Mayor of Guildford has been invited to open the event. A parking space will be reserved for the Mayoral car.

The advertising is underway. The Dog Farm has 23,000 social media followers. Graham Bidwell will send Jo Packham the flyer for inclusion on their weekly mailing. The Ash Parish Newsletter will be distributed before the event.

5. Ash in Bloom 2018 (*agenda item 5*)

Dover Garage will kindly sponsor the main prizes (£500). The Co-Op are kindly sponsoring the Children’s prizes. The entries are coming in for the competition. Further entries are to be encouraged. The presentation evening is Wednesday 5 September 2018 at 7pm.

6. Other 2018 Events (*agenda item 6*)

Michael Gove MP will be invited to the annual Remembrance Event on Sunday 11 November.

The Friary Guildford Brass Band will perform at the Ash Centre on Saturday 17 November for a discounted fee of £600. The Rotary’s chosen charity is Step by Step, which was agreed. The chosen charity should be included on the advertising that promotes the event.

Fantasia is on Saturday 1 December 2018.

7. Date of Next Meeting (*agenda item 7*)

The date of the next meeting is proposed as Wednesday 11 July 2018 at 3:00pm.

The meeting closed at 3:55pm

Signed

Date