

ASH PARISH COUNCIL

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17 July 2018

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Pat Scott

Substitutes: Cllr Jayne Hewlett
Cllr Nigel Kearse
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 23 July 2018** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 25 June 2018. These minutes have been before the full Council at which they were duly approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2018/19.

To consider and agree the Council's accounts and budgetary review as at 30 June 2018 (month 3).

6. Bank Reconciliation.

To consider and agree bank reconciliations as at 30 June 2018 (month 3).

7. CCLA Local Authority Property Fund.

Members to note the CCLA Investment Management Market Report for June 2018 and the CCLA Local Authorities' Property Fund Prices and Dividends Yield as at 3 July 2018.

8. Committee Spending Limits.

To review the Committee and Clerk's spending limits, deferred from the last meeting. The figures refer to the spending limits between meetings and without the prior approval of Full Council. To consider the merged Amenities, Finance and Administration Committee limit staying at £3,000 per month. The current limits are:

Clerk: £750.00 per item to a maximum of £3,000 per month

Amenities Committee: £3,000 per month

Finance and Administration: £3,000 per month

9. Insurance Renewal.

To note the annual renewal premium for the final year of the Council's three year insurance arrangements with Zurich Municipal at a cost of £9,559.88 (including taxes) to commence 1st August 2018.

10. Shawfield Allotments.

To consider an application to erect a 6 foot x 4 foot shed on plot 16B at Shawfield Road Allotments, which is within our permitted dimensions.

11. Ash Hill Recreation Ground Play Equipment.

To consider the installation of a 4m high pyramid climber unit at Ash Hill Recreation Ground. Two quotes are attached for consideration from Hags SMP at £18,017.22 and Rhino Play Ltd. at £18,068. This item is to be partly funded by a concurrent function grant of £5,000.

12. Carrington Recreation Ground Line Marking.

To consider three quotes for the re-marking of the car park spaces and sports courts at Carrington Recreation Ground.

13. Licensing Review: Gambling Act 2005 Statement of Principles - Public Consultation

To consider the Guildford Borough Council consultation on the Gambling Act 2005 Statement of Principles.

14. Licensing Review: Licensing of Sexual Entertainment Venues Policy.

To consider the Guildford Borough Council consultation on the Licensing of Sexual Entertainment Venues Policy.

15. Events Working Group.

To note the minutes of the Events Working Group held on 11 July 2018 as at Appendix A.

16. Correspondence.

17. Date of Next Meeting.

The date of the next meeting is **Monday 24 September 2018** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

Appendix A

ASH PARISH COUNCIL

**Minutes of the Events Working Group
held on Wednesday 11 July 2018 at the Ash Centre
commencing at 11.00am**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Cllr Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	A
	Jo Packman	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Marsha Moseley and Richard Tolley.

2. Receive Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Wednesday 13 June 2018 were confirmed and signed by Cllr John Tonks.

4. Village Fete – Saturday 14 July 2018 (*agenda item 4*)

Graham Bidwell reported that the home-made putting course has been abandoned due to the ground conditions being too dry with no turf. The play your cards right and splat the rat parish games will be held. Small bags of Haribo sweets are the prizes. A request for further volunteers to help run the stalls was made to all.

John Tonks will kindly purchase:

3 Boxes of small Haribo packets of sweets
24 cans of lager
6 orange juice cartons
3 apple juice cartons
3 x 2 litres bottles of Coke Zero
3 x 2 litres bottles of Lemonade
50 plastic pint glasses
50 plastic half pint glasses
50 plastic wine glasses

A pricing strategy was agreed as follows.

Hogs Back Beer Bottles	£2.50 a bottle (£2 after 3pm)
Can of Lager	£2 a can
Wine (125ml)	£3 a glass
Soft Drinks	50p a glass

Graham Bidwell will produce laminated price lists for the beer tent tables. John Tonks will drop off the drinks on Friday lunch time for overnight in the fridge and bring a black dust bin full of ice on Saturday.

Phyllis Tuckwell is now able to attend. The Dog Warden will be chased by Jo Packman.

Parking will be reserved for the Deputy Mayor Richard Billington who is opening the Fete and Jen Powell the new judge for the Show's Open Classes.

There is some concern over the extreme heat for the dogs but the charity's Vet will be in attendance and cars can be checked, that no dogs are left in them. Water bowls and shade should be used.

Jo Packham will promote the event further and John Tonks will cover local social media. The World Cup football match on the Saturday (3pm kick-off) may affect late attendance.

5. Ash in Bloom Presentation Evening (agenda item 5)

Jen Powell will now be invited to the presentation evening on Wednesday 5 September 2018 at 7pm. Graham Bidwell to let Pat Scott and the Co-Op know how many children have entered to determine whether their sponsorship is in cash or gifts.

6. Brass Band Concert (agenda item 6)

The Friary Guildford Brass Band will perform at the Ash Centre on Saturday 17 November for a discounted fee of £600. The Rotary's chosen charity is Step by Step. The charity can bring donation buckets and say a few words before the second half once the orchestra is re-seated.

Ticket prices will be £10 in advance and £12 on the door. Drinks will be for sale before and during the interval. No food to be available free. Nigel Manning requested a change to the seating layout so there is more space between the orchestra and the front row of chairs. The Mayor will be invited to the event. The field will be opened for parking if kindly marshalled by the Rotary again. A raffle can be held.

The banners will be updated and quotes sought for more copies.

7. Other 2018 Events (agenda item 7)

Michael Gove MP will attend the annual Remembrance Event on Sunday 11 November, subject to his availability. Sarah Groom will confirm the order of service with Reverend Keith Bristow.

Fantasia is on Saturday 1 December 2018. Next year's Fete could be on the 20 July 2019 to coincide with Peace Day on 19 July.

8. Date of Next Meeting (agenda item 8)

The date of the next meeting is Thursday 9 August 2018 at 3:00pm.

The meeting closed at 11:55am

Signed

Date