

# ASH PARISH COUNCIL

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18 September 2018

**To: The Chairman and Members of the Amenities, Finance and Administration Committee.**

Chairman: Cllr Paul Spooner  
Vice Chairman: Cllr Laurence Armes  
Cllr Martin Burgess  
Cllr Bill Cole  
Cllr Andrew Gomm  
Cllr Nigel Manning  
Cllr Pat Scott

Substitutes: Cllr Jayne Hewlett  
Cllr Nigel Kearse  
Cllr Marsha Moseley  
Cllr Jo Randall  
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 24 September 2018** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

## AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 23 July 2018. These minutes have been before the full Council at which they were duly approved and adopted.

**4. Adjournment.**

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

**5. Monthly Accounts 2018/19.**

To consider and agree the Council's accounts and budgetary review as at 31 July 2018 (month 4) and 31 August 2018 (month 5).

**6. Bank Reconciliation.**

To consider and agree bank reconciliations as at 31 July 2018 (month 4) and 31 August 2018 (month 5).

**7. CCLA Local Authorities Property Fund.**

To note the CCLA Investment Management Market Report for August 2018 and the CCLA Local Authorities Property Fund Profile report as at the end of August 2018.

**8. Blackwater Valley Countryside Partnership.**

To consider the annual partnership contribution to the Blackwater Valley Countryside Partnership for the sum of £500.

**9. Purchase of Pedestrian Flail Mower.**

To consider the purchase of a pedestrian flail mower for the sum of £1,600.

**10. Lamp Post Insurance Claim.**

To note the costs of the damage to the Longfield Road lamp column on 28 August 2018 to the sum of £3,020 (excluding VAT) due to a road traffic accident. An insurance claim has been submitted and accepted by Zurich Municipal. A £250 excess applies to the claim.

**11. Christmas/New Year 2018/19.**

To consider the proposed closure of the offices for the Christmas and New Year period 2018/19.

**12. Ash Parish Council Calendar of Meeting 2019/20.**

To consider the Calendar of Meetings for the year 2019/2020.

**13. Carrington Recreation Ground - Gas Monitoring.**

To consider the quarterly gas monitoring summary, plan and explanation for Carrington Recreation Ground for May - July 2018.

**14. Harpers Road Allotments.**

To consider an application to erect a 4'6" x 2'6" tool store on plot 4a at Harpers Road Allotments, which is within permitted dimensions.

**15. Shawfield Road Allotments.**

To consider an application to erect a 6' x 4' shed on plot 52 at Shawfield Road Allotments, which is within permitted dimensions.

**16. SLCC Learning Agreement**

To consider the Society for Local Council Clerk's Learning Agreement issued for the commencement of the Clerk's CILCA qualification (Certificate in Local Council Administration).

**17. Events Working Group.**

To note the minutes of the Events Working Group held on 9 August 2018 as at Appendix A.

**18. Correspondence.**

**19. Date of Next Meeting.**

The date of the next meeting is **Monday 22 October 2018** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

## Appendix A

## ASH PARISH COUNCIL

**Minutes of the Events Working Group  
held on Thursday 9 August 2018 at the Ash Centre  
commencing at 3pm**

Present:	Cllr John Tonks	A
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	✓
	Cllr Pat Scott	A
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	✓
	Jo Packman	A

In the absence of the Chairman Cllr John Tonks, Cllr Nigel Manning chaired the meeting.

**1. Apologies for Absence** (*agenda item 1*)

Apologies for absence were received from Cllr John Tonks, Cllr Pat Scott and Jo Packman.

**2. Receive Declarations of Interest** (*agenda item 2*)

There were no declarations of interest to report.

**3. Confirmation of Minutes** (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Wednesday 11 July 2018 were confirmed and signed in the absence of the Chairman Cllr John Tonks, by Cllr Nigel Manning.

**4. Village Fete - Review** (*agenda item 4*)

Graham Bidwell gave an indication of the financial outcome of the Fete. Overall the takings were £713 for 2018 compared to £882 overall for 2017, so down slightly.

Cllr Marsha Moseley tabled helpful feedback from Jane Morgan. Greater involvement from the allotment holders is essential next year, as is the Flower Arrangers and the Guides and Brownies etc for the crafts. The museum worked well indoors.

The Dog Show was rushed due to the exceptionally hot weather but they were pleased with the money raised and would be welcomed back next year. Ideally they will spread their classes throughout the afternoon interspersed with more activities and demonstrations in the main arena next year such as children's entertainment, Sandhurst Band, ferret racing and birds of prey demonstrations. A beat the goalie competition should be arranged by Mytchett AFC. The balloon man and ice cream van are essentials. Could look at indoor computer games competitions.

Next year's Fete on 20 July 2019 will commemorate the 1919 Peace Day and could include a celebration of the 40 year anniversary of the Phyllis Tuckwell Charity.

The beer can be bought from the supermarket next year and not the Hogs Back Brewery.

**5. Ash in Bloom Presentation Evening** *(agenda item 5)*

The presentation evening is on Wednesday 5 September 2018 at 7pm. Dover Garage are sponsoring the event and will award the certificates. Squires are kindly providing £530 worth of vouchers with a £100 discount. One free drink and nibbles will be available on the evening.

This event will every two years.

**6. Brass Band Concert** *(agenda item 6)*

The Friary Guildford Brass Band will perform at the Ash Centre on Saturday 17 November for a discounted fee of £600. The Rotary’s chosen charity is Step by Step.

Posters will be distributed to shops for display and on our notice boards plus all electronic distribution channels.

Free tickets are available for the Rotary volunteers plus the charity staff that bring donation buckets and for the charity representative that says a few words before the second half, once the orchestra is re-seated.

The tickets are now printed. Ticket prices will be £10 in advance and £12 on the door. Drinks will be for sale before and during the interval. The field will be opened for parking if kindly marshalled by the Rotary again, as well as the bar.

Ash Good Neighbours could be asked to bring Japonica Court residents.

**7. Other 2018 Events** *(agenda item 7)*

The Clerk will draft a letter from the Chairman to John Cumnor to explain that the Insurance requirements exclude non-employees from carrying out the role of Santa Claus. A volunteer will be required to make the mulled wine.

**8. Our History, Our Identity** *(agenda item 8)*

Guildford Borough Council’s Heritage Service has approach the Parish Council to attend an event to promote their exhibition that will collate stories and memories from local residents. The Officer has already met with Ash Museum representatives and has arranged to attend the Ash Museum Heritage Open Day on 9 September. The Heritage Service is welcome to attend our Village Fete next year to promote any future projects.

**9. Date of Next Meeting** *(agenda item 9)*

The date of the next meeting is Thursday 18 October 2018 at 3:00pm.

The meeting closed at 15.45am

Signed .....

Date .....