

ASH PARISH COUNCIL

Minutes of the Meeting of the Amenities, Finance and Administration Committee held in the Ash Centre, Ash Hill Road, Ash on Monday 23 July 2018 which commenced at 7:00pm

Chairman:	Cllr Paul Spooner	A
Vice Chairman:	Cllr Laurence Armes	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	✓
	Cllr Nigel Manning	✓
	Cllr Mrs Pat Scott	✓

Substitutes:	Cllr Mrs Jayne Hewlett
	Cllr Nigel Kears
	Cllr Marsha Moseley
	Cllr Jo Randall
	Cllr John Tonks

✓ Present	x Not Present	A Apology for Absence
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In the absence of Cllr Paul Spooner, the meeting was chaired by the Vice Chairman of the Committee Cllr Laurence Armes.

Part I – Public Session

31. To Accept Apologies for Absence (*agenda item 1*)

Apologies were received from Councillor Cllr Paul Spooner and Cllr Martin Burgess.

32. To Receive Declarations of Interest. (*agenda item 2*).

There were no declarations of interest.

33. Confirmation of the Minutes (*agenda item 3*)

The minutes of the Amenities, Finance and Administration Committee meeting held on Tuesday 25 June 2018 were agreed. These minutes have been before the full Council at which they were duly approved and adopted. The minutes were signed by the Vice Chairman of the Committee, Cllr Laurence Armes.

34. Adjournment (*agenda item 4*)

There were no members of the public present.

35. Monthly Accounts 2018/19 (*agenda item 5*)

Members considered and agreed the Council's accounts and budgetary review as at 30 June 2018 (month 3)

36. Bank Reconciliation (*agenda item 6*)

Members considered and agreed bank reconciliations as at 30 June 2018 (month 3).

37. CCLA Local Authority Property Fund (*agenda item 7*)

Members noted the CCLA Investment Management Market Report for June 2018 and the CCLA Local Authorities' Property Fund Prices and Dividends Yield as at 3 July 2018.

Item noted.

38. Committee Spending Limits (*agenda item 8*)

Members reviewed the Committee and Clerk's spending limits which had been deferred from the AFA Committee Meeting held on 25 June and it was:

Recommended upon consideration that the limits remain the same for the Clerk at £750.00 per item to a maximum of £3,000.00 per month; but are increased to £4,000 per month for the joint Amenities, Finance and Administration Committee.

39. Insurance Renewal (*agenda item 9*)

Members noted the annual renewal premium for the final year of the Council's three year insurance arrangements with Zurich Municipal at a cost of £9,559.88 (including taxes) to commence 1st August 2018.

Item noted.

40. Shawfield Allotments (*agenda item 10*)

Members considered an application to erect a 6 foot x 4 foot shed on plot 16B at Shawfield Road Allotments, which is within permitted dimensions and it was:

Recommended upon consideration that the application be approved.

41. Ash Hill Recreation Ground Play Equipment (*agenda item 11*)

Members considered two quotes for the installation of a 4m high pyramid climber unit at Ash Hill Recreation Ground and it was:

Recommended upon consideration that the two quotes from Hags SMP at £18,017 and Rhino Play Ltd. at £18,068 were acceptable and that the Clerk in consultation with the Chairman of the Council, would appoint the preferred supplier. It was further noted that this item is to be partly funded by a concurrent function grant of £5,000.

42. Carrington Recreation Ground Line Marking (*agenda item 12*)

Members considered three quotes for the re-marking of the car park spaces and sports courts at Carrington Recreation Ground and it was:

Recommended upon consideration that a fourth quote be sought from a local company and that the Clerk in consultation with the Chairman of the Council, would appoint the least expensive to carry out the works.

43. Licensing Review: Gambling Act 2005 Statement of Principles - Public Consultation
(agenda item 13)

Members considered the Guildford Borough Council consultation on the Gambling Act 2005 Statement of Principles and as there were no comments the item was noted.

Item noted.

44. Licensing Review: Licensing of Sexual Entertainment Venues Policy (agenda item 14)

Members considered the Guildford Borough Council consultation on the Licensing of Sexual Entertainment Venues Policy and as there were no comments the item was noted.

Item noted.

45. Events Working Group (agenda item 15)

Members noted the minutes of the Events Working Group held on 11 July 2018 as at Appendix A

Item noted.

46. Correspondence (agenda item 16)

Members noted Surrey County Council's temporary prohibition of traffic notice for York Road, Ash from 30 July 2018 for 5 days and Surrey County Council's carriageway resurfacing work on Harpers Road, Ash from 24 July 2018 for 2 days and it was:

Recommended upon consideration that the information be displayed on the website and where appropriate on local notice boards.

47. Date of Next Meeting (agenda item 17)

The date of the next meeting is **Monday 24 September 2018** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

The meeting closed at 7.20pm

Chairman: _____

Date: _____

Appendix A

ASH PARISH COUNCIL

**Minutes of the Events Working Group
held on Wednesday 11 July 2018 at the Ash Centre
commencing at 11.00am**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Cllr Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	A
	Jo Packman	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Marsha Moseley and Richard Tolley.

2. Receive Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Wednesday 13 June 2018 were confirmed and signed by Cllr John Tonks.

4. Village Fete – Saturday 14 July 2018 (*agenda item 4*)

Graham Bidwell reported that the home-made putting course has been abandoned due to the ground conditions being too dry with no turf. The play your cards right and splat the rat parish games will be held. Small bags of Haribo sweets are the prizes. A request for further volunteers to help run the stalls was made to all.

John Tonks will kindly purchase:

3 Boxes of small Haribo packets of sweets
24 cans of lager
6 orange juice cartons
3 apple juice cartons
3 x 2 litres bottles of Coke Zero
3 x 2 litres bottles of Lemonade
50 plastic pint glasses
50 plastic half pint glasses
50 plastic wine glasses

A pricing strategy was agreed as follows.

Hogs Back Beer Bottles	£2.50 a bottle (£2 after 3pm)
Can of Larger	£2 a can
Wine (125ml)	£3 a glass
Soft Drinks	50p a glass

Graham Bidwell will produce laminated price lists for the beer tent tables. John Tonks will drop off the drinks on Friday lunch time for overnight in the fridge and bring a black dust bin full of ice on Saturday.

Phyllis Tuckwell is now able to attend. The Dog Warden will be chased by Jo Packman.

Parking will be reserved for the Deputy Mayor Richard Billington who is opening the Fete and Jen Powell the new judge for the Show's Open Classes.

There is some concern over the extreme heat for the dogs but the charity's Vet will be in attendance and cars can be checked, that no dogs are left in them. Water bowls and shade should be used.

Jo Packham will promote the event further and John Tonks will cover local social media. The World Cup football match on the Saturday (3pm kick-off) may affect late attendance.

5. Ash in Bloom Presentation Evening (agenda item 5)

Jen Powell will now be invited to the presentation evening on Wednesday 5 September 2018 at 7pm. Graham Bidwell to let Pat Scott and the Co-Op know how many children have entered to determine whether their sponsorship is in cash or gifts.

6. Brass Band Concert (agenda item 6)

The Friary Guildford Brass Band will perform at the Ash Centre on Saturday 17 November for a discounted fee of £600. The Rotary's chosen charity is Step by Step. The charity can bring donation buckets and say a few words before the second half once the orchestra is re-seated.

Ticket prices will be £10 in advance and £12 on the door. Drinks will be for sale before and during the interval. No food to be available free. Nigel Manning requested a change to the seating layout so there is more space between the orchestra and the front row of chairs. The Mayor will be invited to the event. The field will be opened for parking if kindly marshalled by the Rotary again. A raffle can be held.

The banners will be updated and quotes sought for more copies.

7. Other 2018 Events (agenda item 7)

Michael Gove MP will attend the annual Remembrance Event on Sunday 11 November, subject to his availability. Sarah Groom will confirm the order of service with Reverend Keith Bristow.

Fantasia is on Saturday 1 December 2018. Next year's Fete could be on the 20 July 2019 to coincide with Peace Day on 19 July.

8. Date of Next Meeting (agenda item 8)

The date of the next meeting is Thursday 9 August 2018 at 3:00pm.

The meeting closed at 11:55am

Signed

Date