

ASH PARISH COUNCIL

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16 October 2018

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Pat Scott

Substitutes: Cllr Jayne Hewlett
Cllr Nigel Kearse
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 22 October 2018** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 24 September 2018. These minutes have been before the full Council at which they were duly considered, approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2018/19.

To consider and agree the Council's accounts and budgetary review as at 30 September 2018.

6. Bank Reconciliation.

To consider and agree bank reconciliations as at 30 September 2018.

7. Grants of Exclusive Rights in respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1607	R. Letts	K
1608	S. Fuller	P 25
1609	A. Goddard	P 26

8. Draft Budget 2018/2019.

Members to consider the first draft of the 2019/2020 budget.

9. Maintenance of Wooden Floors - Ash Centre.

Members to consider a quote for the sanding and resealing of the Junkers timber flooring in the main hall, small hall and meeting rooms at a cost of £5,600 and for annual maintenance visits thereafter at a cost of £1,750 per annum.

10. Replacement Extract Fan - Ash Centre Meeting Rooms.

Members to consider a quote from Accurate Mechanical Services for £2,700.49 to supply and install a replacement extract fan located above the Ash Centre meeting rooms.

11. Gas Monitoring Well – Carrington Recreation Ground.

Members to consider a quote from Apple Environmental for £1,250 for one additional gas monitoring well to be installed at assist with the monitoring of the landfill gases at Carrington Recreation Ground.

12. New Gate to Play Area – Ash Hill Recreation Ground.

Members to consider a quote for the installation of a new single pedestrian gate to the play area to allow access to the new play pyramid at a cost of £899.60 plus £XXX installation fee.

13. Wheelers Law.

Members to consider payment to Wheelers LLP of £800, on a pro-forma invoice, to fund the Surrey County Council legal fees associated with the wayleave agreement for the new toilet at Ash Cemetery.

14. Christmas Lights and Christmas Tree.

Members to note the purchase of six additional Christmas motifs on 28 September 2018, at a cost of £1,530.00; and

Members to consider a quote from Prime One Maintenance for £3,030.41 for the testing, erecting and removing of the Christmas motifs and for installing the Christmas Tree and assisting with the switch-on.

15. Security Gate for Ash Meadows.

Members to note the purchase of a security barrier gate for Ash Meadows on 20 September 2018, following damage to the wooden five bar gate at a cost of £923.00.

16. Disposal of Assets.

Members to consider the disposal of the two old Honda lawn mowers, one of which is beyond serviceable repair, plus three office personal computers to local good causes for nil return and to update the asset register accordingly.

17. Correspondence.**18. Date of Next Meeting.**

The date of the next meeting is **Monday 26 November 2018** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.