

ASH PARISH COUNCIL

Sarah Groom
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20 November 2018

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Laurence Armes
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Nigel Manning
Cllr Pat Scott

Substitutes: Cllr Jayne Hewlett
Cllr Nigel Kearse
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 26 November 2018** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 22 October 2018. These minutes have been before the full Council at which they were duly considered, approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2018/19.

To consider and agree the Council's accounts and budgetary review as at 31 October 2018 (month 7).

6. Bank Reconciliation.

To consider and agree the bank reconciliation as at 31 October 2018 (month 7) and receive an explanation for the anomaly in September 2018 (month 6) bank reconciliation.

7. Draft Budget 2019/2020.

Members to consider the second draft of the 2019/2020 budget.

8. Ash Cemetery.

Members to consider buying back the Exclusive Right of Burial for grave space M198 Deed 1506.

9. Purchase of New Waste Bins – Outdoor Areas.

Members to consider a quote for the replacement of twelve outdoor bins in each of the recreation grounds and play areas, plus the war memorial and outside the Happy Garden. The preferred model is the Glasdon Futuro at £309.04 each, thereby totalling £3,708.48.

10. Play Area Inspection – New Quarterly Visits.

Members to consider a quote for additional independent play area safety inspections. Council staff currently undertake visual inspections on Mondays and Fridays and an annual independent inspection ensures the Council complies with ROSPA safety guidelines. These guidelines now recommend independent inspections are carried out quarterly. Total cost per annum would be £1,290.

11. Annual Independent Health and Safety Assessment Review.

Members to consider the Annual Independent Health and Safety Assessment Review report submitted following a visit to the Ash Centre, Workshop and Harpers Scout Hut on Tuesday 23 October 2018.

12. Gas Contract Renewal.

Members to consider quotes for the renewal of the gas supply contract for the Ash Centre and Scout Hut at Harpers Recreation Ground.

13. (a) Replacement Surveillance Camera.

Members to consider a quote from Prime One Maintenance Ltd to replace the damaged camera that covers the play area at Ash Hill Recreation Ground at a cost of £2,724.88. The old camera is beyond serviceable repair.

13. (b) New Surveillance Cameras.

Members to consider a quote from Prime One Maintenance Ltd for new surveillance cameras to be located in Ash Village

14. Christmas Tree Recycling Points.

Members to consider granting permission to Guildford Borough Council for Christmas tree collection points at Carrington Recreation Ground and Coronation Gardens for recycling purposes from 31 December to the middle of January this Winter, and all future Winters until further notice.

15. Events Working Group.

Members to note the minutes of the Events Working Group held on 18 October 2018 as at Appendix B.

16. Correspondence.

17. Date of Next Meeting.

The date of the next meeting is **Monday 28 January 2019** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

ASH PARISH COUNCIL**Minutes of the Events Working Group
held on Thursday 18 October 2018 at the Ash Centre
commencing at 3pm**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	A
	Cllr Marsha Moseley	✓
	Cllr Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	✓
	Jo Packman	✓
	Claudia Rudd	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Nigel Manning.

2. Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Thursday 9 August 2018 were confirmed and signed by the Chairman Cllr John Tonks.

4. Remembrance Day Service and Parade 2018 (*agenda item 4*)

Graham Bidwell gave a verbal update in the arrangements for the annual event. All the key personnel are confirmed. Arrangements for the wreath ordering are in place. One thousand 'order of service' sheets are being printed.

A colour party briefing will take place at 10.15am with St John Ambulance. Richard Tolley will be selling poppies on the day at the top of the hill. The sound equipment is being rigorously and repeatedly tested prior to the day. The Silent Soldier at the War Memorial will stay in place. Jo Packman sends her apologies for the event.

5. Brass Band Concert (*agenda item 5*)

The Friary Guildford Brass Band with a guest conductor, will perform at the Ash Centre on Saturday 17 November for a discounted fee of £600. The Rotary’s chosen charity is Step by Step. A programme will be produced. The Mayor of Guildford is invited.

Posters have been distributed to shops for display and on our notice boards plus all electronic distribution channels. Banners are also up at key locations. The event has been kindly promoted by the Rotary and Community Wardens.

The tickets are now selling. The prices are £10 in advance and £12 on the door. Drinks will be available (for a donation) before and during the interval. The field will be opened for parking and kindly marshalled by the Rotary again, who will also staff the bar.

Gifts for Raffle prizes are invited from everyone, to help raise a little more money. The draw will be done in private to speed up the evening.

6. Christmas Fantasia 2018 (*agenda item 6*)

The event takes place on Saturday 1 December 2018 with a Christmas Fair in the Ash Centre from 2-6pm and the Christmas Tree Lights Switch-On at the Wharf. The Christmas tree is ordered and will be installed on 26 November. The new snow machine has a remote control.

Arrangements for the Christmas Lights are also in hand.

Tables in the Ash Centre are selling well (£15 each) and one is to be reserved for the Museum as usual.

7. Peace Day Celebrations (*agenda item 7*)

The national celebration day is 19 July 2019, 100 years since the 1919 event. A decision was made previously to theme the 2019 Village Fete around the celebration and it will therefore be a week later than normal on 20 July 2019.

Jo Packman outlined her proposal for 112 poppies to be knitted or crocheted to represent each fallen soldier on the Ash War Memorial, to be displayed at the Fete. All present supported the project.

8. Other 2018/19 Events (*agenda item 8*)

No further discussions were had on next years events.

9. Date of Next Meeting (*agenda item 9*)

The date of the next meeting is Thursday 22 November 2018 at 3:00pm.

The meeting closed at 15.40pm

Signed

Date

