

90. Bank Reconciliation. (agenda item 6)

Members considered and agreed the bank reconciliations as at 31 October 2018 (month 7) and received a verbal explanation of the reasons for the anomalies in September 2018. The Co-Operative Account did not include additional transactions made on 31 October due to the issue of a further bank statement; and a double entry for the transfer of £30,000 from the Nationwide account to the Co-Operative account.

91. Draft Budget 2019/2020. (agenda item 7)

Members considered the second draft of the 2019/2020 budget and it was:

Recommended upon consideration that the current budget setting process be continued with a final draft version being presented to the 10 December 2018 Council meeting, subject to confirmation of the Council Tax Base figure from Guildford Borough Council. The 14 January 2019 Council meeting will receive the final version for approval, plus a revised budget format that simplifies the number of cost centres and account codes and reduces the number of journal transfers required, for consideration and adoption by the Council for 2019/2020.

92. Ash Cemetery. (agenda item 8)

Members considered buying back the Exclusive Right of Burial for grave space M198 Deed 1506 and it was:

Recommended upon consideration that the Exclusive Right of Burial be bought back by the Council for grave space M198 Deed No. 1506, minus the £100 administration fee.

93. Purchase of New Waste Bins – Outdoor Areas. (agenda item 9)

Members considered a quote for the replacement of twelve outdoor bins in each of the recreation grounds and play areas, plus the war memorial and outside the Happy Garden, and it was:

Recommended upon consideration that the matter be deferred pending a full report with vandal and fire proof options, including quotes for the waste bin used by Guildford Borough Council and an officer's recommendation.

94. Play Area Inspection – New Quarterly Visits. (agenda item 10)

Members considered a quote for additional independent play area safety inspections. Council staff currently undertake visual inspections on Mondays and Fridays and an annual independent inspection ensures the Council complies with ROSPA safety guidelines. These guidelines now recommend independent inspections are carried out quarterly. Total cost per annum would be £1,290 and it was:

Recommended upon consideration that the additional quarterly play area safety inspections be approved at a cost of £1,290 per annum.

95. Annual Independent Health and Safety Assessment Review. (agenda item 11)

Members considered the Annual Independent Health and Safety Assessment Review report submitted following a visit to the Ash Centre, Workshop and Harpers Scout Hut on Tuesday 23 October 2018 and it was:

Recommended upon consideration that at the 10 December 2018 Council meeting, Members be invited to form a Working Group to consider the findings and recommendations from the report.

96. Gas Contract Renewal. (agenda item 12)

Members considered quotes for the renewal of the gas supply contract for the Ash Centre and Scout Hut at Harpers Recreation Ground and it was:

Recommended upon consideration that the matter be deferred pending a full report to 10 December 2018 Council, including an officer's recommendation for one company to supply both sites.

97. Replacement Surveillance Camera. (item 13 a)

Members considered a quote from Prime One Maintenance Ltd to replace the damaged camera that covers the play area at Ash Hill Recreation Ground at a cost of £2,724.88. The old camera is beyond serviceable repair and it was:

Recommended upon consideration that the quote from Prime One Maintenance Ltd to replace the damaged camera that covers the play area at Ash Hill Recreation Ground at a cost of £2,724.88 be agreed.

New Surveillance Cameras. (item 13 b)

Members considered a quote from Prime One Maintenance Ltd for new surveillance cameras to be located in Ash Village and it was:

Recommended upon consideration that the quote from Prime One Maintenance Ltd for new surveillance cameras for Ash Village at a cost of £5,221.59 be agreed.

98. Christmas Tree Recycling Points. (agenda item 14)

Members considered granting permission to Guildford Borough Council for Christmas tree collection points at Carrington Recreation Ground and Coronation Gardens for recycling purposes from 31 December to the middle of January this Winter, and all future Winters until further notice and it was:

Recommended upon consideration that permission be granted to Guildford Borough Council for Christmas tree collection points at Carrington Recreation Ground and Coronation Gardens for recycling purposes from 31 December to the middle of January this Winter, and all future Winters until further notice.

99. Events Working Group. (agenda item 15)

Members noted the minutes of the Events Working Group held on 18 October 2018 as at Appendix B.

Item noted.

100. Correspondence (*agenda item 16*)

There was no correspondence to report

101. Date of Next Meeting (*agenda item 18*)

The date of the next meeting is **Monday 28 January 2019** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

The meeting closed at 7.30pm

Chairman: _____

Date: _____

ASH PARISH COUNCIL**Minutes of the Events Working Group
held on Thursday 18 October 2018 at the Ash Centre
commencing at 3pm**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	A
	Cllr Marsha Moseley	✓
	Cllr Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	✓
	Jo Packman	✓
	Claudia Rudd	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Nigel Manning.

2. Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on Thursday 9 August 2018 were confirmed and signed by the Chairman Cllr John Tonks.

4. Remembrance Day Service and Parade 2018 (*agenda item 4*)

Graham Bidwell gave a verbal update in the arrangements for the annual event. All the key personnel are confirmed. Arrangements for the wreath ordering are in place. One thousand 'order of service' sheets are being printed.

A colour party briefing will take place at 10.15am with St John Ambulance. Richard Tolley will be selling poppies on the day at the top of the hill. The sound equipment is being rigorously and repeatedly tested prior to the day. The Silent Soldier at the War Memorial will stay in place. Jo Packman sends her apologies for the event.

5. Brass Band Concert (*agenda item 5*)

The Friary Guildford Brass Band with a guest conductor, will perform at the Ash Centre on Saturday 17 November for a discounted fee of £600. The Rotary's chosen charity is Step by Step. A programme will be produced. The Mayor of Guildford is invited.

Posters have been distributed to shops for display and on our notice boards plus all electronic distribution channels. Banners are also up at key locations. The event has been kindly promoted by the Rotary and Community Wardens.

The tickets are now selling. The prices are £10 in advance and £12 on the door. Drinks will be available (for a donation) before and during the interval. The field will be opened for parking and kindly marshalled by the Rotary again, who will also staff the bar.

Gifts for Raffle prizes are invited from everyone, to help raise a little more money. The draw will be done in private to speed up the evening.

6. Christmas Fantasia 2018 (*agenda item 6*)

The event takes place on Saturday 1 December 2018 with a Christmas Fair in the Ash Centre from 2-6pm and the Christmas Tree Lights Switch-On at the Wharf. The Christmas tree is ordered and will be installed on 26 November. The new snow machine has a remote control.

Arrangements for the Christmas Lights are also in hand.

Tables in the Ash Centre are selling well (£15 each) and one is to be reserved for the Museum as usual.

7. Peace Day Celebrations (*agenda item 7*)

The national celebration day is 19 July 2019, 100 years since the 1919 event. A decision was made previously to theme the 2019 Village Fete around the celebration and it will therefore be a week later than normal on 20 July 2019.

Jo Packman outlined her proposal for 112 poppies to be knitted or crocheted to represent each fallen soldier on the Ash War Memorial, to be displayed at the Fete. All present supported the project.

8. Other 2018/19 Events (*agenda item 8*)

No further discussions were had on next years events.

9. Date of Next Meeting (*agenda item 9*)

The date of the next meeting is Thursday 22 November 2018 at 3:00pm.

The meeting closed at 15.40pm

Signed

Date