

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 8 October 2018 which commenced at 7.00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	A
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	✓
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	✓
	Cllr Mrs Jayne Hewlett	A
	Cllr Nigel Kearse	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	A
	Cllr Paul Spooner	A

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

63. To accept Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr John Tonks, Cllr Nigel Kearse, Cllr Paul Spooner, Cllr Mrs Pat Scott and Cllr Mrs Jayne Hewlett.

64. To receive Declarations of Interest. (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during September 2018 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

65. Confirmation of the Minutes. (agenda item 3)

The minutes of the Annual Parish Council Annual held on Monday 10 September 2018, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

66. Chairman's Announcements. (agenda item 4)

All matters raised at the 10 September 2018 meeting of the Council have been reported to the relevant authority. Further updates include:

SCC have advised us of patching work on Southlands Close and Southlands Road, Ash commencing 22 October 2018.

The Ash and District Museum Quiz

The next quiz is on Saturday 13 October 2018 from 7pm at the Ash Centre. Entry charge £10.00 per head to include a Ploughman's Supper.

Ash Road Bridge Public Meeting

Members noted that the next public forum is on 17 October 2018 at 7pm at the Ash Centre. The Police and Crime Commissioner for Surrey will also be presenting an item.

Remembrance Sunday

Members noted this year's Remembrance Sunday and Armistice Day coincide on Sunday 11 November. There will be the usual parade, service and refreshments afterwards.

Friary Guildford Brass Band Concert

Members noted that the Friary Guildford Brass Band Concert takes place at the Ash Centre on Saturday 17 November 2018. Tickets are £10 in advance from the office, or £12 on the door.

67. Adjournment. (*agenda item 5*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

68. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	10 September 2018	Minute Number 63 to 72
Planning	24 September 2018	Minute Number 73 to 79
Amenities		
Finance and Administration	24 September 2018	Minute Number 48 to 66

69. Monthly Financial Statement. (*agenda item 7*)

A summary of the monthly Financial Statements giving details of August/September 2018 payments as at Agenda Appendix B were authorised.

70. External Audit 2017/18

Members considered the report of the external auditor in respect of the following:

- a) The Annual Governance Statement for the year to 31.03.2018
- b) The Annual Accounting Statement for the year to 31.03.2018
- c) The External Auditors Certificate and Report for the year to 31.03.2018

and it was:

Resolved that the audit had not yet been completed by PKF Littlejohn LLP and would be brought to the next meeting of the Council for consideration.

71. Correspondence. (*agenda item 10*)

There was no correspondence.

72. Next Meeting. (*agenda item 11*)

The date of the next meeting is Monday 12 November 2018 at 7pm or following the close of the Planning Committee Meeting, if this is later.

The meeting closed at 7.38pm

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****September 2018**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 10 September 2018			No declarations of interest.
PLANNING 24 September 2018			No declarations of interest.
AMENITIES, FINANCE & ADMINISTRATION 24 September 2018			No declarations of interest.

AGENDA APPENDIX B

Accounts Received September 2018

Agenda Appendix B

Payments September/October

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
203759	JP & S	Petrol/Oil August 2018	188.82	37.75	226.57
203760	PSK Limited	External Security August 2018	296.10	59.22	355.32
203761	SSE	Street Lighting August 2018	463.97	92.79	556.76
203762	Magicsigns	CCTV signs/ Band concert banner	337.75	0.00	337.75
203763	Emily's Maintenance Services Ltd	Car park bay marking Ash Centre	390.00	78.00	468.00
203764	GLS Educational Supplies	Refuse sacks/Blue roll/Marking spray	209.92	41.99	251.91
203765	Hags SMP Ltd	Repairs and parts for Roundabout Ash Recreation Ground	951.75	190.35	1,142.10
203766	Holybourne Flooring Ltd	Carpet to reception area Ash Centre	610.92	0.00	610.92
203767	HHGL Ltd	Screws	3.74	0.76	4.50
203768	Lister Wilder	Tyres/ Labour/Consumables	147.90	29.58	177.48
203769	Office Team Ltd	USB drive 32GB	39.98	7.99	47.97
203770	Prime One Maintenance Ltd	Maintenance/Emergency Call Out/CCTV Airtime/Replacement	13,981.27	2,796.26	16,777.53
203771	Trade UK (Screwfix)	Work Trousers/Ear Defenders/Tape Measure	72.48	14.48	86.96
203772	SSE	Carrington Rec electric May to Sept 2018	16.36	0.81	17.17
203773	Swift Aldershot Ltd	Repairs and parts/labour for MOT - ND57 NSF	702.25	128.73	830.98
203774	WJFire	Intruder alarm replacement workshop/Battery replacement fire	530.00	106.00	636.00
203775	DVLA	Vehicle Tax for 1 year ND57 NSF	250.00	0.00	250.00
203776	Mr & Mrs Stewart	Deposit refund allotment 35 & 38 Shawfield	40.00	0.00	40.00
203777	Honey Brothers Limited	Measuring beakers/Autocut Head/Hedge trimmer and extensio	353.74	70.94	424.68
203778	D.P. Brookes	Fix dripping tap bar area/ push button in public toilets	95.00	0.00	95.00
203779	Franco typ Postalia Ltd	Ink for franking machine	80.40	16.08	96.48
203780	G Force Tyres	Tyre for NJ10 ZXH	70.00	14.00	84.00
203782	GLS Educational Supplies	Cleaning Materials/ Ash Centre	215.32	43.06	258.38
203783	Hampshire County Council	Annual BVCP Partnership Contribution	500.00	0.00	500.00
203784	Magicsigns	Ground staff uniforms	300.60	0.00	300.60
203785	Mirage Cleaning Services	Ash Centre Cleaning September 2018	481.00	96.20	577.20
203786	Sarah Groom	Petty Cash September 2018	144.85	20.06	164.91
203787	Rialtas Business Solutions	Allotments software	165.00	33.00	198.00
203788	Treasured Memories Ltd	Temporary Memorial T/L Albert Howard	39.75	7.95	47.70
203789	Lockrite Security Ltd	Alarm system maintenance 2018/19 12mths central monitoring	854.40	170.88	1,025.28
203790	PSK Limited	External security costs Sept & emergency call out	303.45	60.69	364.14
203791	Shareplan Leaflet Distribution	Shareplan Laeflet Distribution	758.40	0.00	758.40
203792	Christmas Plus Ltd	6 Christmas Motifs	1,530.00	450.00	1,980.00
203793	SSE	Street Lighting September 2018	394.50	78.90	473.40
203794	HMRC	HMRC September Contribution	3,392.46	0.00	3,392.46
203795	The Surrey Pension Fund	Surrey Pension	2,465.06	-9.00	2,456.06
DD	British Telephone	Telephone/Broadband Jun to Sept	747.19	149.43	896.62
DD	Franco typ Postalia Ltd	Postage download	100.00	0.00	100.00
DD	British Gas	Ash Centre Gas September 2018	516.65	25.83	542.48
DD	Insight	Photo copying July to Oct 2018	20.00	4.00	24.00
BACS	Neil Bidwell	Photography Ash in Bloom	76.50	0.00	76.50
BACS	Staff Salaries	Staff Salaries	11,728.60	0.00	11,728.60
			44,566.08	4,816.73	49,382.81

Signature of Certification Chairman of Finance & Administration Chairman of the Council 

08.10.2018

MINUTE APPENDIX A

During the public adjournment the following points were raised:

- 1. Why are Grange Road, Guildford speed humps different to those in Ash?**
Speed cushions are used on main roads to ease passage for ambulances, buses and fire engines. Sleeping policemen are used in more pedestrian roads. The cost and engineering solutions are considered on a road by road basis, sometimes utilising developers contributions.
- 2. No response from Surrey County Council about tree work in Gorselands Close**
The item was reported to SCC on 23 August 2018.
- 3. Damaged Gorselands Close road sign**
This will be reported to Guildford Borough Council.
- 4. Pedestrian crossing at Japonica Court floodlight and beacon lamp not working.**
This will be reported to Surrey County Council.
- 5. Winchester Road Foot Bridge Street Lamp Not Working**
This will be reported to Surrey County Council.
- 6. Light not working near Ash Wharf Roundabout in the centre of the island refuge**
This will be reported to Guildford Borough Council.
- 7. Pedestrian Tunnel on Shawfield Road**
This will be reported to Guildford Borough Council who will be asked to jet wash it and re-paint it with anti-graffiti paint.
- 8. Weeds in curb inlets near Dover Garage**
The Chairman will request a site visit with the appropriate Guildford Borough Council officer.
- 9. Litter bins in Chester Close being emptied by foxes.**
This was reported to Guildford Borough Council who are checking the style of bin in situ.
- 10. Foreman Park Weeds on Steps, Fly-tipping Under Car Park Hedge, Brick Wall Crumbling**
As a private development the responsibility probably sits with the developer. The Clerk will check responsibility for the site again and report the fly-tipping by No. 5 and 7. The local enforcement officer will be asked to write to the immediate properties regarding fly-tipping. A dangerous structure may generate a notice that requires the developer to take action. The footpath from Foreman Park to Foreman Road is still closed during the works.
- 11. Missing Bollards in Ash Wharf**
This will be reported to Surrey County Council.
- 12. Heath Vale Bridge Road – Narrow Road Sign Damaged**
This will be reported to Surrey County Council.
- 13. Fly-tipping at Pumping Station on Lakeside Road**
Three or four bags have been dumped. This will be reported to Guildford Borough Council.