

## ASH PARISH COUNCIL

### Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 10 December 2018 which commenced at 7pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	✓
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	✓
	Cllr Mrs Jayne Hewlett	A
	Cllr Nigel Kearse	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	✓
	Cllr Paul Spooner	A

✓ Present

x Not Present

A Apology for Absence

#### **Part I – Public Session**

#### **86. To accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Paul Spooner, Cllr Nigel Kearse and Cllr Mrs Jayne Hewlett.

#### **87. To receive Declarations of Interest. (agenda item 2)**

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during November 2018 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

#### **88. Confirmation of the Minutes. (agenda item 3)**

The minutes of the Parish Council held on Monday 12 November 2018, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

#### **89. Chairman's Announcements. (agenda item 4)**

All matters raised at the November 2018 meeting of the Council had been reported to the relevant authority. Further updates included:

#### **Poppy Appeal**

Ash Parish Council helped raise £535.79 for the Poppy Appeal and a total of £4,413.81 was raised in the Ash area.

### **Brass Band Concert**

On 17 November we had a very successful Brass Band Concert with the excellent Friary Guildford Brass Band performing here at the Ash Centre raising much needed funds for the Step by Step charity, kindly sponsored by the Ash and Blackwater Rotary.

### **Christmas Fantasia**

On 1 December we had the annual Christmas Fair in the Ash Centre followed by the lighting of the Christmas Tree down on the Wharf.

### **Surrey County Council**

SCC is still consulting on a range of its services including Libraries, Children's Centres, Special Educational Needs, Concessionary Bus Travel and Community Recycling Centres. Please visit their website before 4 January 2019 to contribute. The Chairman of the Council urged people to support the Ash Grange Children's Centre which was under threat.

#### **90. Adjournment. (agenda item 5)**

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and it was:

***Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).***

#### **91. Reports of Committees. (agenda item 6)**

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

<b>Planning</b>	<b>12 November 2018</b>	<b>Minute Number 96 to 104</b>
<b>Planning</b>	<b>12 November 2018</b>	<b>Minute Number 105 to 114</b>
<b>Amenities Finance and Administration</b>	<b>26 November 2018</b>	<b>Minute Number 85 to 101</b>

#### **92. Monthly Payments List. (agenda item 7)**

Members considered the payments list giving details of the total November/December expenditure as attached at Appendix B which were duly authorised.

#### **93. Final Draft Budget 2019/2020. (agenda item 8)**

Members considered a report on the third and final draft of the 2019/2020 budget and it was:

***Resolved upon consideration that subject to minor amendments the third and final draft be approved and put forward for final adoption at the Council meeting on 14 January 2019.***

**94. Internal Audit Reports 2017/18. (agenda item 9)**

Members considered a report on the internal auditor reports following their visit of 4 October 2018 and 8 November 2018 and it was:

***Resolved upon consideration that the recommendations were noted and no further action was required.***

**95. Gas Contract Renewal. (agenda item 10)**

Members considered a report on the renewal of the gas supply contract for the Ash Centre and Scout Hut at Harpers Recreation Ground and it was:

***Resolved upon consideration that as the three year fixed rate plans offered by N-Power appear to provide a less expensive deal than staying with British Gas, the Clerk be tasked with advising British Gas immediately of our intention to switch supplier to N-Power once our notice period has elapsed.***

**96. Scope Charity – Request for Textile Recycling Banks. (agenda item 11)**

Members considered a report on the request from the charity Scope to site textile recycling banks in Ash. and it was:

***Resolved upon consideration that one additional textile recycling bin would be permitted at Carrington Lane Recreation Ground providing it was regularly emptied.***

**97. Health and Safety Working Group. (agenda item 12)**

Members considered forming a Working Group to review the recommendations from the Annual Independent Health and Safety Assessment, following the recommendation at the Amenities, Finance and Administration Committee meeting on 26 November 2018 (Minute 95). and it was:

***Resolved upon consideration that the Clerk will ask for two or three volunteers to join the Chairman of the Council on a task and finish working group to consider the recommendations from the assessment and report back to the Council when the work is completed.***

**98. Correspondence. (agenda item 13)**

There was no correspondence.

**99. Next Meeting. (agenda item 14)**

The date of the next meeting is Monday 14 January 2019 at 7pm or following the close of the Planning Committee Meeting, if this is later.

*The meeting closed at 7.40pm*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****November 2018**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 12 November 2018</b>			No declarations of interest.
<b>PLANNING 12 November 2018</b>			No declarations of interest.
<b>AMENITIES, FINANCE &amp; ADMINISTRATION 26 November 2018</b>			No declarations of interest.

## AGENDA APPENDIX B

Accounts November

Agenda Appendix B

Payments November/December

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
203847	Surrey Pension Fund	Contributions October 2018	2,498.30	0.00	2,498.30
203848	A.J. Signs	Road Closure Signs Remembrance Day	290.11	58.02	348.13
203849	Colwend Hygiene	Deep clean public toilets for Remembrance Day	150.00	0.00	150.00
203850	Interserve	Water Safe Contract	103.87	20.77	124.64
203851	Joseph Ash Medway	Mono Hinge Gate for Ash Recreation Ground	898.80	179.76	1,078.56
203852	Castle Water Ltd	Water x 5 Sites	2,181.29	0.00	2,181.29
203853	SSE	Harpers Scout Hut Electricity Jul to Oct	16.31	3.26	19.57
203854	Guildford Friary Brass Band	Concert at The Ash Centre 17.11.18	500.00	0.00	500.00
203855	G Greaves-Hurd	Electrical repairs Ash Centre/ Harpers Scout Hut	305.00	0.00	305.00
203856	Hampshire County Council	Clearance at Willow Park	440.00	88.00	528.00
203857	Kebur Garden Materials	4 wood fence posts	16.37	3.27	19.64
203858	LexisNexis	Arnold Baker Reference Book- Local Council Administrator	110.99	0.00	110.99
203859	Lockrite Security Ltd	Call out to Ash Centre reset intruder alarm	75.00	15.00	90.00
203860	Prime One Maintenance	Street Light and CCTV routine maintenance	3,699.39	739.88	4,439.27
203861	Swiftest (Aldershot) Ltd	Repairs to NJ10 ZXH	100.31	20.06	120.37
203862	CANX	CANX	0.00	0.00	0.00
203863	SSE	Carrington Recreation Ground	10.80	0.54	11.34
203864	SSE	Replacement Cheque for 203835	792.21	123.27	915.48
203865	A Beams	Responsible Financial Officer locum work & travel	1,508.40	0.00	1,508.40
203866	Neil Curtis And Sons	Grave digging Ash Cemetery	250.00	0.00	250.00
203867	Fleet Line Markers	4 Tubs of line marking paint plus delivery	174.12	69.52	243.64
203868	Auditing Solutions	Second interim internal audit	430.00	86.00	516.00
203869	GLS Educational Office Supplies	Stationery / cleaning products /cutlery	503.42	100.80	604.22
203870	Mirage Cleaning Services	Cleaning November Ash Centre	481.00	96.20	577.20
203871	Office Team Ltd	Stationery / hole punch	110.14	22.02	132.16
203872	Oxenford Farm Ltd	Christmas Tree	460.00	92.00	552.00
203873	S. Groom	Petty Cash November	103.76	17.20	120.96
203874	Prime One Maintenance Ltd	Routine Maintenance lights/CCTV/Xmas motifs/Xmas Tree/Ne	8,949.62	1,789.92	10,739.54
203875	PSK Ltd	External Security November	264.60	52.92	317.52
203876	Session Music	Repairs to Snow Machine/Snow Fluid	106.00	21.20	127.20
203877	SLCC	Membership 2019	247.00	0.00	247.00
203878	St John Ambulance	First aid cover Fantasia	207.00	41.40	248.40
203879	Step by Step	Donation from Band Concert	1,100.00	0.00	1,100.00
203880	SSE	Street Lighting November	450.09	90.01	540.10
203881	J. Tonks	Sweets for Fantasia	17.67	3.53	21.20
203882	Mrs Wells	Frave M 198 EXCL ROB surrender	800.00	0.00	800.00
203883	Surrey Pension Fund	November Contribution	2,502.13	0.00	2,502.13
203884	HMRC	November Contribution	3,495.14	0.00	3,495.14
	DD British Gas	Harpers Scout Hut gas Aug- Nov	103.83	5.19	109.02
	BACS Staff Salaries	Salaries November	11,853.48	0.00	11,853.48
			0.00	0.00	0.00
			46,306.15	3,739.74	50,045.89

Signature of Certification ..... Chairman of Finance & Administration ..... Chairman of the Council..... 

10.12.18.

**During the public adjournment the following points were raised:**

- 1. A representative of the 1<sup>st</sup> Ash Vale Baden Powell Scouts Group asked the Council to clarify the situation concerning the news they had only recently read in the Council minutes, that the Council was considering permitting a second Scout Hut facility at Carrington Recreation Ground which they were very worried about. Would the Council also consider selling the freehold of their current site to them?**

The Chairman advised the Group Leader that the informal enquiry had been made to the Council earlier in the year. A working group had been formed to consider the request and had given an informal response. The Council was currently awaiting further information before the matter went any further. The Chairman hadn't felt any consultation with the Baden Powell Group was necessary at the time. The Chairman confirmed that the Council would consider a request for the freehold if approached. Cllr Cole added that the Council continually receives requests for use of land and all requests have to be considered. Cllr Burgess explained that the Working Group had not been able to give any detailed consideration to the request as very few details had been provided.

- 2. Mr Richard Tolley advised the Council that it was lamp post No. 39 Shawfield Road that was not working not No. 30, as noted at the previous meeting.**
- 3. Mr Richard Tolley advised the Council that he would update the figure given at the previous meeting as to the money raised at the Ash Museum Quiz night as they had raised significantly more than £111 figure noted at the previous meeting.**
- 4. Old Farm Place to Lakeside Road a drain gully was blocked on the little foot bridge (the very small one that went into the inner quadrant).**
- 5. A resident thanked the Parish Council for the Christmas Lights which were great to see and also thanked the Council for objecting recently to the 61 residential development proposed at Land to East of White Lane and West of Chestnut Lodge.**
- 6. The traffic island in Lysons Avenue was repaired on Thursday and damaged again by Friday. This has already been reported to Surrey County Council.**
- 7. The barriers have been damaged at the Pinewood Store pedestrian crossing, where there is a pothole and muck in the road. There is also flooding in Foreman Road where the building site is, which may require the gullies to be cleared.**
- 8. Clerk to enquire whether SCC publish their gully clearing schedules.**