

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 14 January 2019 which commenced at 7:00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	A
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	A
	Cllr Mrs Jayne Hewlett	A
	Cllr Nigel Kearse	✓
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	✓
	Cllr Paul Spooner	A

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

100. To accept Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Paul Spooner, Cllr Andrew Gomm, Cllr John Tonks, Cllr Martin Burgess and Cllr Mrs Jayne Hewlett.

101. To receive Declarations of Interest. (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during December 2018 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

102. Confirmation of the Minutes. (agenda item 3)

The minutes of the Parish Council held on Monday 10 December 2018, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

103. Chairman's Announcements. (agenda item 4)

All matters raised at the December 2018 meeting of the Council had been reported to the relevant authority. Further updates included:

Brass Band Concert

Following the Friary Guildford Brass Band concert on 17 November 2018 a cheque for £1,100 was presented to Step by Step the chosen charity on 10 December. A very grateful thank you letter from the charity has been received.

MOD Training Areas – Forestry Works

The MOD's contractor Landmarc will be carrying out tree management works on Ash Ranges. This will make a significant change to the landscape and the public are asked to support the need for the works to thin out the trees and to observe the safety signage.

Ash Road Bridge Consultation

Two public consultation events are to be held at the Ash Centre on 23 January 2019 from 3-7pm and on 24 January from 4-8pm. Local homeowners have received invitations.

Michael Gove MP Surgery

If you wish to book a 10-minute private appointment, please email Michael at michael.gove.mp@parliament.uk and as give as many details as possible about the issue/s which you wish to discuss, as this will enable him to help you more effectively. Please include any relevant reference numbers, and any copies of documents/correspondence which are important.

Cllr John Tonks

The Chairman read out a message from Cllr John Tonks explaining the sad news of the death of their baby son.

104. Adjournment. (agenda item 5)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

105. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning 10 December 2018 Minute Number 115 to 125

106. Monthly Payments List. (agenda item 7)

Members considered the payments list giving details of the total mid December 2018 to mid January 2019 expenditure as attached at Appendix B which were duly authorised.

107. Budget 2019/2020. (agenda item 8)

Members considered a report to approve and adopt the proposed 2019/2020 budget set out in Annex A and it was:

Resolved upon consideration that the proposed 2019/2020 budget set out in Annex A be approved and adopted. In addition, the Precept Requirement figure for 2019/2020 of £451,709 was agreed and the Band D Equivalent Figure for 2019/2020 of £68.63 was agreed.

A simplified budget format will be presented at a later date for consideration and approval for implementation on 1 April 2019.

108. Gas Boilers and Air Conditioning Units Maintenance Agreement. (agenda item 9)

Members considered a report regarding the renewal of the three year maintenance agreement for gas powered air conditioning units at the Ash Centre and the gas boilers at the Ash Centre and Harpers Scout Hut, noting that only one quote had been submitted and it was:

Resolved upon consideration that the quotation for the new three year maintenance agreement with Accurate Mechanical Services from 1 February 2019 to 31 January 2022 for £1,566 per annum (+VAT at £313.20 = £1,879.20 p.a.) be approved.

109. Street Lighting Connection Fee. (agenda item 10)

Members noted the additional fee charged by Scottish and Southern Energy (SSE), paid via Prime One Maintenance Ltd., to connect new street lighting columns in Old Cross Tree Way, Farm Walk and Pilgrims View, Ash Green. SSE now state the delay in connecting the new columns has resulted in the need for a significantly increased fee of £16,682 (+ VAT at £3,336 = £20,018) of which they have asked the Council to contribute £2,708 (+VAT at £542 = £3,250). It was:

Resolved upon consideration that the payment to Prime One Maintenance Ltd. for the additional SSE works at a cost of £2,708 (+VAT at £542 = £3,250) be noted and approved in retrospect. The Chairman intended to dispute the additional payment having to be made to SSE at a later date and it was noted that Members had accepted the payment demanded by SSE under duress, so as to ensure the lights in Old Cross Tree Way, Farm Walk and Pilgrims View would be connected.

110. Animal Licensing Policy Consultation – Guildford Borough Council. (agenda item 11)

Members considered responding to consultation provided by Guildford Borough Council on a draft policy setting out criteria which will ensure that only suitable applicants are granted a licence under the new Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 which came into force on 1 October 2018. The deadline for comments is 15 March 2019 and it was:

Resolved upon consideration that any Member wishing to respond to the consultation should do so individually and direct to Guildford Borough Council.

111. Next Meeting. (agenda item 12)

The date of the next meeting is Monday 11 February 2019 at 7pm or following the close of the Planning Committee Meeting, if this is later.

The meeting closed at 7.32pm

Chairman: _____

Date: _____

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

December 2018

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 10 December 2018			No declarations of interest.

AGENDA APPENDIX B


Accounts

Agenda Appendix B

Payments December 2018/January 2019

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
203885	Joel Baker	Firewall upgrade/Sonicwall/Altaro Renewal/Update Omega	1,101.38	220.28	1,321.66
203886	Grove & Millican	Professional Services re Ash Cemetery Toilet	3,600.83	720.17	4,321.00
203887	Castle Water	Water Carrington Recreation Ground	49.61	0.00	49.61
203888	XL Displays	Ash Parish Table Cloths	201.00	40.20	241.20
203889	JP & S Services Ltd	Petrol & Oil Account November	285.82	57.15	342.97
203890	Castle Water	Ash Centre Water Nov- Dec 2018	2,022.92	0.00	2,022.92
203891	Castle Water	Harpers Water	63.14	0.00	63.14
203892	Mr A. Beams	Accountancy support and travel expenses December 2018	426.40	0.00	426.40
203893	Accurate Mechanical Services Ltd	Supply and install extractor fan meeting room APC	2,700.49	540.10	3,240.59
203894	Apple Environmental Ltd	Quarterly monitoring at Carrington Rec Oct 2018	250.00	50.00	300.00
203895	Gavin Jones Ltd	Cemetery & Church Yard grass cutting October 2018	1,087.14	217.43	1,304.57
203896	CANX	CANX	0.00	0.00	0.00
203897	HHGL Limited	Chains/Padlocks/Clips	30.16	6.04	36.20
203898	CANX	CANX	0.00	0.00	0.00
203899	Insight Systems Ltd	Photocopying 24/04/18 to 07/01/19 delivery of machine	155.00	31.00	186.00
203900	Jubb Consulting Engineers Ltd	Structural works Ash Cemetery toilet	775.00	155.00	930.00
203901	Kebur Garden Materials	5 Manhole Cover & Frame/ 8 Post Mix Bag	134.94	26.99	161.93
203902	Lockrite Security Ltd	9 keys cut	48.75	9.75	58.50
203903	Magicsigns	APC roller banner	240.00	0.00	240.00
203904	Mirage Cleaning Services	APC Cleaning December 2018	481.00	96.20	577.20
203905	Office Team Ltd	3 x ink cartridges	56.52	11.30	67.82
203906	JP & S Services Ltd	December Petrol and Oil	75.87	15.17	91.04
203907	Prime One Maintenance	SSE Service Costs	2,708.33	541.67	3,250.00
203908	Phoenix Security Ltd	External Security December 2018	336.00	67.20	403.20
203909	Rialtas Business Solutions	On site account package training	469.65	93.93	563.58
203910	SDK Environmental Ltd	Removal of wasp nest Ash Cemetery	68.98	13.80	82.78
203911	SSE	December street lighting	422.30	84.46	506.76
203912	Wild About Water	Invoices x 3 water cooler Ash Centre	279.45	55.89	335.34
203913	HMRC	HMRC December 2018 Contribution	3,644.46	0.00	3,644.46
203914	The Surrey Pension Fund	The Surrey Pension Fund December 2018 Contribution	2,551.92	0.00	2,551.92
203915	SLCC	Cilca Course x 4	390.00	78.00	468.00
203916	Neil Curtis	Re-Open Grave Wilcock	250.00	0.00	250.00
203917	Verdosa	Deposit Refund Hire of Main Hall	240.00	0.00	240.00
203918	Farol Ltd	Servicing John Deere and Kubota Tractors	960.00	191.99	1,151.99
	DD British Gas	Nov 2018 Gas Ash Centre	176.20	8.81	185.01
	DD British Gas	Dec 2018 Gas Ash Centre	505.68	25.28	715.97
	DD Francotyp Postalia Ltd	Telepost download December 2018	100.00	0.00	100.00
	DD British Telecom	Phone & Broadband charges Sept to Dec 2018	751.66	150.33	901.99
	BACS Krystal Hosting Ltd	DomainRenewal 16.01.2019 to 15.01.2021	50.00	10.00	60.00
	BACS Staff Salaries	Staff Salaries December 2018	12,147.41	0.00	12,147.41
			39,838.01	3,518.14	43,541.16

* This British Gas invoice includes the £185.01 above (in their error) already paid by DD. A credit note will correct the error.

Signature of Certification 

Chairman of Finance & Administration 

Chairman of the Council 

14.01.2019

MINUTE APPENDIX A

During the public adjournment the following points were raised:

1. **Fly-tipping on the grass verge at the top of Foreman Park before the junction, has been there 3 months.**

The Chairman advised it will be reported to Guildford Borough Council.

2. **Murrells Pond on Shawfield Road looks sad as it is half full of stagnant water.**

The Chairman advised that it is used for surface water run-off.

3. **The No. 39 Shawfield Road Surrey County Council Street Light is not working.**

The Chairman advised it will be reported to Surrey County Council.

4. **Fly-tipping at Lakeside Road by the entrance to the path. It can't be seen from the road.**

The Chairman advised it will be reported to Rushmoor Borough Council.

5. **Pothole outside Pinewood Stores, Guildford Road.**

The Chairman advised it will be reported to Surrey County Council.

6. **Pothole between Ash Station and Mini Roundabout near bollards.**

The Chairman advised it will be reported to Surrey County Council.

7. **Street Light near Wharf Road Opticians not working.**

The Chairman advised it will be reported to Surrey County Council.

8. **There appears to be a water leak in the road from The Croft to White Lane as you come around the bend.**

Councillor Nigel Kearse will keep an eye on the utility works that are currently taking place there.