

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 8 April 2019 which commenced at 7pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Laurence Armes	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	✓
	Cllr Nigel Kearse	✓
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Mrs Pat Scott	✓
	Cllr Paul Spooner	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

133. To accept Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Martin Burgess.

134. To receive Declarations of Interest. (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during March 2019 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

135. Confirmation of the Minutes. (agenda item 3)

The minutes of the Parish Council held on Monday 11 March 2019, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

136. Chairman's Announcements. (agenda item 4)

All matters that were raised by the public at the March Meeting of the Council have been reported to the relevant authority.

Works are scheduled to start on 16 April for carriageway patching on Exeter Road, Ash and will take place over 3 days.

Works are also thought to be starting at the Greyhound roundabout and further information will be sought.

The Inspector's report on the Examination of the Guildford Borough Local Plan: strategy and sites (27 March 2019) has been received from the Planning Inspectorate and is available to view in Ash Library. A decision is expected on its adoption at a Guildford Borough Council meeting on 25 April 2019.

The "Policing Your Community" event is being held at the Ash Centre on 8th May 2019 starting at 7:00pm. Residents can book a free ticket and come along to speak to Surrey Police's Chief Constable, Gavin Stephens, and Police and Crime Commissioner, David Munro as well as hear from the local Borough Commander, Inspector Andy Hill.

The parish council local elections were due to be held on 2 May 2019, however the twelve people nominated for the 12 parish council seats have all been duly elected uncontested. Thanks were given to those councillors that had stood again and special thanks were given to those who have not stood, for all their years of service to the local community. Ash Parish Council will welcome four new councillors at their first meeting of the council year on 13 May 2019 at 7pm. The Planning Committee will then meet at 7.30pm or following the Council meeting, if this is later.

137. Adjournment. (*agenda item 5*)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

138. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	11 March 2019	Minute Number 162 to 171
Planning	25 March 2019	Minute Number 172 to 179
Amenities, Finance and Administration	25 March 2019	Minute Number 130 to 147

139. Monthly Payments List. (*agenda item 7*)

Members received and approved the monthly payments list giving details of the March/April 2019 expenditure as attached at Agenda Appendix B.

140. Second Internal Audit Report Review. (*agenda item 8*)

Members reviewed the recommendations arising from the second interim internal audit report and considered the Clerk's comments on actions taken and it was:

Resolved upon consideration that the actions taken following the recommendations arising from the second interim internal audit report be approved.

141. Street Lighting LED Lantern Replacement Programme (Phase 12) (agenda item 9)

Members considered a quote from Prime One Maintenance Ltd. (Quote No. 961) for a further bulk order of 100 LED lanterns at a cost of £29,999 + £5,999.80 VAT = £35,999.80. Following this purchase the council will have replaced 400 of its 617 lanterns. The lanterns form part of a Concurrent Function Grant of which £7,000 can be re-claimed from Guildford Borough Council and it was:

Resolved upon consideration that the quote from Prime One Maintenance Ltd. (Quote No. 961) for a further bulk order of 100 LED lanterns at a cost of £29,999 + £5,999.80 VAT = £35,999.80 be approved.

142. Electrical Wire Testing – Ash Centre, CAB and Workshop. (agenda item 10)

Members considered a quote from Pirbright Electrical Contractors Ltd. for the five yearly fixed electrical wire testing for the Ash Centre and Workshop including the Citizens Advice, for the sum of £1,230 + VAT at £246 = £1,476 and it was:

Resolved upon consideration that the quote from Pirbright Electrical Contractors Ltd. for the five yearly fixed electrical wire testing for the Ash Centre and Workshop including Citizens Advice, for the sum of £1,230 + VAT at £246 = £1,476 be approved.

143. Direct Debit -Suez Waste Transfer Station.

Members considered payment for use of the Suez Waste Transfer Station at Slyfield Industrial Estate, Guildford, by variable direct debit. and it was:

Resolved upon consideration that the use of the Suez Waste Transfer Station at Slyfield Industrial Estate, Guildford, by variable direct debit be approved and the item be included on the agenda of the annual council meeting in May 2019.

144. Next Meeting. (agenda item 11)

The date of the next meeting is the Annual Meeting of the Council on Monday 13 May 2019 commencing at 7pm.

The meeting closed at 7.20pm

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****March 2019**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
Planning Committee 11 March 2019			No Declarations of Interest.
Planning Committee 25 March 2019	Cllr John Tonks	Minute 175 Page 105	<p>A declaration of a personal interest was received from Cllr John Tonks in respect of planning item 19/P/00457, 72 Vale Road, Ash Vale, GU12 5HS as he lives in close proximity to the proposed planning application.</p> <p>A declaration of a personal interest was received from Cllr John Tonks in respect of planning item 19/P/00381, 68 Vale Road, Ash Vale, GU12 5HS as he lives in close proximity to the proposed planning application.</p>
Amenities, Finance and Administration 25 March 2019			No Declarations of Interest.

AGENDA APPENDIX B

PAYMENTS LIST

March/April

Agenda Appendix B

Chq No.	Payee	Service	Net	V.A.T	Total
203985	Castle Water	Carrington Water Feb 19	22.77	0.00	22.77
203986	Cooper & Withycombe	Building Survey for Harpers Scout Hut	750.00	150.00	900.00
203987	M & D Builders Ltd	Shelving store room Ash Centre	640.00	0.00	640.00
203988	CANX	CANX	0.00	0.00	0.00
203989	Festive Lighting Company	6 new xmas motifs	1,740.00	348.00	2,088.00
203990	Farnborough Tool Hire	Rotivator Hire/Gaffa Tap/Plunger/Hacksaw Blades	308.10	61.63	369.73
203991	Gopak	Trolleys x 2 for The Ash Centre	517.13	103.43	620.56
203992	GLS	Disinfectant/ Toilet Tissue	31.95	6.39	38.34
203993	J A Consulting	Tree Survey sedcond cycle 2018/19	740.00	0.00	740.00
203994	CANX	CANX	0.00	0.00	0.00
203995	Kebur Garden Materials	Scaffolding boards for cemetery	62.90	12.58	75.48
203996	Kebur Garden Materials	Paving slabs for Ash Centre path	8.68	1.73	10.41
203997	Magicsigns	Ground/Centre Staff uniforms	206.04	0.00	206.04
203998	Pendulum Services	Ash Centre lighting conductor testing	210.00	42.00	252.00
203999	Mr R Woodhouse	Refund regular booking deposit	64.00	0.00	64.00
204000	Castle Water	Water Feb 19 Ash Centre/Cemetery	832.21	0.00	832.21
204001	Prime One Maintenance	CCTV Maintenance Feb 19	1,695.92	339.18	2,035.10
204002	A.Beams	Accountancy support March 2019	654.20	0.00	654.20
204003	Fresh Acres Nurseries	Winter bedding plants 2018/19	917.26	183.44	1,100.70
204004	GL Jones Playgrounds Ltd	Roundabout at Carrington Rec Play Area	13,215.00	2,643.00	15,858.00
204005	GLS Educational Supplies	x 3 Invoices Cleaning Supplies	107.86	21.57	129.43
204006	Hurtwood Fire Risk Management	Fire Risk Assessment Ash Centre	450.00	90.00	540.00
204007	Insight Systems	Remote billing photocopier	20.00	4.00	24.00
204008	IdEA	Employer link subscription 2019 - 2020	456.00	91.20	547.20
204009	JP & S Services	Petrol & Oil March 2019	168.03	0.00	168.03
204010	Lister Wilder	Rod clamp and end	103.05	20.61	123.66
204011	Lockrite Security Ltd	Repairs to emergenct exit doors Ash Centre	1,483.60	296.72	1,780.32
204012	Office Team	Copier paper and coffee	151.79	18.93	170.72
204013	Prime One Maintenance	Routine maintenance street lights March 19	2,224.11	444.82	2,668.93
204014	Phoenix Security Keyholding Ltd	External security March 19	309.75	61.95	371.70
204015	Surrey ALC Limited	Surrey ALC & NALC subscriptions 2019/20	2,620.96	0.00	2,620.96
204016	South East Employers	Associate membership 2019/20	248.40	0.00	248.40
204017	SSE	Street lighting March 19	436.72	87.34	524.06
204018	Swiftest Aldershot) Ltd	Repairs NJ10 ZXH	852.64	170.53	1,023.17
204019	S. Groom	Petty Cash April	186.30	5.41	191.71
204020	Jessica Warren Basham	Hall hire deposit refund	67.50	0.00	67.50
204021	Stephanie Jackman	Repairs for car damage by strimmer	164.51	32.90	197.41
204022	HMRC	March Contribution	3,499.67	0.00	3,499.67
204023	The Surrey Pension Fund	March Contribution	2,479.35	0.00	2,479.35
DD	Francotyp Postalia Ltd	Teleset postage download	100.00	0.00	100.00
BACS	Staff Salaries	Staff salaries March 19	11,939.16	0.00	11,939.16
BACS	Guildford Borough Council	Refuse Collection Ash Centre	455.00	0.00	455.00
BACS	Guildford Borough Council	Refuse Collection Ash Cemetery	250.00	4.50	254.50
BACS	Guildford Borough Council	1/2 year business rates Ash Centre/Cemetery	4,606.09	0.00	4,606.09
			55,996.65	5,241.86	61,238.51

Signature of Certification

Chairman of Finance & Administration

Chairman of the Council.....

08.04.19

MINUTE APPENDIX A**1. The gas works near Tilthams Garage on Ash Street have left trenches in the road.**

Cllr Nigel Manning and Cllr Paul Spooner responded by suggesting that Surrey County Council will most likely be back to make good the surface, allowing it to be compacted first. This will be reported to Surrey County Council.

2. The phone box at Chester Road is rotten.

Cllr Nigel Manning will ensure it is reported to British Telecom again.

3. Drivestone branded vehicles are still parked on the verge near Ash Station with 2 parking tickets in them.

Cllr Nigel Manning will ensure it is reported again to Guildford Borough Council.

4. New Flytipping at Foreman Park outside No. 74

Cllr Nigel Manning will ensure it is reported to Guildford Borough Council.

5. The Salt Box at Shawfield Road near Japonica Court has been hit by a vehicle and debris is now encroaching onto the highway.

Cllr Nigel Manning will ensure it is reported to Surrey County Council. A bollard may need to be installed.

6. Cllr Paul Spooner reported that the Beacon crossing at Shawfield Road near Japonica Court is still not repaired.

Cllr Nigel Manning will ensure it is reported to Surrey County Council again.

7. Cllr Pat Scott reported that the damaged road signs across the parish are still not repaired.

Cllr Nigel Manning will ensure they are reported to Surrey County Council again.

8. Cllr Kearse asked if the concrete lamp posts in the unadopted Hazel Road, will they be replaced?

Cllr Nigel Manning will check ownership and report back.

9. Cllr Bill Cole queried the vandalism on the Ranges and the possibility that the MOD are looking at fencing them off?

Cllr Nigel Manning advised that the MOD are looking to the longer term and better protecting the public from the firing Ranges but not necessarily restricting access to the rest of the site which is of special scientific interest.