

ASH PARISH COUNCIL

Sarah Groom
Clerk to the Council

Tel: 01252 328287
Fax: 01252 319338
E-mail: office@ashpcsurrey.gov.uk
Website: www.ashpcsurrey.gov.uk

Council Offices
Ash Hill Road
Ash, Surrey
GU12 5DP

16 July 2019

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Nigel Manning
Cllr Martin Burgess
Cllr Andrew Gomm
Cllr Tony Gorham
Cllr Ed Schofield

Substitutes:
Cllr Graham Eyre
Cllr Helen Gorham
Cllr Nigel Kears
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 22 July 2019** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 24 June 2019. These minutes have been before the full Council at which they were duly considered, approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts.

To consider and agree the Council's accounts as at 30 June 2019 (month 3) and consider the report (item 5a) explaining the variations against budget.

6. Bank Reconciliations.

To consider and agree the bank reconciliations as at 30 June 2019 (month 3).

7. CCLA Local Authorities Property Fund.

To note the CCLA Local Authorities Property Fund Prices and Dividend Yield report for 30 June 2019.

8. Committee Spending Limits.

To review the Committee and Clerk's spending limits. The figures refer to the spending limits between meetings and without the prior approval of Full Council. To consider the merged Amenities, Finance and Administration Committee limit staying at £3,000 per month. The current limits are:

Amenities Committee: £3,000 per month

Finance and Administration: £3,000 per month

Clerk: £750.00 per item to a maximum of £3,000 per month

9. Grants of Exclusive Rights in respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1616	Adrian William Richards	P 227
1617	Georgina Carys Johnson	P 614
1618	David and Milli Loveridge	H 448

10. Ash Cemetery – Grave Surrender.

To consider buying back the Exclusive Rights of Burial for grave space M 18, deed number 1516 at the cost of £845 which was the purchase price in 2011 of £945, less a £100 admin fee.

11. Gas Monitoring Carrington.

To consider the quarterly gas monitoring for Carrington Recreation Ground at 12 June 2019.

12. Christmas Office Opening Hours.

To consider and agree the office opening hours for Christmas and New Year 2019/2020.

13. Ash Parish Council Calendar of Meetings 2020/21.

To consider and agree the Calendar of Meetings for the year 2020/21.

14. Tree Survey – Carrington Poplar.

To consider and agree a quote from T. Hopkins Tree Services to carry out tree works, as set out in the dedicated tree survey dated 26 May 2019, to the large poplar at Carrington Recreation Ground, at a cost of £1,560.00 (Not VAT registered).

15. Guildford Young Carers – Request for Funding.

To consider a request for funding from Guildford Young Carers.

16. Chairman’s Chain of Office.

To receive a verbal report from the Chairman of the Council, Cllr Nigel Manning.

17. Events Working Group.

Members to note the minutes of the Events Working Group held on 26 June 2019 as at Appendix A.

18. Correspondence.

19. Date of next meeting.

The date of the next meeting is **Monday 23 September 2019** commencing at **7:00pm** or following the close of The Planning Committee Meeting if this is later.

Appendix A

ASH PARISH COUNCIL

**Minutes of the Events Working Group
held on 26 June 2019 at the Ash Centre
commencing at 2pm**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Cllr Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	✓
	Jo Packman	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Marsha Moseley.

2. Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on 23 May 2019 were agreed and signed by the Chairman Cllr John Tonks.

4. Ash Peace Day Celebration Fete – 20 July 2019 (*agenda item 4*)

Dog Show

The arrangements were agreed at the last meeting. A side show of a dog agility facility is not available for this year.

Stalls

The China Smashing stall holder does raise money for the Phyllis Tuckwell Hospice. Pat has kindly secured the carpet off Vale Furnishers. The fun golf frame will sit on the carpet, which will be cut to size. Rodney the balloon man and Splatts Entertainment (circus skills) are booked. GDPR letters will be handed out on the day for people to allow us to contact them for next year.

Beer and Wine Tent

The following will be purchased by John:

- 1 x 20 pint box of Hogs Back Tea
- 2 x 12 bottle cases of Hogs Back Tea
- 50 cans of lager (e.g. Kronenburg)
- 20 cans of cider (e.g. Thatchers)
- 4 x 2 Litre bottles of lemonade (for shandys)
- Richard had checked what soft drinks the Rushmoor Rotary want to sell from the BBQ stall. To be confirmed. Additional drinks/cups to be purchased are:
 - 4 litres each of orange juice and apple juice.
 - 100 x one pint recyclable cups
 - 50 x half pint recyclable cups (John will bring his recycling bin)
 - For the wine we will use the Ash Centre water cups.
 - Sarah will bring in a measuring cup for the wine quantities.

Games, Sweets and Prizes

There are three Council games: Splat the Rat, Putting, Play Your Cards Right. John had kindly purchased the following:

- 50 model planes
- 50 finger lights
- 50 toys
- The 4 boxes of 100 packets of Haribo are still to be purchased.

The Council games will be run by Councillors and a few more volunteers are needed. Everyone can have sweets for participating and a prize for actually winning.

Budget

The budget offers a framework to help make spending decisions in future. We may be able to spend more on the Fete next year.

Tea Towels

The tea towels are ordered. 250 to be sold at £3 each. The copyright belongs to the Council. Floats will be needed for where they are sold from (beer tent and museum). Copies of the programme to be displayed at various locations on the day.

Timing

Staff will arrive from approx. 9.30am to start erecting the beer tent and arena as a priority. The field will be marked out the day before. John will measure the ground and take pictures on the day. The drinks will be chilled the day before. The fridge will be used in the beer tent again.

Poppies

The poppies are all made and the names embroidered. A large map will pinpoint where the fallen soldiers lived. Jo will liaise with Sarah over how they will be hung. Local school children have been involved in the process and will be displaying their art work around the parish.

Publicity

Graham is promoting the event through the usual channels and will investigate setting up a page on facebook.

5. Other 2019 Events (agenda item 5)

There is no Ash In Bloom in 2019.
Remembrance Sunday – 10 November 2019.
Fantasia – 30 November 2019.
Band Concert – The ticket prices will be £10 in advance and £12 on the door. The Mayor will be formally invited.

6. Date of Next Meeting (agenda item 6)

The date of the next meeting is 13 August 2019 from 2-3pm.

Signed

The meeting closed at 3.15pm

Date