

ASH PARISH COUNCIL

Sarah Groom
Clerk of the Council

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2 July 2019

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on **Monday 8 July 2019** commencing at **7pm** or following the close of the Planning Committee if this is later.

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

Members to confirm the minutes of the Council Meeting held on Monday 10 June 2019.

4. Chairman's Announcements.

To receive the Chairman's announcements.

5. Adjournment.

Members to consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

6. Reports of Committees.

Members to receive the following committee reports, copies of which have been circulated:

Planning	10 June 2019	Minute Number 12 to 18
Planning	24 June 2019	Minute Number 19 to 25
Amenities, Finance and Administration	24 June 2019	Minute Number 22 to 34

7. Monthly Payments List.

Members to receive and approve the monthly payments list giving details of the June/July 2019 expenditure as attached at Appendix B.

8. Grants of Cemetery Rights

Members to authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1615	Mairwen Mundy	J 304

9. Health and Safety Policy.

Members to consider and adopt the revised Ash Parish Council Health and Safety Policy.

10. Insurance Renewal.

Members to consider a report and three quotes to agree the Council's Insurance provider for 1 August 2019 to 31 July 2022.

11. Ash Cemetery - Deed for Use of Surrey County Council Foul Drain.

Members to consider a report outlining the Heads of Terms for the Deed agreement with Surrey County Council for permission to use the foul drain sited on the Ash Grange School site for the new Cemetery WC sewerage and authorise the Clerk and two Councillors to sign the Deed.

12. New CCTV Camera – Ash Cemetery.

To consider and approve a quote from Prime One Maintenance Ltd for a new CCTV camera at Ash Cemetery at a cost of £5,826.84 (+£1,165.38 VAT = £6,992.22). The purchase of a camera was agreed in principle at the Amenities, Finance and Administration Committee meeting on 25 February 2019.

13. Harpers Road Scout Hut - Request from Totterdown Pre School.

Members to consider a request from Totterdown Pre School to decorate the Scout Hut internally and externally and erect an outdoor shelter.

14. Application to Vary Premises Licence – The Admiral Public House (Napiers).

To consider an application to vary a premises licence at the Admiral Public House (Napiers), Vale Road. Any representations should be made in writing by 27 July 2019.

15. Concurrent Function Grant Aid Applications for 2020/2021.

Members to agree potential projects for the Concurrent Function Grant applications for 2020/21. The deadline for applications is normally the first week of September. There is a total scheme limit of £50,000 for any individual parish council.

16. Correspondence.

17. Next Meeting.

The date of the next meeting is **Monday 9 September 2019 at 7pm** or following the close of the Planning Committee if this is later.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****June 2019**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 10 June 2019			None.
PLANNING 24 June 2019			None.
AMENITIES, FINANCE AND ADMINISTRATION 24 June 2019			None.

PAYMENTS LIST

June/July 2019

Agenda Appendix B

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
204090	Surrey Fire Protection	Harpers fire risk assessment	295.00	59.00	354.00
204091	Wild About Water	Water dispenser rental July to Sept	96.76	19.35	116.11
204092	WJ Fire	Annual fire extinguisher test Ash Centre	353.40	70.68	424.08
204093	Accordial	Annual service movable walls Ash Centre	410.00	82.00	492.00
204094	Auditing Solutions Ltd	Internal audit 2018-19	430.00	86.00	516.00
204095	CANX	CANX	0.00	0.00	0.00
204096	Castle Water	Water - Carrington/Allots/Ash Centre	288.17	0.00	288.17
204097	Geosphere Ltd	Parish Online subscription 2019/2020	210.00	42.00	252.00
204098	Electric Centre	LED lamps and tubes	49.65	9.93	59.58
204099	HHGL	Manure for flowerbeds/hooks/screws	317.14	63.46	380.60
204100	Nurture	Grass cutting Cemetery April	1,110.00	222.00	1,332.00
204101	Prime One Maintenance	Routine lighting/CCTV maintenance	3,920.03	784.00	4,704.03
204102	Surrey Shield Services Ltd	External Security May	312.20	62.44	374.64
204103	Deepa Scaria	Hall Hire deposit refund	240.00	0.00	240.00
204104	Amy Thompson	Shawfield 17a allot deposit refund	25.00	0.00	25.00
204105	Old School (Longcross) Ltd	Repairs to transit van rear door glass- NJ10 ZXH	122.00	24.40	146.40
204106	Guildford Borough Council	Refuse collection/ Harpers/Cemetery/Ash Centre	921.00	4.50	925.50
204107	A. Beams	Accountancy support June 2019	151.40	0.00	151.40
204108	Apple Environmental	Gas monitoring Carrington	250.00	50.00	300.00
204109	D.P. Brookes	New water heater APC work shop	440.00	0.00	440.00
204110	Fresh Acres Nursery	Summer bedding and hanging baskets	4,884.00	976.80	5,860.80
204111	Guildford Borough Council	Street trading consent fee Village Fete	21.00	0.00	21.00
204112	CANX	CANX	0.00	0.00	0.00
204113	FTH Hire	Tower for hedge trimming	40.00	8.00	48.00
204114	HHGL	Manure for flowerbeds/netting	25.58	5.12	30.70
204115	John Hurr	Tea towel design for Village Fete	250.00	0.00	250.00
204116	Mirage Cleaning Services	Cleaning Ash Centre June 2019	497.47	99.49	596.96
204117	Russell Leisure Ltd	Play Equipment Carrington Rec	6,187.50	1,237.50	7,425.00
204118	Safety Signs 4 Less	Various safety signs Ash Centre	250.50	50.10	300.60
204119	SSE	Street lighting June 2019	420.71	84.14	504.85
204120	Wheelers Solicitors	Ash Cemetery and Ash Grange School - foul draina	1,547.50	309.50	1,857.00
204121	W. J. Fire	Fire Extinguishers /Emergency Light replacements	296.67	59.33	356.00
204122	Mrs A Silver	Grave surrender M 133 M 155	2,100.00	0.00	2,100.00
204123	Mr D. Hynd	deposit refund hall hire	250.00	0.00	250.00
204124	The Surrey Pension Fund	June 2019 contribution	2,617.11	0.00	2,617.11
204125	HMRC	June 2019 contribution	3,759.11	0.00	3,759.11
204126	Team Medic	First Aid cover Village Fete	190.00	38.00	228.00
204127	Office Team Ltd	Stationery/ink cartridges	190.00	38.00	228.00
204128	Shield Security Ltd	External Security June	277.20	55.44	332.64
204129	Owen Shipp Commercial	Lease Rent Renewals	1,250.00	250.00	1,500.00
204130	Surrey County Council	Surrey History Centre Archives	1,500.00	0.00	1,500.00
DD	BT	Phone/ Broadband Mar to June 2019	789.06	157.81	946.87
DD	Insight Systems Ltd	Photocopying April to July 2019	175.13	35.02	210.15
DD	Francotyp Postalia Ltd	Postage download	100.00	0.00	100.00
BACS	Salaries	Staff salaries June 2019	12,577.58	0.00	12,577.58
			TO1 50,137.87	4,984.01	55,121.88

Signature of Certification

Chairman of Finance & Administration

Chairman of the Council.....

08.07.19