

ASH PARISH COUNCIL

Sarah Groom
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17 September 2019

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Nigel Manning
Cllr Martin Burgess
Cllr Tony Gorham
Cllr Andrew Gomm
Cllr Ed Schofield

Substitutes: Cllr Graham Eyre
Cllr Nigel Kears
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks
Cllr Nigel Manning

Councillors are hereby summoned, and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 23 September 2019** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 22 July 2019. These minutes have been before the full Council at which they were duly approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2019/20.

To consider and agree the Council's accounts as at 31 July 2019 (month 4) and 31 August 2019 (month 5).

6. Bank Reconciliation.

To consider and agree bank reconciliations as at 31 July 2019 (month 4) and 31 August 2019 (month 5).

7. Grants of Exclusive Rights in respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1619	Esther Cooper	K 647

8. External Audit Report for Year to 31 March 2019.

Members to consider the report of the external auditor in respect of the year to 31.03.2019 and to note any formal recommendations for action.

9. Blackwater Valley Countryside Partnership.

To consider the annual partnership contribution to the Blackwater Valley Countryside Partnership for the sum of £500.

10. Shawfield Allotments – Requests for Sheds.

To consider applications for 2 sheds Plot 17A and Plot 17B at Shawfield Allotments (the dimensions are both within the permitted sizes)

11. Surrey Crime and Disorder Information Sharing Protocol Consultation Draft.

To consider the draft consultation version of the Surrey Crime and Disorder Information Sharing Protocol and agree authorised signatories and designated officers for the roles of Chief Executive and Information Lead and Designated Officers. The deadline for comment is 11 October 2019.

12. Newsletter Working Group.

To note the minutes of the Newsletter Working Group of 21 January 2019 as at Appendix A.

13. Correspondence.**14. Date of Next Meeting.**

The date of the next meeting is **Monday 28 October 2019** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

Appendix A

ASH PARISH COUNCIL

**Minutes of the Newsletter Working Group
held on Tuesday 21 January 2019 at the Ash Centre
commencing at 2pm**

Present:

- Cllr Marsha Mosely (Chairman) ✓
- Cllr Laurence Armes ✓
- Graham Bidwell ✓
- Sarah Groom A

1. To receive Apologies for Absence

Apologies for absence were received from Sarah Groom.

2. To receive Declarations of Interest

There were no declarations of interest.

3. Confirmation of Previous Minutes

The minutes of the previous meeting held on Tuesday 17 April 2018 were agreed as an accurate record and duly signed by the Chairman.

4. To Discuss the Future of the Newsletter

Following receipt of 27 replies to the Consultation that was undertaken in the 2nd edition of 2018 newsletter, and the fact that only one respondent was in favour of keeping a printed copy, it was agreed that the Parish Newsletter, "Parish Matters" would become a digital version with effect from the first edition of 2019.

5. Confirmation of Publication Date for the First Issue for 2019

The publication date for the first issue of the newsletter was to be as soon as possible. A draft copy will be circulated to the Working Group Members for approval.

6. Articles and Layout for the First Issue for 2019

The following articles were suggested for the first issue of 2019:

- The change over to a digital edition;
- Electoral Registration;
- Details of the village fete;
- Article re The Ashes Good Neighbours.

7. Date of Next Meeting

The date of the next meeting is to be agreed.

The meeting closed at 2.20pm.

Signed

Date