

ASH PARISH COUNCIL

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22 October 2019

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Nigel Manning
Cllr Martin Burgess
Cllr Tony Gorham
Cllr Andrew Gomm
Cllr Ed Schofield

Substitutes: Cllr Graham Eyre
Cllr Nigel Kears
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks
Cllr Nigel Manning

Councillors are hereby summoned, and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 28 October 2019** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 23 September 2019. These minutes have been before the full Council at which they were duly approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2019/20.

To consider and agree the Council's accounts as at 30 September 2019 (month 6).

6. Bank Reconciliation.

To consider and agree bank reconciliations as at 30 September 2019 (month 6).

7. CCLA Property Fund Prices and Dividend Yields.

To note the CCLA Local Authorities Property Fund Prices and Dividend Yield report for 30 September 2019.

8. Ash Cemetery – Grave Surrender.

To consider buying back the Exclusive Rights of Burial for grave spaces K 621, K622, K643 and K 644, deed number 1409, at the cost of £2,700 which is the purchase price in 2006 of £3,000, less a 10% administration fee.

9. First Draft Budget 2020/21.

To consider the first draft of the 2020/2021 budget.

10. Carrington New Storage Provision.

To consider and agree the style of future storage provision for Carrington Recreation Ground and request a detailed report to be presented at the next meeting.

11. Play Area and Outdoor Gym Equipment Repairs.

To consider a quote from HAGS – SMP Playgrounds Ltd for the repairs to equipment, manufactured by them, at a total cost of £5,832.00 + £1,166.40 VAT = £6,998.40 at the following sites:

- i) Ash Hill Recreation Ground (at a cost of £4,576 + £915.20 VAT = £5,491.20.)
- ii) Parson's Nose Gym Equipment (at a cost of £1,256.00 + £251.20 VAT = £1,507.20.)

These repairs are identified in the latest Independent Play Area Inspection Report.

12. Youth Shelter - Parsons Nose.

To consider a report on the future of the teen shelter at the Parsons Nose site.

13. Removal of Green Waste At Carrington Recreation Ground.

To consider two quotes for the removal of a significant mound of green waste at Carrington Recreation Ground and agree the Charlton Group Ltd quote at a cost of £2,500 + £500 VAT = £3,000.

14. Remembrance Sunday 2018 – Lone Piper.

To consider a donation to the Lone Piper for his assistance at the 2018 Remembrance Sunday Parade and Service. A sum of £100 has previously been given.

15. Shawfield Allotments – Requests for Shed.

To consider an application for a shed on Plot 66 at Shawfield Allotments (the dimensions are within the permitted sizes).

16. Sale of Trailer.

To consider agreeing to the sale of the 4x2m trailer which was purchased in 2013 at a price of £3,200, and its removal from the asset list. The trailer is rarely used and only when we are required to hire in a digger. The trailer takes up a significant amount of space and in future, a trailer could be hired at the same time as a digger for less than £60 per day, about once a year.

17. Carrington Recreation Ground - Gas Monitoring.

To consider the quarterly gas monitoring for Carrington Recreation Ground at 30 September 2019.

18. Ash Parish Council Projects Update.

To note the progress of Ash Parish Council projects agreed by the Council since April 2018 to date.

19. Guildford Borough Council - Request for Section 106 Project Ideas.

To consider suggestions for local projects to be funded from contributions under the Town and Country Planning Act 1990, Section 106, managed by Guildford Borough Council. The open invitation has no deadline but an application form must be completed. A request for additional funds for the new Cemetery WC and also for new changing rooms at Harpers Recreation Ground are recommended.

20. Guildford Borough Council – Application for a minor variation to a premises licence under The Licensing Act 2003.

Members to consider an application for a proposed variation to the layout of the premises and to remove and amend outdated conditions to the Premises Licence at The Greyhound, 1 Ash Street, Ash, GU12 6LA.

21. Guildford Environmental Forum –Climate Change Debate.

To consider an offer from the Guildford Environmental Forum to receive a free talk and discussion for the local community on “How should we be reacting to the Climate Emergency in Guildford”, in order for them to recruit new members.

22. Newsletter Working Group.

To note the minutes of the Newsletter Working Group of 12 August 2019 as at Appendix A.

23. Events Working Group.

To note the minutes of the Events Working Group of 13 August 2019 as at Appendix B.

24. Correspondence.**25. Date of Next Meeting.**

The date of the next meeting is **Monday 25 November 2019** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

Appendix A

ASH PARISH COUNCIL

**Minutes of the Newsletter Working Group
held on Monday 12 August 2019 at the Ash Centre
commencing at 2pm**

Present:

Cllr Marsha Mosely (Chairman)	✓
Cllr Jo Randall	✓
Cllr Nigel Manning	✓
Graham Bidwell	✓
Sarah Groom	✓

1. To receive Apologies for Absence.

There were no apologies for absence. Membership of the working group was confirmed.

2. To receive Declarations of Interest.

There were no declarations of interest.

3. Confirmation of Previous Minutes.

The minutes of the previous meeting held on Tuesday 21 January 2019 were agreed as an accurate record and duly signed by the Chairman.

4. To discuss the future of the Newsletter.

Cllr Manning proposed that a paper version was re-introduced, two or three times a year. The dates of issue in October, February and June were agreed. Recycled paper will be used. Imprint can print it still and Royal Mail can distribute it. Cllr Randall offered to leaflet drop the 200 or so Tongham GU10 addresses that Royal Mail don't cover under GU12.

5. To confirm the publication date for the second issue for 2019.

The second newsletter for 2019 will be issued in mid October. Time scales and lead-in periods will be confirmed as well as exact numbers needed.

6. To finalise and agree the articles and layout for the second issue for 2019.

Four pages to include future events, fly tipping, quizzes, new Cllrs, PCSO's, emergency contact details and how to report issues. Pat Scott has requested an article on the PCC Award to the Street Team. All articles to direct people to our website e.g. for the Annual Audit.

7. Date of Next Meeting.

The date of the next meeting is to be agreed.

The meeting closed at 2.30pm.

Signed

Date

Appendix B**ASH PARISH COUNCIL****Minutes of the Events Working Group
held on 13 August 2019 at the Ash Centre
commencing at 2pm**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Richard Tolley	✓
	Jo Packman	✓

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Cllr Marsha Moseley.

2. Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on 26 June 2019 were agreed and signed by the Chairman Cllr John Tonks.

4. Review of Ash Peace Day Celebration Fete – 20 July 2019 (*agenda item 4*)**General**

The Fete was a great success with weather that was concerning in the morning but come 12noon turned into a perfect day. It wasn't too hot and there was a breeze. This meant the dog show ran smoothly. The event shelter was very effective and a second one will be purchased for next year.

The Mayor kindly opened the Fete and the Sandhurst Corp of Drums opened the arena activities with an excellent display. Thereafter having just the dog classes was perhaps a little dull. Thoughts are that next year we would try to programme music and events in the arena throughout the afternoon, with dog classes happening in a second smaller arena/area. The feedback from Cllrs Tony Gorham and Ed Schofield was welcomed. It was agreed that Cllr Tony Gorham be invited to join the Working Group due to his extensive knowledge of arranging such events.

The layout will be reviewed and the beer tent line of stalls will be incorporated into the general horseshoe. The beer tent will aim to be closer to the BBQ (if power supply permits). More soft drink options would be better next year too. Hogs Back Beer is cheaper at Tesco's but you can only buy the draught from the Brewery.

It was very disappointing when some stalls started leaving early and this will not be permitted next year. All stall holders must stay and promote themselves until 4pm even if their prizes etc. have run out.

Splatts Entertainment was disappointing and Rodney the Balloon Man was not visible enough, nor was it clear enough his balloons were free.

The budget was reviewed and costs and income noted. Team Medic worked well as an alternative to the St John Ambulance first aid provision.

Poppies

The poppy display was a great success and will be repeated for Remembrance Sunday with an additional 38 for the WWII soldiers. The hanging arrangements will differ slightly. The new materials required will be funded by Ash Parish Council. The group wished to record their formal thanks to Jo Packman and all the volunteers for their excellent project and Nigel as Chairman will write to her and all the volunteers.

Tea Towels

The tea towels sold well, some 72 altogether. Richard offered to sell some from the Museum.

The date for the Fete in 2020 was agreed as 11 July 2020.

5. Other 2019/2020 Events (agenda item 5)

Remembrance Sunday is on 10 November 2019. Michael Gove MP has been invited and hopes to attend. This will be discussed in more detail at the next meeting.

Fantasia is 30 November 2019.

The next Band Concert is Saturday 8 February 2020. The ticket prices will be £10 in advance and £12 on the door. The Mayor will be formally invited.

6. Date of Next Meeting (agenda item 6)

The date of the next meeting is 15 October 2019 from 2-3pm.

Signed

The meeting closed at 3.15pm

Date