

ASH PARISH COUNCIL

Sarah Groom
Clerk of the Council

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8 October 2019

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on **Monday 14 October 2019** commencing at **7pm** or following the close of the Planning Committee if this is later.

Provision will be made for Public Question Time.



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Clerk to the Council

Photographing, recording and broadcasting or transmitting by social media of any kind, is now allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 9 September 2019.

4. Chairman's Announcements.

To receive the Chairman's announcements.

5. Surrey Police Consultation.

To receive a report from Sgt Sam Turner, Specialist Neighbourhood Team, Surrey Police.

6. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

7. Reports of Committees.

To receive and agree the following committee reports, copies of which have been circulated:

Planning	9 September 2019	Minute Number 58 to 64
Planning	23 September 2019	Minute Number 65 to 71
Amenities, Finance and Administration	23 September 2019	Minute Number 54 to 67

8. Monthly Payments List.

To receive and approve the monthly payments for September/October 2019 list giving details of recent expenditure as attached at Appendix B.

9. Grants of Cemetery Rights.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1619	Esther Cooper	K 647

10. Allotment Tenancy Agreements and Rules & Regulations Review.

To consider a report on a revised Allotment Tenancy Agreement and separate Rules and Regulations for the Allotment sites at Shawfield Road and Harpers Road.

11. Replacement CCTV Camera – Coronation Gardens.

To consider a report on a replacement CCTV camera at Coronation Gardens and agree the quote from Prime One Maintenance Ltd (QT/KT/975) for £2,766.54 (plus £553.31 VAT = £3,319.85).

12. Ash Cemetery Museum and New WC – Wi Fi Provision.

To consider a quote from BT for the supply of WiFi to enable remote management of the door locking mechanism on the new WC. The Wifi can also be shared by Ash Museum in the chapel. The works including a 4G solution, were previously agreed at the Council meeting on 8 July 2019, Minute 45.

13. Correspondence.**14. Next Meeting.**

The date of the next meeting is **Monday 11 November 2019 at 7pm** or following the close of the Planning Committee if this is later.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****September 2019**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 9 September 2019			None.
PLANNING 23 September 2019	Cllr Mrs Jo Randall on behalf of Ash Parish Council	Minute No. 66 Page No. 37	A non- pecuniary interest was declared relating to 19/P/01444, The Scout Hut, Carrington Recreation Park, Carrington Lane, Ash Vale. Ash Parish own the property.
AMENITIES, FINANCE AND ADMINISTRATION 23 September 2019			None.

AGENDA APPENDIX B

PAYMENTS LIST

PAYMENTS LIST

Sept/Oct 2019

Agenda Appendix B

Chq No.	Payee	Service	Net	V.A.T	Total
204190	A. Beams	Accountancy support Aug 2019	390.00	0.00	390.00
204191	Mrs L. Gosden	Surrender of grave number M 18	845.00	0.00	845.00
204192	JP&S Services Ltd.	August Diesel and Unleaded	168.95	33.80	202.75
204193	Pirbright Electricals Ltd.	Ash Centre 5 Yearly Fixed Wire Test	1,230.00	246.00	1,476.00
204194	Restore Dashed	Confidential Waste Shredding	17.45	3.49	20.94
204195	Viking	Coffee	56.01	0.00	56.01
204196	Ash Music Festival	Deposit Return	285.00	0.00	285.00
204197	Sarah Groom	Paint and Greenflag Road Side Assistance Costs	219.00	0.00	219.00
204198	Mr A Beams	Accounts support Sept 2019	176.40	0.00	176.40
204199	Accurate Mechanical Services	Works to AC at Ash Centre	686.61	137.32	823.93
204200	GLS Educational Supplies	A4 Pouches	13.78	2.76	16.54
204201	Interserve	Watersafe contract Aug - Nov 2019	103.87	20.77	124.64
204202	Homebase	Weed killer and pruners	18.66	3.74	22.40
204203	Mirage Cleaning Services	Cleaning Aug 2019 Ash Centre	474.51	94.90	569.41
204204	Nurture Landscapes Ltd	Grass cutting Ash Cemetery	1,110.00	222.00	1,332.00
204205	PKF Littlejohn	Services for Annual Governance Accounts Return	1,300.00	260.00	1,560.00
204206	Shield Security Ltd	External security Aug 2019	270.90	54.18	325.08
204207	Trade UK	Decorating materials Ash Centre	169.58	33.89	203.47
204208	Prime One Maintenance Ltd	Lighting And CCTV maintenance contract	3,958.47	791.69	4,750.16
204209	SDK Environmental Ltd	Wasp nest removal Harpers allotments	56.67	11.33	68.00
204210	Treasured Memories Ltd	Temporary Memorial for T/L Tony Jones	39.75	7.95	47.70
204211	Surrey County Council	Foul drain wayleave fee Ash Cemetery	250.00	50.00	300.00
204212	DVLA	Vehicle Tax ND57 NSF	0.00	0.00	0.00
204213	Insight Systems Ltd	Insight Systems Ltd	175.13	35.02	210.15
204214	Wild About Water	WEEE charge water cooler 01.10.19 to 31.12.19	96.76	19.35	116.11
204215	Ash Ridge Roofing	Repairs to CAB roof	270.00	0.00	270.00
204216	Radio Frimley Park	Ash Fun Day cover	140.00	0.00	140.00
204217	Guildford Borough Council	Fantasia Road Closure	145.00	0.00	145.00
204218	John Davis Fun Fairs	Deposit refund	400.00	0.00	400.00
204219	Apple Environmental Ltd	Gas monitoring Carrington	250.00	50.00	300.00
204220	Castle Water	Water Ash Centre September	23.89	0.00	23.89
204221	Farol Limited	V belt for tractor	84.21	16.84	101.05
204222	FTH Hire Group	Hand wash and hand wipes	63.68	12.74	76.42
204223	GLS Educational Supplies	Stationery	33.98	6.80	40.78
204224	Grovermilican	Professional works done for cemetery toilets	1,245.90	249.18	1,495.08
204225	Hampshire County Council	BVC partnership contribution 2019/20	500.00	0.00	500.00
204226	Insight Systems Ltd	Photocopying July to October	436.69	87.34	524.03
204227	Lockrite Security	Alarm maintenance service contract, replace battery	928.60	185.72	1,114.32
204228	Mirage Cleaning Services	Cleaning Sept 2019 Ash Centre	497.47	99.49	596.96
204229	Rialtas Business Solutions	Allotments software maintenance networked	169.00	33.80	202.80
204230	Russell Leisure Limited	Supply & install play equip Carrington Rec	18,562.50	3,712.50	22,275.00
204231	Value Products Limited	12 x boxes latex gloves	50.40	10.08	60.48
204232	Shaw and Sons Limited	In Memoriam Condolence Book	68.00	13.60	81.60
204233	CANX	CANX	0.00	0.00	0.00
204234	SUEZ Recycling & Recovery	Waste disposal	78.50	15.70	94.20
204235	Swiftest Aldershot	MOT ND57 NSF	58.60	0.00	58.60
204236	Viking	Stationery and table trolley	134.69	26.94	161.63
204237	HMRC	Sept Contribution	3,852.00	0.00	3,852.00
204238	Surrey Pension Fund	Sept Contribution	2,720.05	0.00	2,720.05
204239	Shield Security Ltd	External security Sept 2019	312.20	62.44	374.64
204240	Gopak Ltd	Table trolley	203.14	40.63	243.77
204241	JP&S Services Ltd.	September petrol & oil	234.16	46.82	280.98
DD	British Telecom	June to Sept - phone & broadband charges	807.79	161.55	969.34
DD	Francotyp Postalia Ltd	Postage download	100.00	0.00	100.00
DD	Sage UK Limited	User package Sept 2019- 2020	1,552.00	310.40	1,862.40
DD	npower	August to September gas Harper Scout Hut	23.26	1.16	24.42
DD	npower	Gas Ash Centre July 2019	428.77	85.75	514.52
BACS	Staff Salaries	Salaries September 2019	12,508.13	0.00	12,508.13
BACS	Neil Curtis Funeral Contractor	Grave digging services Ash Cemetery x 2	520.00	0.00	520.00
BACS	Sarah Groom	Expenses for vehicle tax ND57 NSF	260.00	0.00	260.00
BACS	Alan Gower Winter	Expenses for decorating Ash Centre Aug 2019	514.15	0.00	514.15
BACS	Alan Gower Winter	Expenses for decorating Ash Centre Sept 2019	257.05	0.00	257.05
BACS	Guildford Borough Council	Refuse Collection Ash Centre	455.00	0.00	455.00
BACS	Guildford Borough Council	Refuse Collection Ash Cemetery	227.50	0.00	227.50
BACS	Guildford Borough Council	Refuse Collection Harpers Scout Hut	136.50	0.00	136.50
BACS	Guildford Borough Council	Wool & Ribbon for Remembrance Poppies	76.12	15.22	91.34
BACS	Neil Curtis Funeral Contractor	Grave digging services Ash Cemetery	260.00	0.00	260.00
BACS	The Ramp People	Ramp for heavy equipment for vans	850.00	170.00	1,020.00
BACS	Southern Asbestos Solutions	Asbestos removal Harpers Scout Hut	1,385.00	277.00	1,662.00

TOTAL

63,936.43 7,719.89 71,656.32

Signature of Certification

Chairman of Finance & Administration

Chairman of the Council..... 14.10.19