

Date: 31 October 2019

New Surveillance Camera Housing - Shawfield Allotments

Executive Summary

To consider the fabrication and purchase of a housing/bollard to house a remote CCTV Camera.

Recommendation to Amenities, Finance and Administration (25 November 2019)

That Members consider and agree the fabrication and purchase of a housing to contain a remote CCTV Camera at the Shawfield road allotment site at a cost of £350 + £70 VAT = £420.

1. Purpose of Report

1.1 Members are asked to consider and agree the fabrication and purchase of a housing to hold a remote CCTV Camera at the Shawfield Allotment site.

2. Background

2.1 Over the past few years there has been an increase in unauthorised entry into the Shawfield road allotment site resulting in the illegal removal of grown produce.

2.2 A more secure gate coded padlock was introduced, however a problem with this is that the tenants on occasions have left the access code on display after passing through the gate

2.3 A covert CCTV camera was originally installed near to the entrance gate to attempt to capture any unauthorised entry and also any tenant who left the gate open/unlocked etc. However this camera, due to its position, could not focus on the actual gate.

2.4 The camera was subsequently re-sited slightly further away from the gate along the access road, which gave an uninterrupted view of the gate. The camera was "stolen" within a couple of weeks of being installed.

2.5 A more secure form of installing the camera has been investigated. The cost of this type of housing was high and the majority of units were not suitable for what was required.

2.6 Hampshire Metal Craft have been approached with a view to fabricating a one off housing, in the shape of a standard size bollard, complete with;

- i) viewing window;
- ii) secure and lockable access door;
- iii) purpose designed mounting to hold CCTV camera securely;
- iv) bottom flange with pre drilled holes to take retaining bolts concreted into the ground.

2.7 The bollard will be secured to a concrete base, which will be prepared by the Council

Ground staff.

3. Quotations

- 3.1 A quote from Hampshire Metalcraft has been given, to supply and install a surveillance camera housing unit at a cost of £350 + £70 VAT = £420.

4. Planning Permission

- 4.1 Planning permission is not required for this installation.

5. Options

- 5.1 Members may decide to:

- a) Agree with the Clerk's recommendation; or
- b) Agree an alternative course of action.

6. Financial Implications

- 6.1 As the housing unit is being produced as a one-off item, a quote from Hampshire Metalcraft has been given of £350 + £70 VAT = £420.

7. Implications on Crime and Disorder

- 7.1 The Crime and Disorder Act 1998 (Section 17) requires a parish council to consider the crime and disorder implications of any decision. The implications on Crime and Disorder are that with the camera in position unauthorised entry into the allotment site will be captured on CCTV footage/stills.

8. Implications on Biodiversity

- 8.1 The Natural Environment and Communications Act 2006 (Section 40) requires parish councils to consider the impact any decisions will have on biodiversity. There are no direct biodiversity implications arising from this report.

9. Background Papers

- 9.1 There are no background papers.

10. Appendices

Annex A – Hampshire Metal Craft Quotation.