

Date: 29 November 2019

Draft Budget 2020/2021

Executive Summary

Members are asked to consider the fourth draft Council budget for 2020/2021 before it is due to be formally adopted by the Council at the Council meeting on 13 January 2020.

Recommendation to Council (9 December 2019)

That Members approve the fourth draft of the budget set out in Annex A and note the confirmation of the Council Tax Base figure from Guildford Borough Council.

1. Purpose of Report

- 1.1 Members are asked to consider the fourth draft budget for 2020/2021 before it is due to be formally adopted by the Council at the Council meeting on 13 January 2020.

2. Background

- 2.1 Ash Parish Council is required to set a budget each year that sets out the expenditure and income proposed. The main increases to next year's budget are increased fees for street lighting electricity and maintenance for the increase in CCTV cameras.
- 2.2 At the Amenities, Finance and Administration Committee of 28 October 2019, Members approved the first draft of the 2020/2021 budget. At the Council meeting of the 11 November and the Amenities, Finance and Administration Committee of 25 November 2019, Members considered the second and third draft of the budget.
- 2.4 On 29 November 2019, Guildford Borough Council wrote to the Clerk to confirm the Local Council Tax Support Scheme (LCTSS) Grant of £44,986 and the Council Tax Base (the estimated number of Band D equivalent properties in the Parish) of 6,723.56. The Borough Council also confirmed that it has awarded Ash Parish Council £20,500 towards its four concurrent function grant projects for 2020/2021. These figures have been taken into account when preparing the fourth draft budget.
- 2.5 The 13 January 2020 Council meeting will receive the final version of the 2020/2021 budget figures for approval and adoption.
- 2.6 Guildford Borough Council require the final precept figure to be submitted to them by 17 January 2020, which will be done following the 13 January 2020 Council meeting.

3. Options

- 3.1 Members may decide to:
- a) Agree the Clerk's recommendation; or
 - b) Agree a different set of budget figures.

4. Financial Implications

4.1 This report discusses the draft budget for Ash Parish Council for 1 April 2020 to 31 March 2021 and therefore has significant financial implications for the Council.

4.2 The budget currently shows:

A funding requirement of:	£542,066
Minus the LCTSS:	£44,986
And therefore a Precept Requirement of:	£487,080
Divided By a Council Tax Base Figure of:	6723.56
Gives Band D Equivalent Figure for 2020/2021 of:	£72.44
<i>The Band D Equivalent Figure for 2019/20 is:</i>	<i>£68.63</i>
<i>This equates to an Increase on the 2019/20 of:</i>	5.57%

5. Implications on Crime and Disorder

5.1 The Crime and Disorder Act 1998 (Section 17) requires a parish council to consider the crime and disorder implications of any decision. There are no direct crime and disorder implications to this report.

6. Implications on Biodiversity

6.1 The Natural Environment and Communications Act 2006 (Section 40) requires parish councils to consider the impact any decisions will have on biodiversity. There are no direct biodiversity implications to this report.

7. Background Papers

- Amenities, Finance and Administration Committee Minute 76 - 28 October 2019 – First Draft Budget 2020/2021
- Council Minute 96 – 11 November 2019 – Second Draft Budget 2020/2021
- Amenities, Finance and Administration Committee Minute 99 – 25 November 2019 – Third Draft Budget 2020/2021

8. Appendices

Annex A Fourth Draft Budget 2020/2021

Ash Parish Council - Fourth Draft Budget 2020/21

Next Year 2020/21

4th Draft

101	<u>Cemetery</u>	
1001	Interment Fees	15000.00
1002	Memorial Fees	4000.00
1004	Grant of Rights Purchased	2500.00
	Total Income	21500.00
4011	Rates	1850.00
4012	Water Rates	150.00
4017	Refuse Disposal	1300.00
4042	Grounds Maintenance	8000.00
4049	Grave Digging	5000.00
4104	Memorials (Temporary)	80.00
	Overhead Expenditure	16380.00
	Income over expenditure	5120.00
201	<u>Lighting</u>	
	Total Income	0.00
4014	Electricity & Gas	23000.00
4043	Equipment Maintenance	45000.00
	Overhead Expenditure	68000.00
	Income over expenditure	-68000.00
301	<u>Central Services</u>	
1052	Community Fun Day Income	750.00
	Total Income	750.00
4006	Protective Clothing/Uniforms	3000.00
4039	CCTV Maintenance Contract	24500.00
4040	Security Maintenance	5500.00
4045	Equipment & Small Tools	5750.00
4050	External Security Cost	3000.00
4052	Vehicle Motor Tax	500.00
4054	Vehicle Maintenance	2500.00
4251	Community Fun Day	1500.00
	Overhead Expenditure	46250.00
	Income over expenditure	-45500.00
302	<u>Allotments</u>	
1011	Rent Rec'd - Shawfield All'ts	2900.00
1012	Rent Rec'd - Harpers All'ts	320.00
	Total Income	3220.00
4012	Water Rates	600.00
	Overhead Expenditure	600.00
	Income over expenditure	2620.00
305	<u>Charity - Carrington</u>	
1180	Ash PC Funding Grant	10520.00
	Total Income	10520.00
4012	Water Rates	400.00
4014	Electricity & Gas	200.00
4042	Grounds Maintenance	2000.00
4999	Admin Reallocation	7920.00
	Overhead Expenditure	10520.00
	Income over expenditure	0.00

306	<u>Charity - Harpers</u>	
1021	Letting Income (Not 310)	2750.00
1022	Pitch Fees	150.00
1180	Ash PC Funding Grant	6047.00
	Total Income	8947.00
4012	Water Rates	600.00
4014	Electricity & Gas	1200.00
4017	Refuse Collection	600.00
4041	Property Maintenance	1000.00
4042	Grounds Maintenance	1000.00
4999	Admin Reallocation	4547.00
	Overhead Expenditure	8947.00
	Income over expenditure	0.00
307	<u>Parks/Open Spaces</u>	
1013	Rent Rec'd - Ash Tennis Club	250.00
1014	Rent Rec'd - Ash Football Club	900.00
	Total Income	1150.00
4014	Electricity & Gas	350.00
4042	Grounds Maintenance	8500.00
4043	Equipment Maintenance	3000.00
4044	Equipment Hire	1250.00
4051	Petrol & Oil	4000.00
4056	Tree Works	1000.00
4180	Charities Grant	16567.00
4301	Roundabouts / Bedding	2500.00
4302	Hanging Baskets	3700.00
4303	Ash in Bloom Expenses	600.00
	Overhead Expenditure	41467.00
	Income over expenditure	-40317.00
308	<u>Public Toilets</u>	
1177	GBC Concurrent Grants	9360.00
	Total Income	9360.00
4012	Water Rates	1200.00
4014	Electricity & Gas	600.00
4016	Cleaning Costs	500.00
	Overhead Expenditure	2300.00
	Income over expenditure	7060.00
309	<u>Finance</u>	
1096	Interest Received	15000.00
1176	Precept	0.00
1185	Council Tax Support Grant	0.00
	Total Income	15000.00
4073	Loan Interest (PWLb)	700.00
4074	Loan Capital Repaid (PWLb)	4000.00
4730	Asset Renewal Fund	17727.00
	Overhead Expenditure	22427.00
	Income over expenditure	-7427.00

310	Ash Centre	
1010	Rent Rec'd - CAB	11150.00
1031	Letting Income - Main Hall	16500.00
1032	Letting Income - Small Hall	5000.00
1033	Letting Income - Mtg Rms 1 & 2	2500.00
1051	Christmas Fair Income	200.00
1191	Feed In Tariff - Solar Panels	1000.00
	Total Income	36350.00
4011	Rates	8000.00
4012	Water Rates	4000.00
4014	Electricity & Gas	7000.00
4016	Cleaning Costs	8000.00
4017	Refuse Disposal	2000.00
4041	Property Maintenance	10000.00
4252	Christmas	2500.00
4255	Xmas Motif Install/Remove	2500.00
4256	TV Licence	150.00
	Overhead Expenditure	44150.00
	Income over expenditure	-7800.00
401	Administration	
1081	Photocopying Inc/Map Sales	100.00
1122	Franked Post Income	150.00
	Total Income	250.00
4001	Salaries and Wages	257859.00
4007	Courses/Conferences	500.00
4008	Training	3500.00
4009	Travel	100.00
4018	Health & Safety	6000.00
4021	Telephone & Fax	3500.00
4022	Postage	1200.00
4023	Stationery & Ref Books	1000.00
4024	Photocopying/Printing	4000.00
4025	Insurance	13330.00
4026	Subscriptions	6000.00
4028	Software/IT Support	5000.00
4030	Recruitment Advertising	1250.00
4031	Other Advertising	250.00
4046	IT Equipment	250.00
4061	Audit Fees (External)	1600.00
4062	Audit Fees (Internal)	1650.00
4063	Accountancy Support	650.00
4064	Legal Fees	5100.00
4071	Bank Charges	50.00
4409	Land Registry Searches	200.00
4410	GDPR Compliance	5000.00
4999	Admin Reallocation to Charities	-12467.00
	Overhead Expenditure	305522.00
	Income over expenditure	-305272.00

402	Local Democracy	
	Total Income	0.00
4033	Newsletter	3500.00
4035	Website	5000.00
4201	Chairmans Allowance	750.00
4401	Grants/Donations - S 137	500.00
4411	Grants Donations - Other Power	300.00
	Overhead Expenditure	10050.00
	Income over expenditure	-10050.00
802	Capital Projects - CG	
1671	Play Equipment Ash Rec	2500.00
1673	Street Lighting Phase XIII	7000.00
1674	Play Area Resurfacing	6000.00
1675	Security Fencing	5000.00
	Total Income	20500.00
4671	Play Equipment - Ash Rec	8000.00
4673	Street Lighting Phase XIII	30000.00
4674	Play Area Resurfacing	35000.00
4675	Security Fencing Carrington / Shawfield Allot	20000.00
	Overhead Expenditure	93000.00
	Income over expenditure	-72500.00
Total Budget Income		127547.00
Expenditure		669613.00
Income over Expenditure		-542066.00
Total Funding Requirement		542066.00
Council Tax Support Grant		44986.00
Transfer from / (to) reserves		10000.00
Precept		487080.00
Band D Equivalent 2020-21		6723.56
Divided by Band D Equivalent		72.44
Precept 2019-2020 Band D Equivalent		68.63
Increase on Last Years Band D Equivalent		5.57

EMR Lighting

72.45 Submit Figure