

## Sarah Groom

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**From:** Adele Seex <adele.seex@surreycc.gov.uk> on behalf of John Smith <john.smith@surreycc.gov.uk>  
**Sent:** 20 December 2019 14:59  
**To:** Ayaz Malik  
**Cc:** John Smith  
**Subject:** Consultation Admin Strategy - feedback 1st February 2020  
**Attachments:** Pension Admin Strategy Consultation.docx

*Sent on behalf of John Smith*

Dear All,

Please find attached the draft Administration Strategy. The attached document sets out the consultation process which is currently underway, and the employers have until 1<sup>st</sup> February 2020 to feedback their comments.

We will be hosting an employer forum to discuss the Administration Strategy at County Hall for employers and hope that you are able to attend. The session is on:

**Monday 20<sup>th</sup> January**

**10am - 12 noon**

Please confirm your attendance by emailing [adele.seex@surreycc.gov.uk](mailto:adele.seex@surreycc.gov.uk) or phoning on 01483 404697.

If you have any further queries, please contact John Smith at [john.smith@surreycc.gov.uk](mailto:john.smith@surreycc.gov.uk).

Kind regards,

John

**John Smith | Pension Governance and Employer Manager | Surrey Pension Fund**  
**Resources | Finance "Successful Together"**  
Telephone: 0208 213 2700 | Mobile No: 07971 526 472  
Email: [john.smith@surreycc.gov.uk](mailto:john.smith@surreycc.gov.uk)  
Address: Room G59, County Hall, Penrhyn Road,  
Kingston upon Thames KT1 2DN



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This email and any attachments with it are intended for the addressee only. It may be confidential and may be the subject of legal and/or professional privilege.



# Surrey Pension Fund

## Revised Pension Administration Strategy

## Consultation

“The Surrey Pension Fund will deliver a first-class service through strong partnerships with scheme members, employers, the Border to Coast Pool and the wider LGPS community. Environmental, Social and Governance factors are fundamental to our approach which is underpinned by risk management, the use of technology and the highest standards of corporate governance.”



## **Contents**

1. The consultation process and how to respond
2. Setting the context
3. Proposals for consultation
4. Pension Administration Strategy



# 1.The consultation process and how to respond

## Scope of the consultation

Topic of this consultation:	The launch of a Pension administration strategy by the pension fund of Surrey County Council (the Administering Authority).
Scope of this consultation	This consultation seeks responses from Scheme Employers in the Surrey County Council Pension Scheme (Surrey Pension Scheme) and other interested parties on the revision of written a statement of the Administering Authority's policies in relation to such matters mentioned in the Local Government Pension Scheme Regulations 2013, Regulation 59 (the "pension administration strategy")
Geographical scope	Surrey County Council

## Basic information

To:	This consultation is aimed at Scheme Employers in the Surrey County Council Pension Scheme
Body responsible for the consultation:	Surrey County Council
Duration:	28 days
Interested parties	<p>We are seeking views from the following parties and individuals, with an interest in the Local Government Pension Scheme (LGPS):</p> <p>Chief Officers, Head teachers/Principals, Finance and HR directors and other interested parties of scheme employers in the Surrey County Council pension fund.</p>





## How to respond

1. The consultation seeks comments and suggestions regarding the Pension Administration Strategy.
2. You should respond to the consultation by 01 February 2019.
3. You can respond by email to [john.smith@surreycc.gov.uk](mailto:john.smith@surreycc.gov.uk)

When responding, please ensure you enter the words "Pension administration strategy" as the subject of the e-mail.

Alternatively you can write to:

Pension administration strategy  
John Smith  
Pension Governance and Employer Manager  
Surrey County Council  
Room G59  
County Hall  
Penrhyn Road  
Kingston upon Thames  
KT1 2DW

4. When responding, please state whether you are responding as an individual or representing the views of an organisation. If responding on behalf of an organisation, please give a summary of the people and organisations it represents and, where relevant, who else you have consulted in reaching your conclusions.

## Confidentiality and data protection

Surrey County Council will process your personal data in accordance with the Data Protection Act 1998 and in the majority of circumstances this will mean that your personal data will not be disclosed to third parties. Individual responses will not be acknowledged unless specifically requested.