

# ASH PARISH COUNCIL

Sarah Groom  
Clerk to the Council

Tel: 01252 328287  
Fax: 01252 319338  
E-mail: [office@ashpcsurrey.gov.uk](mailto:office@ashpcsurrey.gov.uk)  
Website: [www.ashpcsurrey.gov.uk](http://www.ashpcsurrey.gov.uk)

Council Offices  
Ash Centre  
Ash Hill Road  
Ash, Surrey  
GU12 5DP

4 February 2020

## To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on **Monday 10 February 2020** commencing at **7pm** or following the close of the Planning Committee if this is later.

Provision will be made for Public Question Time.



Sarah Groom  
Clerk to the Council

Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

## AGENDA

### Part I – Public Session

**1. Apologies for Absence.**

**2. Declarations of Interest.**

To receive declarations of interest relating to Committee Meetings as at Appendix A.

**3. Confirmation of the Minutes.**

To confirm the minutes of the Council Meeting held on Monday 13 January 2020.

**4. Chairman's Announcements.**

To receive the Chairman's announcements.

**5. Adjournment.**

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

**6. Reports of Committees.**

To receive and agree the following committee reports, copies of which have been circulated:

<b>Planning</b>	<b>13 January 2020</b>	<b>Minute Number 111 to 121</b>
<b>Planning</b>	<b>27 January 2020</b>	<b>Minute Number 122 to 129</b>
<b>Human Resources</b>	<b>17 January 2020</b>	<b>Minute Number 1 to 6</b>
<b>AFA</b>	<b>27 January 2020</b>	<b>Minute Number 108 to 124</b>

**7. Monthly Payments List.**

To receive and approve the monthly payments list giving details of January/February 2020 expenditure as attached at Appendix B.

**8. Aged Debtor Analysis.**

To consider and agree to write off the aged debts up to and including 31 March 2018 which are considered no longer recoverable the amount of which is £2,842.63.

**9. Second Internal Audit Report 2019/20.**

To consider a report from the internal auditor following their visit on 14 January 2020 and agree the formal recommendations for action.

**10. Fees and Charges Review for 2020/2021.**

To consider a report on the review of fees and charges to apply from 1 April 2020 to 31 March 2021.

**11. Play Area Equipment Repairs.**

To consider two quotes from HAGS/SMP Playgrounds Ltd for the repairs to play equipment, manufactured by them, at the following sites:

- i) HAGS/SMP: Shawfield Recreation Ground and Carrington Recreation Ground (£4,286 + £857.20 VAT= £5,143.20)
- ii) HAGS/SMP: Harpers Recreation Ground (£1,764.62 + £352.92 VAT=£2,117.54)

Although low risk, these repairs are identified in the latest Independent Play Area Inspection Report.

**12. Parish Council Vehicles**

- i) To consider the purchase of a replacement transit tipper vehicle (with incorporated rear cage) and the trade in of an existing transit tipper at a cost of around £21,000 (exc VAT). Due to the nature of the purchase and level of trade in value, the final decision with regard to actual vehicle purchased and final cost to be delegated to the Chairman of the Council and the Chairman of Amenities, Finance & Administration Committee.
- ii) To consider a quote from Ideal Commercials, West Meon, for the replacement of the tipping platform on the existing transit tipper (ND57 NSF) at a cost of approx. £3,000 (exc VAT). Due to the nature of the rust and the level of work needed, the final decision to be delegated to the Chairman of the Council and the Chairman of Amenities, Finance & Administration Committee.

**13. Correspondence.**

**14. Next Meeting.**

The date of the next meeting is **Monday 9 March 2020 at 7pm** or following the close of the Planning Committee if this is later.

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

January 2020

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING</b> 13 January 2020			<b>None.</b>
<b>HUMAN RESOURCES SUB-COMMITTEE</b> 17 January 2020			<b>None.</b>
<b>PLANNING</b> 27 January 2020	<b>All</b>	<b>Page 75</b> <b>Minute 123</b> <b>Ref:</b> <b>19/P/02233</b>	Members noted that planning application 19/P/02233 was an application made by Ash Parish Council. There were no personal or pecuniary declarations of interest involved.
<b>AMENITIES, FINANCE AND ADMINISTRATION COMMITTEE</b> 27 January 2020			<b>None.</b>

**AGENDA APPENDIX B**

**PAYMENTS LIST**