

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 13 January 2020 which commenced at 7pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Martin Burgess	✓
	Cllr Graham Eyre	✓
	Cllr Andrew Gomm	A
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	A
	Cllr Ed Schofield	A
	Cllr Paul Spooner	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

122. To accept Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Jo Randall, Cllr Nigel Kearse, Cllr Ed Schofield, Cllr Andrew Gomm, Cllr Helen Gorham and Cllr Tony Gorham.

123. To receive Declarations of Interest. (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during December 2019 as indicated at Agenda Appendix A were noted.

124. Confirmation of the Minutes. (agenda item 3)

The minutes of the Parish Council held on Monday 9 December 2019, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

125. Chairman's Announcements. (agenda item 4)

All matters that were raised by the public at the last meeting of the Council have been reported to the relevant authority.

Road Closures

Vehicles will be prevented from entering Grove Road which extends from its junction with Ash Hill Road to the property boundary line between "Rushmoor" and "Folly Cottage" to enable South East Water to carry out water works, which is anticipated to be completed in 3 days, between 10am and 3pm, during the 12 month period of operation of this Order which will commence on 20 January 2020. (An alternative route – is via Ash Hill Road, College Road and Grove Road.)

Extension of Double Yellow Lines – Ash Church Road

SCC intend to implement a road safety scheme outside Ash Grange Primary School and Ash Cemetery on Ash Church Road. The scheme includes extending the double yellow lines on both sides of the carriageway, some 45 metres. The work can take place within 18 months of the 14 November 2019 but is expected to take place in the Spring of 2020.

Brass Band Concert

The Friary Guildford Brass Band will play on Saturday 8 February 2020 here at the Ash Centre. Tickets are £10 in advance or £12 on the door.

Ash In Bloom

Details of this year's Ash In Bloom competition, sponsored by Dover Garage will be announced shortly.

Calls for Nominations for the Mayor's Award for Service to the Community

The Mayor's Award recognises individuals and groups who have made an exceptional contribution to their community by improving the lives of others or fostering good relationships. Usually the contribution is made on a voluntary basis and not in connection with a person's paid employment. Nomination forms must be received by Monday 3 February 2020.

126. Adjournment. (agenda item 5)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

127. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	9 December 2019	Minute Number 103 to 110
Human Resources	20 December 2019	Minute Number 1 to 7

128. Monthly Payments List. (agenda item 7)

Members received and approved the monthly payments list giving details of the December 2019/January 2020 expenditure as attached at Agenda Appendix B.

129. Final Budget 2020/2021. (agenda item 8)

Members considered a report regarding the final budget for 2020/2021 including setting the precept figure, for approval and adoption and it was:

Resolved upon consideration that the final budget for 2020/2021 be approved and the confirmation of the precept figure of £487,080 and the council tax figure for a Band D property of £72.44 be agreed and submitted to Guildford Borough Council.

130. Ash Network – Ash Parish Council Representative. (agenda item 9)

Members considered the appointment of Cllr Graham Eyre as the Council's representative on the Ash Network and it was:

Resolved upon consideration that Cllr Graham Eyre be appointed as the Council's representative on the Ash Network.

131. 100 New LED Lights. (agenda item 10)

Members considered a quote from Prime One Maintenance Ltd. for 100 New LED Lanterns at a cost of £29,999 (+£5,999.80 VAT = £35,998.80). This will be the fourth tranche of the rolling programme to replace the 637 Parish Council lamps, leaving a further 237 for future replacement and it was:

Resolved upon consideration that the quote from Prime One Maintenance Ltd. for 100 New LED Lanterns at a cost of £29,999 (+£5,999.80 VAT = £35,998.80) be agreed.

132. Play Area Equipment Repairs. (agenda item 11)

Members considered two quotes from HAGS/SMP Playgrounds Ltd for the repairs to play equipment, manufactured by them, at a total cost of £10,214.75 + £ 2042.95VAT = £12,257.70, at the following sites:

- i) HAGS/SMP: Shawfield Recreation Ground (£5,938.25 + £1,187.65 VAT=£7,125.90)
- ii) HAGS/SMP Carrington Recreation Ground (£4,276.50 + £855.30 VAT=£5,131.80)

Although low risk, these repairs are identified in the latest Independent Play Area Inspection Report and it was:

Resolved upon consideration that the item be deferred to a future meeting so that the cost of labour and travel could be justified further.

133. Review of Office Multi-Functioning Devise. (agenda item 12)

Members considered a report on the upgrade of the office multi-functioning devise (printer, copier and scanner) and it was:

Resolved upon consideration that the existing multifunctional device be replaced, together with an amendment to the existing lease agreement.

134. Bus Shelters – Future Arrangements. (agenda item 13)

Members considered a report on the future of the Parish Council's bus shelter and it was:

Resolved upon consideration that the Ash Parish Council bus shelter at Shawfield Road be replaced at a cost of £7,346 plus VAT, subject to a successful insurance claim to cover the costs.

135. Sale of Grave Shoring Equipment. (agenda item 14)

Members considered the sale of grave shoring equipment purchased in 2010 back to the original supplier Teleshore Ltd. for £1,230. The amount originally paid in 2010 was £4,038. Grave digging is no longer undertaken by Ground staff but by a specialist independent contractor. The equipment has never been used but some elements of the equipment such as hoses and seals have deteriorated. The offer remains open until the 15 January 2020 and it was:

Resolved upon consideration that the grave shoring equipment purchased in 2010 is sold back to the original supplier Teleshore Ltd. for £1,230.

136. Surrey County Council Pension Scheme Funding Strategy Statement Consultation.
(agenda item 15)

Members considered consultation seeking responses from Scheme Employers in the Surrey County Council Pension Scheme and other interested parties on the 2019 Funding Strategy Statement. The deadline for comments is 1 February 2019 and it was:

Resolved upon consideration that the matter be deferred to the Amenities, Finance and Administration Committee on 27 January 2020 so that the matter could be considered in more detail.

137. Correspondence. (agenda item 16)

There was no correspondence.

138. Next Meeting. (agenda item 17)

The date of the next meeting is **Monday 10 February 2020 at 7pm** or following the close of the Planning Committee if this is later.

Public Bodies (Admission to Meetings) Act 1960

Members considered and deemed it necessary, to pass the following resolution in accordance with the provision of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. "That the:

Press and Public be excluded from this meeting during the discussion of any matters arising in connection with the remaining items in the Agenda, on the grounds that by reason of the confidential nature of the business to be transacted publicity would be prejudicial to the public interest.

Part II – Private Session

139. Ash Football and Social Club Lease. (agenda item 18)

Members considered the proposed Heads of Terms for the renewal of the Ash Football and Social Club Lease and it was:

Resolved upon consideration that the proposed Heads of Terms for the renewal of the Ash Football and Social Club Lease be agreed.

140. Kingfisher Walk Land Donation. (agenda item 19)

Members considered a proposal regarding land at Kingfisher Walk/Shawfield Road Allotments and it was:

Resolved upon consideration that the proposal regarding land at Kingfisher Walk/Shawfield Road Allotments be agreed.

The meeting closed at 7.58 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

DATE MEETING	OF	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 9 December 2019				None.
HR SUB-COMMITTEE 20 December 2019				None.

AGENDA APPENDIX B

PAYMENTS LIST

PAYMENTS LIST

Dec 2019 / Jan 2020

Agenda Appendix B

<u>Chq No.</u>	<u>Payee</u>	<u>Service</u>	<u>Net</u>	<u>V.A.T</u>	<u>Total</u>
204318	Castle Water	Ash Centre Supply November 2019	183.52	0.00	183.52
204319	Fleet (Line Marking) Ltd	White Line Paint	178.48	35.70	214.18
204320	Graffiti Removal Ltd	Graffiti Removal Kit	118.70	23.74	142.44
204321	J L Joyce	Fence and Gate at Harpers Rec	927.00	0.00	927.00
204322	J. P and S Services	Diesel and Unleaded November 2019	176.21	35.25	211.46
204323	Tudor Environmental	Chemical Cupboard Stand for Workshop	145.00	31.00	186.00
204324	Viking	Public Toilet Cleaning Chemicals	247.83	49.57	297.39
204325	Wickes Building Supplies	Harpers Scout Hut Kitchen Replacement Payment 1	2,944.18	588.84	3,533.02
204326	Colwend Hygiene Services	Deep Clean of Flooring at Ash Centre	420.00	0.00	420.00
204327	Screwfix (Trade UK)	Paint for Ash Centre	16.67	3.33	20.00
204328	Kingfisher Church	Remembrance Day Donation	100.00	0.00	100.00
204329	Surrey Pension Fund	December Contributions	3,208.62	0.00	3,208.62
204330	HMRC	December NI Contributions	4,393.02	0.00	4,393.02
BACS	GBC	Planning Application Fee	117.00	0.00	117.00
BACS	GBC	Refuse Disposal Ash Centre	455.00	0.00	455.00
BACS	GBC	Refuse Disposal Ash Cemetery	227.50	0.00	227.50
BACS	GBC	Refuse Disposal Scout Hut	136.50	0.00	136.50
BACS	Cleveland Containers	Site Visit to Carrington Recreation Ground	180.00	36.00	216.00
BACS	CCTV Training	Installation of Anti-Social Behaviour Devise Ash Centre	188.00	37.60	225.60
BACS	Four Star Construction	Ash Cemetery New WC Payment	8,616.69	1,723.33	10,340.02
BACS	JB Computers	Sonic Wall Renewal and Firewall Set Ups	4,323.36	864.67	5,188.03
BACS	JP & S Services	Diesel and Unleaded December 2019	168.17	33.63	201.80
BACS	Magic Signs	Harpers Rec CCTV Signs	143.00	0.00	143.00
BACS	Nature In Balance	Harpers Mole Traps	225.00	0.00	225.00
BACS	NPOWER	Ash Centre Gas December 2019	327.84	65.57	393.41
BACS	NPOWER	Harpers Gas December 2019	74.46	3.72	78.18
BACS	Prime One Maintenance	Monthly CCTV Contract	1,695.92	339.18	2,035.10
BACS	Prime One Maintenance	Monthly Street Lighting Contract	2,224.11	444.82	2,668.93
BACS	Royal Mail	Newsletter Courier Fee	75.00	15.00	90.00
BACS	Shield Security Services	December Security Patrols	385.00	77.00	462.00
BACS	Swifttest (Aldershot) Ltd	Vehicle Maintenance ND57 NSF	129.60	25.92	155.52
BACS	Wild About Water	Water Fountain Rental	100.51	20.10	120.61
BACS	Viking	Stationary	62.75	12.55	75.30
BACS	Viking	Office Chairs x 4	159.96	31.99	191.95
DD	Franco Postalia Ltd	Franking Machine Postage Download	100.00	0.00	100.00
DD	BT	Quarterly Telephone Charges	810.53	162.10	972.63
DD	SSE	Street Lighting December 2019 Dawn to Dusk	1,455.92	291.18	1,747.10
DD	SSE	Street Lighting December 2019 Standing Charges	162.43	32.48	194.91
DD	NEST Pensions	December Contribution	126.90	0.00	126.90
BACS	Staff Salaries	December 2019 Salaries	14,078.53	0.00	14,078.53
TOTAL			49,808.91	4,984.27	54,803.17

Signature of Certification *J. Manning*Chairman of Council *N. Manning*

13.01.20

MINUTE APPENDIX A

PUBLIC ADJOURNMENT

The following items were raised by members of the public:

- 1 The Council was reminded that there is a talk from the Guildford Environmental Forum at the Ash Centre on Wednesday 15 January 2020 at 7.30pm.**
- 2 The Council was reminded that there was a Scouts Quiz on 1 February that is not currently advertised on the Parish Noticeboards.**
Posters will be displayed as soon as possible.
- 3 There is a blocked gully outside 3 Grange Farm Road and 159 Ash Hill Road.**
These will be reported to Guildford Borough Council.
- 4 There are two lights out on the Old Farm Place bridge.**
These will be reported to Guildford Borough Council.
- 5 The Shawfield Road pedestrain tunnel is still in need of a jet wash.**
This will be reported to Guildford Borough Council again.
- 6 Can the pavement be resurfaced along Shawfield Road from the bridge to Winchester Road?**
This will be reported to Surrey County Council. SCC is also aware of the generally poor condition of the surface of Shawfield Road.
- 7 There is a pot hole in Chester Road near the railway line.**
This will be reported to Surrey County Council.
- 8 There is a trench in Aldershot Road near the entrance to the new development.**
This will be reported to Surrey County Council.
- 9 The Cats Eyes on the A331 are not working between the Aldershot Junction and the North Camp Junction. There is also a lot of litter.**
Although this is a Highways Agency road, it will be reported to Guildford Borough Council, who it is believed has a responsibility to keep the cats eyes clean.
- 10 The road at Ash Station still floods.**
This will be reported to Surrey County Council.
- 11 Cllr Tonks reported the positive outcomes from the Surrey Clubs for Young People stall at the Christmas Fantasia event. A number of volunteers had come forward who are currently being trained. Boxing and Basketball will soon be provided at the Youth Centre. Joyce Quinell had thanked Ash Parish Council for their support.**