

ASH PARISH COUNCIL

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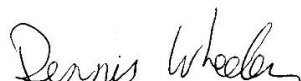
17 March 2020

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Paul Spooner
Vice Chairman: Cllr Nigel Manning
Cllr Martin Burgess
Cllr Tony Gorham
Cllr Andrew Gomm
Cllr Ed Schofield

Substitutes: Cllr Graham Eyre
Cllr Helen Gorham
Cllr Nigel Kears
Cllr Marsha Moseley
Cllr Jo Randall
Cllr John Tonks

Councillors are hereby summoned, and members of the public are invited and have the right to attend the Amenities, Finance and Administration Committee meeting to be held at the Ash Centre, Ash Hill Road, Ash on **Monday 23 March 2020** commencing at **7:00pm** or following the close of the Planning Committee meeting, if this is later.



Dennis Wheeler
Acting Clerk to the Council

Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. **To Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 24 February 2020. These minutes have been before the full Council at which they were duly approved and adopted.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts 2019/20.

To consider and agree the Council's accounts as at 28 February 2020 (month 11).

6. Bank Reconciliation.

To consider and agree bank reconciliations as at 28 February 2020 (month 11).

7. Grants of Exclusive Rights in Respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1623	Susan Bowers	K 356

8. Microsoft Office 365 License Renewal

(Item deferred from The Council Meeting held on 9 March 2020, minute number 162 to enable a more detailed report to be submitted)

To consider the renewal of 8 x Microsoft office 365 Licenses and future annual purchases

9. Shawfield Allotments - Request for a shed and Green House.

Members to consider an application for a shed and greenhouse at plot 50 Shawfield Allotments. The dimensions are within permitted sizes.

10. Request from Ash Parish Dementia Action Alliance.

(Item deferred from The Amenities Finance and Administration Committee Meeting held on 24 February 2020 minute number 135 to enable more details as to the number and the makeup of the Ash Residents using this service to be sent to Ash Parish Council)

To consider a request from Ash Parish Dementia Action Alliance for £250 funding from the money raised at the Fantasia event.

11. Premises licence extension.

Members to consider an application to extend the premises licence for the sale of alcohol from 242 Shawfield Road, Ash.

12. Events Working Group.

To note the minutes of the Events Working Group of 27 February 2020 as at Appendix B.

13. Correspondence.**14. Date of Next Meeting.**

The date of the next meeting is therefore **Monday 27 April 2020** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

ASH PARISH COUNCIL**Minutes of the Events Working Group
held on 27 February 2020 at the Ash Centre
commencing at 2pm**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	✓
	Pat Scott	✓
	Sarah Groom	✓
	Graham Bidwell	✓
	Dennis Wheeler	✓
	Richard Tolley	✓
	Jo Packman	A

Community warden Lesley Telford attended in place of Jo Packman

1. Apologies for Absence (*agenda item 1*)

Apologies for absence were received from Jo Packman.

2. Declarations of Interest (*agenda item 2*)

There were no declarations of interest to report.

3. Confirmation of Minutes (*agenda item 3*)

The minutes of the Events Working Group Meeting held on 9 January 2020 were agreed and signed by the Chairman Cllr John Tonks.

4. Brass Band Concert – Review (*agenda item 4*)

The Brass Band Concert was held on Saturday 8 February 2020. A review of the event was discussed with the following points arising:

- i) It was agreed that the event went well.
- ii) An amount of £1,275 was raised for Surrey Search and rescue.
- iii) Richard advised that the Rotary Club had paid the invoice directly to the Band.
- iv) Thanks were passed to the Rotary Club for their assistance with the car parking arrangements and for manning the Bar/Refreshments tables. 3 Rotarians manned the Car park and 2 the Bar/Refreshments.
- v) It was agreed that extra cover was required for the refreshments and also for manning the entrance door for checking tickets and taking on the night ticket sales.
- vi) It was agreed that for future concerts Council staff and Councillors would be asked for volunteers.
- vii) 40 plus tickets were sold on the night with a further 60 being purchased in advance.
- viii) It was agreed that ticket prices, both in advance and on the night, would be review before the next concert.
- ix) It was agreed that the Friary Brass Band would be approached with regard to a concert next February.
- x) It was agreed that the concert was very loud and that possibly this was due to this years theme being selected by the Band and that possibly the Council should decide on a theme prior to any further concert.

5. Ash in Bloom 2020 (*agenda item 5*)

Graham advised that all the schools in the Parish had been approached and that three had responded in favour of participating.

It was agreed that if a school class was implemented that the judging would take place in early July before the school break up for the summer holidays.

It was suggested that Mike Beckwith (a judge with Guildford in Bloom) be approached to ascertain if he would be willing to Judge the classes.

It was agreed that the Open classes would return to the Village Fete and that the classes are to be determined, with suggestion to be forwarded to the Working Group Chairman.

It was agreed that the local Photo Club are approached for their views on the photography classes.

It was agreed that the Ash in Bloom Presentation evening would be held on Wednesday 23rd September with a start time of 18:00 and that a formal invite to be issued to the Mayor of Guildford.

6. Village Fete 2020 (*agenda item 6*)

The Chairman asked for everyone's thoughts on an entertainer to be forwarded to him before committing to a booking.

The Ash manor school Band to be contacted to ascertain if they would be willing to undertake a performance during the afternoon.

It was agreed that there would be two arenas (side by side) would be used this year.

It was agreed that the Dog Show would be held in one and that other acts would be held in the second.

It was agreed that John Tonks would purchase a second pop up gazebo and pass the invoice/receipt to the Council for payment.

The final recreation ground layout and final acts are still to be agreed.

Both Paul Adams (Taekwondo) and Michelle Hughes (Zumba) to be approached with a view to ascertaining if they would be willing to perform demonstrations during the afternoon.

The position of both the BBQ and Beer Tent to be reviewed at a subsequent Working Group Meeting following a site inspection.

7. The future of the Events Working Group meeting (*agenda item 7*)

It was suggested that the number of Event Working Group Meetings be reduced and that the actual meetings become more "targeted" and that only members of the Working Group with an active role in the agenda items be requested to attend.

The agenda for the next meeting and minutes for the previous meeting, together with a list of required attendees to be forward to all Working Group members in advance of the meeting.

The meeting closed at 3.50pm

Signed Date