

# ASH PARISH COUNCIL

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Council Offices  
Ash Centre  
Ash Hill Road  
Ash, Surrey  
GU12 5DP

3 March 2020

## To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to attend the monthly meeting of the Parish Council to be held in the Ash Centre, Ash Hill Road, Ash, on **Monday 9 March 2020** following the close of The Annual Parish Meeting which commences at **7.00pm**.

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

## AGENDA

### Part I – Public Session

**1. Apologies for Absence.**

**2. Declarations of Interest.**

To receive declarations of interest relating to Committee Meetings as at Appendix A.

**3. Confirmation of the Minutes.**

To confirm the minutes of the Council Meeting held on Monday 10 February 2020.

**4. Chairman's Announcements.**

To receive the Chairman's announcements.

**5. Adjournment.**

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

**6. Reports of Committees.**

To receive and agree the following committee reports, copies of which have been circulated:

<b>Planning</b>	<b>Minute Number</b>	<b>130 to 137</b>
<b>Planning</b>	<b>Minute Number</b>	<b>138 to 144</b>
<b>AFA</b>	<b>Minute Number</b>	<b>125 to 140</b>

**7. Monthly Payments List.**

To receive and approve the monthly payments list giving details of February/March 2020 expenditure as attached at Appendix B.

**8. Microsoft Office 365 License Renewal**

To consider the renewal of 8 x Microsoft office 365 Licenses and future annual purchases

**9. Correspondence.**

**10. Next Meeting.**

The date of the next meeting is **Tuesday 14 April 2020 at 7pm** or following the close of the Planning Committee if this is later.

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****February 2020**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 10 February 2020</b>			<b>None.</b>
<b>PLANNING 24 February 2020</b>			<b>None</b>
<b>AMENITIES, FINANCE AND ADMINISTRATION COMMITTEE 24 February 2020</b>			<b>None.</b>

## AGENDA APPENDIX B

PAYMENTS LIST			Feb-20	Agenda Appendix B		
Inv No.	Chq No.	Payee	Service	Net	V.A.T	Total
24884	204333	Wickes	Scout Hut kitchen units	1,571.58	314.32	1,885.90
59473	BACS	P.A Kitchens	Scout Hut kitchen fitting	678.33	135.67	814.00
2478711	BACS	Castle Water	Public toilets water Jan 20	327.04	0.00	327.04
305404	BACS	Farnboro Tool Hire	Scaffold Tower heating system Ash Centre	136.56	27.31	163.87
305123	BACS	Farnboro Tool Hire	Scaffold Tower heating system Ash Centre	51.78	10.36	62.14
301387	BACS	Farnboro Tool Hire	Work gloves	50.04	10.01	60.05
2020206	BACS	JP & S	Petrol/Oil Jan 20	171.93	34.38	206.31
300120	BACS	South East Water	Harpers water Jul 19 to Jan 20	52.99	0.00	52.99
INV 30638	BACS	W.J. Fire	Fire Alarm and Emergency lights service Ash Centre	240.00	48.00	288.00
10095	BACS	Accurate Mechanical Serv	Build Scaffold and repairs to tube heaters Ash Centre	861.71	172.34	1,034.05
858	BACS	D.P. Brookes	Work to drains and radiators Scout Hut	320.00	0.00	320.00
C/019	BACS	Grovemillican	Completion of works Cemetery Toilets	4,263.00	852.60	5,115.60
96300249	BACS	GLS Educational Supplies	Cleaning materials	52.98	10.60	63.58
9022020	BACS	G. Greaves - Hurd	Switch socket spur for electric doors	90.00	0.00	90.00
213582WC	BACS	Interserve	Domestic Temp Control contract 06/02/20 to 05/05/20	153.84	30.77	184.61
#26	BACS	J. A. Consulting	Tree survey for scheduled works 2nd cycle	740.00	0.00	740.00
5277	BACS	Lockright	12 Keys for automated door Ash Centre	60.00	12.00	72.00
5278	BACS	Lockright	12 Keys for automated door Ash Centre	60.00	12.00	72.00
11050	BACS	Mirage Cleaning	Final cleaning Ash Centre to 19.12.19	321.44	64.29	385.73
INV- 0131	BACS	Proaxs Solutions	Supply and install automatic doors Ash Centre	5,840.45	1,168.09	7,008.54
PRM/928	BACS	Prime one maintenance	100 new lanterns	29,999.00	5,999.80	35,998.80
1051032156	BACS	Screwfix	Fence paint and brushes	21.65	4.33	25.98
8022020	BACS	B Worswick	Work to roof Ash Centre	780.00	0.00	780.00
42894182	BACS	Zurich Insurance	Pro rata Ins Prem for the Cemetery toilet	47.27	5.67	52.94
A8566163	BACS	BNP Paribas	Feb quarter lease on Photocopier	1,500.00	300.00	1,800.00
787	BACS	Joel Baker	Set ups and updates	1,153.20	230.64	1,383.84
SO0031198	BACS	Tudor Environmental	Carriage cover charge to swap stand PO 6936.19	30.00	6.00	36.00
NJ10 ZXH	204334	DVLA	Vehicle Tax NJ10 ZXH	260.00	0.00	260.00
# 20/002	BACS	Amelia's Maids	Cleaning Ash Centre Feb 2020	342.76	0.00	342.76
2555198	BACS	Castle Water	Harpers Waste Water Jan 20 to May 20	7.94	1.59	9.53
309345	BACS	Farnborough Tool Hire	Scaffolding Hire for heating repairs Ash Centre	71.58	14.32	85.90
96321120/96	BACS	GLS Educational Supplies	Cleaning Materials Ash Centre/ Cooker Scouts Hut	605.12	121.02	726.14
147699	BACS	Insight Systems Ltd	Final invoice for old photo copier	267.89	53.58	321.47
260220	BACS	G. Tomkins Window Cleani	Window cleaning Ash Centre Feb 2020	20.00	0.00	20.00
800175	BACS	Viking	Toilet tissue/disposable gloves	82.56	16.51	99.07
28022020	BACS	Dennis Wheeler	Petty Cash Feb 2020	202.24	10.83	213.07
28-Feb-20	BACS	Salaries	Staff Salaries Feb 2020	13,405.80	0.00	13,405.80
28-Feb-20	BACS	The Surrey Pension Fund	February 2020 Contribution.	2,888.62	0.00	2,888.62
28-Feb-20	204335	HMRC	February 2020 Contribution.	4,808.22	0.00	4,808.22
06-Feb-20	DD	Nest	February 2020 Contribution.	126.90	0.00	126.90
167268	DD	Francotyp-Postalia Limited	Franking machine rental 15/02/20 to 14/05/20	58.35	11.67	70.02
2851144	DD	Npower	Gas 02.01.20 to 01.02.20 Ash Centre	312.91	62.58	375.49
1550790	DD	Npower	Gas 28.01.20. to 03.02.20 Scouts Hut	66.13	13.23	79.36
3022020	DD	SSE	Street lighting (Continuous) Jan 20	167.58	33.51	201.09
3022020A	DD	SSE	Street lighting ( Dusk to dawn) Jan 20	1,502.90	300.58	1,803.48
			TOTAL	74,772.29	10,088.60	84,860.89
		Signature of Certification .....				
		Chairman of Council .....				
				09.03.20		