

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 10 February 2020 which commenced at 7pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Martin Burgess	A
	Cllr Graham Eyre	A
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	A
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	A
	Cllr Ed Schofield	✓
	Cllr Paul Spooner	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

141. To accept Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Jo Randall, Cllr Nigel Kearse, Cllr Graham Eyre, Cllr Martin Burgess, Cllr Helen Gorham and Cllr Tony Gorham.

142. To receive Declarations of Interest. (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during January 2020 as indicated at Agenda Appendix A were noted.

143. Confirmation of the Minutes. (agenda item 3)

The minutes of the Parish Council held on Monday 13 January 2020, copies of which have been circulated to members, were confirmed as a true record and signed by the Chairman of the Council.

144. Chairman's Announcements. (agenda item 4)

All matters that were raised by the public at the last meeting of the Council have been reported to the relevant authority.

Brass Band Concert

The Friary Guildford Brass Band played a wonderful concert on Saturday 8 February 2020 here at the Ash Centre. Over £1,275 was raised for charity and will go to Surrey Search and Rescue.

Road Closures

SCC's Temporary Traffic Order will prohibit vehicles from entering or proceeding along Lakeside Road (D75) Ash Vale which extends from its junction with Vale Road to its junction with The Quadrant. This Order is required to enable SGN to carry out gas main replacement works, which is anticipated to be completed within 8 days, between 8am and 5pm, during the 12 month period of operation of this Order which will commence on 10 February 2020.

Pavement Works Church View, Ash.

Works to the pavements on Church View are scheduled to start on 17 February.

Extension of Double Yellow Lines – Ash Church Road

The road safety scheme outside Ash Grange Primary School and Ash Cemetery on Ash Church Road which included extending the double yellow lines on both sides of the carriageway has now been completed.

Surrey County Council Tree Works

The trees being cut down on A331 have got Ash Die Back in various degrees of severity and have been designated as high risk

145. Adjournment. (agenda item 5)

At this point in the proceedings it was moved by the Chairman of the Council, duly seconded and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

146. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	13 January 2020	Minute Number 111 to 121
Planning	27 January 2020	Minute Number 122 to 129
Human Resources	17 January 2020	Minute Number 8 to 13
AFA	27 January 2020	Minute Number 108 to 124

147. Monthly Payments List. (agenda item 7)

Members received and approved the monthly payments list giving details of the January/February 2020 expenditure as attached at Agenda Appendix B.

148. Aged Debtor Analysis. (agenda item 8)

Members considered and agree to write off the aged debts up to and including 31 March 2018 which are considered no longer recoverable the amount of which is £2,842.63 and it was:

Resolved upon consideration that the aged debts up to and including 31 March 2018 which are considered no longer recoverable be written off to the amount of £2,842.63.

149. Second Internal Audit Report 2019/20. (agenda item 9)

Members considered a report from the internal auditor following their visit on 14 January 2020 and agree the formal recommendations for action and it was:

Resolved upon consideration that the formal recommendations for action in the report from the internal auditor following their visit on 14 January 2020 be agreed.

150. Fees and Charges Review for 2020/2021. (agenda item 10)

Members considered a report on the review of fees and charges to apply from 1 April 2020 to 31 March 2021 and it was:

Resolved upon consideration that the report be agreed as well as the revised fees and charges to apply from 1 April 2020 to 31 March 2021 be agreed.

151. Play Area Equipment Repairs. (agenda item 11)

Members considered two quotes from HAGS/SMP Playgrounds Ltd for the repairs to play equipment, manufactured by them, at the following sites:

- i) HAGS/SMP: Shawfield Recreation Ground and Carrington Recreation Ground (£4,286 + £857.20 VAT= £5,143.20)
- ii) HAGS/SMP: Harpers Recreation Ground (£1,764.62 + £352.92 VAT=£2,117.54) and it was:

Resolved upon consideration that two quotes from HAGS/SMP Playgrounds Ltd for the repairs to play equipment at Shawfield Recreation Ground and Carrington Recreation Ground (£4,286 + £857.20 VAT= £5,143.20) and for Harpers Recreation Ground (£1,764.62 + £352.92 VAT=£2,117.54) be agreed.

152. Parish Council Vehicles. (agenda item 12)

- i) Members considered the purchase of a replacement transit tipper vehicle (with incorporated rear cage) and the trade in of an existing transit tipper at a cost of around £21,000 (exc VAT). Due to the nature of the purchase and level of trade in value, the final decision with regard to actual vehicle purchased and final cost to be delegated to the Clerk to the Council in consultation with the Chairman of the Council and the Chairman of Amenities, Finance & Administration Committee and it was:

Resolved upon consideration that the purchase of a replacement transit tipper vehicle (with incorporated rear cage) and the trade in of an existing transit tipper at a cost of around £21,000 (exc VAT) be agreed and the final decision with regard to actual vehicle purchased and final cost to be delegated to the Clerk to the Council in consultation with the Chairman of the Council and the Chairman of Amenities, Finance & Administration Committee.

- ii) Members considered a quote from Ideal Commercials, West Meon, for the replacement of the tipping platform on the existing transit tipper (ND57 NSF) at a cost of approx. £3,000 (exc VAT). Due to the nature of the rust and the level of work needed, the final decision to be delegated to the Clerk to the Council in consultation with the Chairman of the Council and the Chairman of Amenities, Finance & Administration Committee and it was:

Resolved upon consideration that the quote from Ideal Commercials, West Meon, for the replacement of the tipping platform on the existing transit tipper (ND57 NSF) at a cost of approx. £3,000 (exc VAT) be agreed and the final decision to be delegated to the Clerk to the Council in consultation with the Chairman of the Council and the Chairman of Amenities, Finance & Administration Committee.

153. Correspondence. (agenda item 13)

There was no correspondence.

154. Next Meeting. (*agenda item 14*)

The date of the next meeting is **Monday 9 March 2020 at 7pm** or following the close of the Planning Committee if this is later.

The meeting closed at 7.30 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 13 January 2020			None.
PLANNING 27 January 2020	All.	Minute 126 Page 76	19/P/02233 was an application made by Ash Parish Council. There were no personal or pecuniary declarations of interest involved.
HR SUB-COMMITTEE 17 January 2020			None.
AMENITIES, FINANCE AND ADMINISTRATION 27 January 2020			None.

AGENDA APPENDIX B

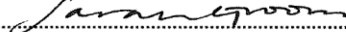

PAYMENTS LIST

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Jan 2020/Feb 2020

Agenda Appendix B

Chq No.	Payee	Service	Net	V.A.T	Total
BACS	A & P Services Ltd	Annual Servicing of Grounds Maintenance Equipment	1,331.53	266.31	1,597.84
BACS	Accurate	Yearly Air Con and Heating Maintenance Ash Centre	1,566.00	313.20	1,879.20
BACS	Allan Gower-Winter	Ash Centre Decorating Oct-Dec 2019	832.10	0.00	832.10
DD	BNP Paribas Leasing	Copier Rental 8.2.20 to 7.5.20	862.03	172.41	1,034.44
BACS	Auditing Solutions	Internal Audit Second Visit 14.1.20	445.00	89.00	534.00
BACS	Castle Water	Ash Centre December 2019	202.77	0.00	202.77
BACS	C J Charlton Group	Demolition of Containers at Carrington	6,150.00	1,230.00	7,380.00
BACS	Cloudy to Clear	Window Repair Ash Centre	120.00	24.00	144.00
BACS	Electric Center	Light Bulbs	139.66	27.93	167.59
BACS	Farol Limited	John Deere Servicing and Repairs	564.90	112.97	677.87
DD	Franco typ Postalia Ltd	Franking Machine Postage	100.00	0.00	100.00
BACS	GLS Educational Supplies	Cleaning Materials	117.11	23.42	140.53
BACS	G Greaves-Hurd	Electrician, Ash Centre and Carrington	200.00	0.00	200.00
BACS	Hampshire Metalcraft	Camera Post Casing	350.00	70.00	420.00
BACS	Insight Systems Ltd	Photocopies 1.10.19 to 2.1.20	449.85	89.97	539.82
BACS	Kebur Garden Materials	Post Mix Concrete	35.73	7.15	42.88
BACS	Lockrite Security Centre	Allotment Padlock	31.83	6.36	38.19
BACS	Lockrite Security Centre	Ash Centre Door Bell System	457.92	91.58	549.50
BACS	Magic Signs	Concert Banners	25.00	0.00	25.00
BACS	Marsha Moseley	Chairman's Reception Refreshments	68.78	0.00	68.78
BACS	Radio Frimley Park	Fete PA System and Entertainment Deposit	30.00	0.00	30.00
BACS	Screwfix	Zinc Galvanising Spray	9.99	1.99	11.98
BACS	Surrey Fire Protection	Fire Warden Training 9.1.2020	350.00	70.00	420.00
BACS	Viking	Office Chair/toilet rolls	278.97	55.80	334.77
BACS	Amelia's Maids	Ash Centre Cleaning	342.76	0.00	342.76
BACS	Castle Water	Public Toilets 6 month 20/06/19 to 31/12/19	1,891.64	0.00	1,891.64
BACS	Homebase	Angle Grinder	140.84	28.16	169.00
BACS	Kebur Garden Materials	2 Wood Posts	21.68	4.34	26.02
BACS	Honey Brothers	Mowing line/oil	60.41	12.08	72.49
BACS	Prime One Maintenance	Routine lighting maintenance Jan 2020	2,224.11	464.82	2,688.93
BACS	Prime One Maintenance	CCTV maintenance Jan 2020	1,695.92	339.18	2,035.10
BACS	Prime One Maintenance	New lighting Springfield Road Ash Vale	7,261.90	1,452.38	8,714.28
BACS	Shield Security Services Ltd	External security Jan 2020	264.60	52.92	317.52
BACS	Viking	Office Chair/Batteries/Coffee	32.92	6.58	39.50
BACS	Staff Salaries	January Salaries	13,061.37	0.00	13,061.37
204331	Surrey Pension Fund	January Contributions	2,806.94	0.00	2,806.94
204332	HMRC	January Contributions	3,810.94	0.00	3,810.94
DD	NEST	January 2020 Pension Contribution	126.90	0.00	126.90
DD	Npower	Scouts Hut gas Dec 28/19 to Jan 27/20	308.12	61.62	369.74
TOTAL			48,770.22	5,074.17	53,844.39

Signature of Certification Chairman of Council 

10.02.20

MINUTE APPENDIX A

PUBLIC ADJOURNMENT

The following items were raised by members of the public:

1 Pavement Repairs Shawfield Road

Works had been completed outside Numbers 218 to 220 but pavement repairs are still needed outside Numbers 208 to 216.

2 Following Storm Ciara, areas of flooding or overflowing drains were reported at:

**Hearing Shop, Shawfield Road
BT Phone Box at Ash Centre
BT Phone Box at Beetons Avenue
Rose Cottage, Youngs Drive
Foreman Park (GPO Box)
Ash Station (Network Rail)**

These will be reported to the relevant Authority/Water Company.

3 The Gas Works to White Lane have been left clean and tidy.

4 The Pot hole repairs on the Chester Road/Chester Close junction have failed.

These will be reported to Surrey County Council.