

# ASH PARISH COUNCIL

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Ash Centre  
Ash Hill Road  
Ash, Surrey  
GU12 5DP

6 April 2020

## To Members of Ash Parish Council

Councillors are hereby summoned to a virtual meeting of the Parish Council to be held on **Tuesday 14 April 2020 at 19:00.**

Members of the public are invited to make comments on any item on the agenda, if so they should email the Chairman of the Council Nigel Manning at [nigel.manning@guildford.gov.uk](mailto:nigel.manning@guildford.gov.uk) and The Clerk To the Council Dennis Wheeler at [dennis.wheeler@ashpcsurrey.gov.uk](mailto:dennis.wheeler@ashpcsurrey.gov.uk). These comments will be circulated to all council members prior to the meeting”



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## AGENDA

### Part I – Public Session

**1. Apologies for Absence.**

**2. Declarations of Interest.**

To receive declarations of interest relating to Committee Meetings as at Appendix A.

**3. Confirmation of the Minutes.**

To confirm the minutes of the Council Meeting held on Monday 9 March 2020.

**4. Chairman's Announcements.**

To receive the Chairman's announcements.

**5. To receive Residents Comments**

Due to the current Coronavirus epidemic and the restrictions on meetings, this council meeting will be held virtually under legislation. Should any resident wish to comment on any item on the agenda they should email the Chairman of the Council Nigel Manning at [nigel.manning@guildford.gov.uk](mailto:nigel.manning@guildford.gov.uk) and The Clerk To the Council Dennis Wheeler at [dennis.wheeler@ashpcsurrey.gov.uk](mailto:dennis.wheeler@ashpcsurrey.gov.uk) .These comments will be circulated to all council members prior to the meeting”

**6. Reports of Committees.**

To receive and agree the following committee reports, copies of which have been circulated:

<b>Planning</b>	<b>9 March 2020</b>	<b>Minute Number</b>	<b>145 to 153</b>
<b>Planning</b>	<b>23 March 2020</b>	<b>Minute Number</b>	<b>154 to 163</b>

**7. Monthly Payments List.**

To receive and approve the monthly payments list giving details of March/April 2020 expenditure as attached at Appendix B.

**8. Delegation of Powers.**

Members to consider the introduction of an interim scheme of delegated powers during the period of the Coronavirus 19 moratorium to allow the Clerk of the Council in conjunction with the Parish Chairman to make decisions and payments. All Council members will be fully informed of the proposed decisions.

**9. Ash Green Resident Association request for funding**

Members to consider an application from the Ash Green Resident Association (AGRA) for financial assistance, to pursue a Judicial Review (JR) of Guildford Borough Council's (GBC's) granting of planning permission for the building of houses in the vicinity of Ash Manor, (Planning application 18/P/02456).

The initial request was received too late to be legally included on the Full Council agenda for the 9 March 2020.

**10. The Ash, Ash Vale & Ash Green Coronavirus Support Group request for funding.**

Members to consider an application from The Ash, Ash Vale & Ash Green Coronavirus Support Group request for funding under S137 LGA 1972.

**11. Monthly Accounts 2019/20.**

To consider and agree the Council's accounts as at 28 February 2020 (month 11).

**12. Bank Reconciliation.**

To consider and agree bank reconciliations as at 28 February 2020 (month 11).

**13. Grants of Exclusive Rights in Respect of Burials.**

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

<b>Deed No.</b>	<b>Deed Applicant</b>	<b>Grave Space</b>
1623	Susan Bowers	K 356

**14. Microsoft Office 365 License Renewal**

*(Item deferred from The Council Meeting held on 9 March 2020, minute number 162 to enable a more detailed report to be submitted)*

To consider the renewal of 8 x Microsoft office 365 Licenses and future annual purchases

**15. Shawfield Allotments - Request for a shed and Green House.**

Members to consider an application for a shed and greenhouse at plot 50 Shawfield Allotments. The dimensions are within permitted sizes.

**16. Request from Ash Parish Dementia Action Alliance.**

*(Item deferred from The Amenities Finance and Administration Committee Meeting held on 24 February 2020 minute number 135 to enable more details as to the number and the makeup of the Ash Residents using this service to be sent to Ash Parish Council)*

To consider a request from Ash Parish Dementia Action Alliance for £250 funding from the money raised at the Fantasia event.

**17. Premises licence extension.**

Members to consider an application to extend the premises licence for the sale of alcohol from 242 Shawfield Road, Ash.

**18. Events Working Group.**

To note the minutes of the Events Working Group of 27 February 2020 as at Appendix B.

**19. Correspondence.****20. Next Meeting.**

The date of the next meeting is **Monday 11 May 2020 at 7pm** or following the close of the Planning Committee if this is later.

**AGENDA APPENDIX A**

**ASH PARISH COUNCIL**

**LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

**February 2020**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 9 March 2020</b>			<b>None.</b>
<b>PLANNING 23 March 2020</b>			<b>None</b>

PAYMENTS LIST			Mar/Apr 2020	Agenda Appendix B			
Inv No.	Chq No.	Payee	Service	Net	V.A.T	Total	
1	BACS	Farnborough Tool Hire	Hire of Dehumidifier after leak in Ash Centre roof	91.70	18.34	110.04	
2	BACS	JP & S Services	Petrol and Oil Feb 2020	201.54	40.31	241.85	
3	BACS	Castle Water	January water Ash Centre	202.28	0.00	202.28	
4	BACS	Cleveland Containers	Containers for Carrington	9,990.00	1,998.00	11,988.00	
5	BACS	Cups Direct	Cups for drinking water	25.40	5.08	30.48	
6	BACS	Electric Centre	Light bulbs x 3	15.80	3.16	18.96	
7	BACS	Farnborough Tool Hire	Work Boots	66.10	0.00	66.10	
8	BACS	Francotyp Postalia	Postage rate change	36.00	7.20	43.20	
9	BACS	G Greaves - Hurd	Changing light switches/sockets/door lock/ Ash Centre	740.00	0.00	740.00	
10	BACS	Guildford Borough Council	Refuse collection Cemetery	260.75	4.70	265.45	
11	BACS	Guildford Borough Council	Refuse collection Scout Hut	143.00	0.00	143.00	
12	BACS	Guildford Borough Council	Refuse collection Ash Centre	474.50	0.00	474.50	
13	BACS	Guildford Borough Council	Business rates Ash Centre and Cemetery 1/2 Year	4,830.95	0.00	4,830.95	
14	BACS	Four Star	Cemetery toilet	16,440.42	3,288.08	19,728.50	
15	BACS	Hags	Re-surfacing Ash recreation ground	735.07	147.00	882.07	
16	BACS	Hags	Play ground equipment Ash & Harpers recreation grou	8,699.00	1,739.80	10,438.80	
17	BACS	Homebase	Tiles for Harpers Scout Hut kitchen	58.34	11.66	70.00	
18	BACS	HR Services Partnership	Attendance at onsite meeting	26.01	5.20	31.21	
19	BACS	Photocopier	Delivery charge	95.00	19.00	114.00	
20	BACS	Kebur	10 post mix bags	44.67	8.93	53.60	
21	BACS	Lockrite Security	Key cutting	242.94	48.59	291.52	
22	BACS	Carole Olive	Book Keeping Services	289.70	0.00	289.70	
23	BACS	Prime One maintenance lim	Routine lighting and CCTV contract February	3,920.03	784.00	4,704.03	
24	BACS	Quartix	Subscription to vehicle tracking system	653.40	130.68	784.08	
25	BACS	Screwfix	Aluminium Seal	7.48	1.50	8.98	
26	BACS	Shield Security Services	External Security February	347.20	69.44	416.64	
27	BACS	Wild about Water	Drinking Water machine rental April to June	100.51	20.10	120.61	
28	BACS	Wicksteed	Repairs to swings Ashley Park	2,554.88	510.98	3,065.86	
29	BACS	Viking	Gel arm rest / copier paper	64.97	12.99	77.96	
30	BACS	WJFire	Call out charge/ replace fire alarm panel workshop	535.00	107.00	642.00	
31	BACS	Surrey Pension Fund	Contribution February	2,139.16	0.00	2,139.16	
32	BACS	HMRC	Contribution February	3,498.02	0.00	3,498.02	
33	BACS	Salaries	Staff salaries February	12,150.01	0.00	12,150.01	
34	BACS	Castle Water	Harpers allotments water Jan to June	99.69	0.00	99.69	
35	BACS	Joel Baker Computers	Set up PC/Server issues/8 x Microsoft 365 1 year	3,872.60	774.52	4,647.12	
36	BACS	Sutcliffe Play	Play equipment parts for Carrington Rec	876.32	175.25	1,051.57	
37	BACS	D P Brookes	Plumbing works to toilets Harpers Scout Hut/ Ash Cent	475.00	0.00	475.00	
38	BACS	Russell Play	Supply and Installation of play equipment	2,497.26	499.46	2,996.72	
39	BACS	Magic signs	Work clothes for groundstaff	1,098.21	0.00	1,098.21	
40	BACS	Neil Curtis Funeral Contract	1 Double depth 1 re-open grave digging services	540.00	0.00	540.00	
41	BACS	Shield Security Services	External Security March	324.80	64.96	389.76	
42	BACS	Treasured Memories	Temporary Memorial T/L Jean Pullen	39.75	7.95	47.70	
43	BACS	Viking	Stationery	28.37	5.67	34.04	
44	BACS	JP & S Services	Petrol and Oil Mar 2020	163.95	32.79	196.74	
	DD	Npower	Gas February/March Harpers Scout Hut	317.63	63.53	381.16	
	DD	Npower	Gas February Ash Centre	272.35	54.47	326.82	
	DD	SSE	Street Lighting February	1,754.79	0.00	1,754.79	
	DD	SSE	Street Lighting March	1,566.34	313.26	1,879.60	
			TOTAL	83,606.89	10,973.60	94,580.48	
		Signature of Certification .....					
		Chairman of Council .....			14.04.20		