

## ASH PARISH COUNCIL

### Minutes of the Meeting of the Council virtual meeting of the Parish Council held on Monday 11 May 2020 which commenced at 7pm

|                          |                         |   |
|--------------------------|-------------------------|---|
| Chairman of the Council: | Cllr Nigel Manning      | ✓ |
| Vice Chairman            | Cllr John Tonks         | ✓ |
|                          | Cllr Graham Eyre        | ✓ |
|                          | Cllr Andrew Gomm        | ✓ |
|                          | Cllr Helen Gorham       | ✓ |
|                          | Cllr Tony Gorham        | ✓ |
|                          | Cllr Nigel Kearse       | ✓ |
|                          | Cllr Mrs Marsha Moseley | ✓ |
|                          | Cllr Mrs Jo Randall     | ✓ |
|                          | Cllr Ed Schofield       | ✓ |
|                          | Cllr Martin Burgess     | ✓ |

✓ Present

x Not Present

A Apology for Absence

### Part I – Public Session

**1. To accept Apologies for Absence. (agenda item 1)**

There were no apologies for absence

**2. To receive Declarations of Interest. (agenda item 2)**

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during April 2020 as indicated at Agenda Appendix A were noted.

**3. Confirmation of the Minutes. (agenda item 3)**

The minutes of the Parish Council meeting held on Monday 20 April 2020, copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

**4. Chairman's Announcements. (agenda item 4)**

1. All matters that were raised by the public at the last meeting of the Council have been reported to the relevant authority.
2. The Chairman announced the Launch of the Rainbows over Ash Competition where photographs of the rainbow pictures made would be judged. The closing date for uploading the photographs is the 22 May 2020
3. A virtual meeting has taken place regarding the Ash Ranges with MOD: with a view to widening the narrow footpaths. No recruitment is taking place at present; therefore no practice firing taking place.

**5. Adjournment. (agenda item 5)**

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak. To speak or to listen to the meeting dial 01908 774016. When prompted type the PIN 9572 0128 13#

**Resolved that the meeting be adjourned for a maximum period of 25 minutes to enable a public question period to be held (as at Minute Appendix A).**

**6. Ash Parish Council Annual Meeting 2020-2021. (agenda Item 6)**

Members considered

- A. To forego the annual meeting of the Parish Council due to the current Corona Virus pandemic and to continue with the 2019/20 Chairman of the Council, Vice Chairman, Parish Committees, Chairmen and Vice Chairmen of committees for 2020/21 and it was:

**Resolved upon consideration that this be agreed.**

- B. To agree that the vacant position of Chairman of Amenities, Finance and Administration Committee to be determined when that committee next meets and it was:

**Resolved upon consideration that this be agreed.**

**7. Reports of Committees. (agenda item 7)**

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

|          |               |               |            |
|----------|---------------|---------------|------------|
| Planning | 14 April 2020 | Minute Number | 164 to 172 |
| Planning | 27 April 2020 | Minute Number | 173 to 179 |

**8. Monthly Payments List. (agenda item 8)**

Members received and approved the monthly payments list giving details of the April 2020 expenditure as attached at Agenda Appendix B.

**9. Ash Green Resident Association request for funding (agenda item 9)  
Item deferred from the council meeting of 20 April 2020 minute number 174**

Members considered an application from the Ash Green Resident Association (AGRA) for financial assistance, to pursue a Judicial Review (JR) of Guildford Borough Council's (GBC's) granting of planning permission for the building of houses in the vicinity of Ash Manor, (Planning application 18/P/02456) and it was:

**Resolved upon consideration:** To approve a grant of up to £5,000 to match fund, towards the cost of fighting the Judicial review against the above planning approval, providing approval to proceed to JR is given. Ash Parish Council would need to see the final bill of the JR from the legal representatives and would only be able to pay any the grant, up to £5,000 direct to AGRA's legal representatives.

**10. Monthly Accounts 2019/20.** (agenda item 10)

The accounts for March 2020 and April 2020 to be deferred until the next meeting on Monday 8 June 2020 due to the bookkeeper not being able to access the Councils accounts and documents due to the lock down and it was:

***Resolved upon consideration that this be agreed***

**11. Bank Reconciliation.** (agenda item 11)

The bank reconciliation for March 2020 and April 2020 to be deferred until the next meeting on Monday 8 June 2020 due to the bookkeeper not being able to access the Councils accounts and documents due to the lock down and it was:

***Resolved upon consideration that this be agreed***

**12. Correspondence.** (agenda item 12)

There was no correspondence

**13. Next Meeting.** (agenda item 13)

The date of the next meeting is **Monday 8 June 2020 at 7pm** or following the close of the Planning Committee if this is later.

*The meeting closed at 7:45pm*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

| <b>DATE OF MEETING</b>            | <b>MEMBER</b> | <b>MINUTE REF &amp; PAGE NO.</b> | <b>TYPE AND NATURE OF INTEREST</b> |
|-----------------------------------|---------------|----------------------------------|------------------------------------|
| <b>PLANNING<br/>14 April 2020</b> |               |                                  | <b>None.</b>                       |
| <b>PLANNING<br/>27 April 2020</b> |               |                                  | <b>None</b>                        |

PAYMENTS LIST

April/May

Agenda Appendix B

| <u>BACS</u>  | <u>Payee</u>                 | <u>Service</u>                                  | <u>Net</u>       | <u>V.A.T</u>    | <u>Total</u>     |
|--------------|------------------------------|---|------------------|-----------------|------------------|
| Bacs 1       | Castle Water                 | 4 Invoices                                      | 3,666.38         | 0.00            | 3,666.38         |
| Bacs 2       | Neil Curtis & Sons           | Grave digging services x 3                      | 880.00           | 0.00            | 880.00           |
| Bacs 3       | ICCM                         | Subscription                                    | 95.00            | 0.00            | 95.00            |
| Bacs 4       | Insight Systems Ltd          | Photocopying Feb to May                         | 20.00            | 4.00            | 24.00            |
| Bacs 5       | Nature In Balance            | Mole trapping Harpers                           | 120.00           | 0.00            | 120.00           |
| Bacs 6       | Play Inspection              | Operational inspection 6 parks                  | 315.00           | 63.00           | 378.00           |
| Bacs 7       | Prime One Maintenance Ltd    | Lighting/CCTV/Door entry system cemetery toilet | 5,506.47         | 1,101.29        | 6,607.76         |
| Bacs 8       | Shield Security Services Ltd | External security April                         | 144.90           | 28.98           | 173.88           |
| Bacs 9       | Treasured Memories Ltd       | Temporary memorial Jones                        | 40.75            | 8.15            | 48.90            |
| Bacs 10      | WJ Fire                      | Replacement bulkhead bulb/Fitre alarm call out  | 525.00           | 105.00          | 630.00           |
| Bacs 11      | HMRC                         | Contribution April                              | 3,363.11         | 0.00            | 3,363.11         |
| Bacs 12      | Surrey Pensions              | Contribution April                              | 2,175.97         | 0.00            | 2,175.97         |
| Bacs 13      | Staff Salaries               | Salaries April                                  | 14,544.87        | 0.00            | 14,544.87        |
| DD           | BT                           | Phone/ Broadband Dec to May                     | 892.12           | 178.42          | 1,070.54         |
| DD           | NPOWER                       | Gas Ash Centre Mar to April                     | 243.04           | 48.61           | 291.65           |
| DD           | NPOWER                       | Gas Harpers Scout Hut Mar to April              | 121.82           | 6.09            | 127.91           |
| DD           | FPMAILING                    | Franking machine rental May to Aug              | 58.35            | 11.67           | 70.02            |
| DD           | SSE                          | Street lighting April                           | 1,405.66         | 281.13          | 1,686.79         |
| <b>TOTAL</b> |                              |   | <b>34,118.44</b> | <b>1,836.34</b> | <b>35,954.78</b> |

Signature of Certification.....  
Chairman of the Council.....  


11.05.20

**MINUTE APPENDIX A**

**PUBLIC ADJOURNMENT**

**The following items were raised by members of the public**

- 1. Comments were raised in favour of the council providing a grant toward the Judicial Review item 9.**
  
- 2. Concerns were raised that the Parish owned groundmaintenance areas were looking rather tired and poorly maintained.**

The chairman responded by saying that the groundmaintenance team were working the best they can under the circumstances. The bedding plant supplier could not supply plant this summer. Work was being carried out to improve the soil in the beds and was given the name of a nursery that could supply bedding plants.