

ASH PARISH COUNCIL

Dennis Wheeler
Acting Clerk to the Council

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2 July 2020

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at the monthly virtual meeting of the Parish Council **on Monday 13 July 2020** commencing at **19:00** or following the close of the Planning Committee if this is later.

This meeting will **not** be held in public. Any members of the public wishing to access the meeting to make a comment or hear the proceedings should click the link in item 5 below.

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 10 June 2020, which have been previously circulated.

4. Chairman's Announcements.

To receive the Chairman's announcements.

5. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

Any member of the public wishing to join the meeting should click the following link;

<https://teams.microsoft.com//meetup-join/19%3ab7e5f9a2b84f45e39de9207f813e9319%40thread.tacv2/1594114758430?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%22ff61eba0-a235-4698-a722-6810bb69d87b%22%7d>

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

6. Reports of Committees

To receive and agree the following committee reports, copies of which have been circulated:

Planning	8 June 2020	Minute Number	9 to 16
Planning	22 June 2020	Minute Number	17 to 26

7. Monthly Payments List

To receive and approve the monthly payments list giving details of June 2020 expenditure.

8. Monthly Accounts 2019/20 & 2020/21.

To consider and agree the Council's accounts as at accounts for March, April and May 2020.

9. Bank Reconciliation.

To consider and agree the bank reconciliations for March, April and May.

10. Internal Audit Report 2019/2020 Final Update.

Members to consider the Internal Audit Report Final Update for 2019/2020 and the Clerk's response to the recommendations raised.

11. Annual Governance and Accountability Return 2019/2020.

Members to consider and agree the Annual Governance and Accountability Return for the year ending 31 March 2020:

- i) Section 1: Annual Governance Statement 2019/2020
- ii) Section 2: Accounting Statements 2019/2020
- iii) The Annual Internal Audit Report 2019/2020

12. Close Brothers Business Fixed term deposit.

Members to consider and agree a report by Dennis Wheeler the Acting Clerk to the Council whether to continue investing with the Close Brothers or have the investment repaid and seek an alternative investment house.

13. New notice board for Shawfield Recreation Ground.

Members to consider a report by Dennis Wheeler the Acting Clerk to the Council, whether to supply and install a new notice board at Shawfield Recreation Ground adjacent to Playground. Subject to planning permission

14. Grants of Exclusive Rights in Respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1627	Caroline Kimberley	K 646
1628	Nelson Marney	K 694
1629	Nelson Marney	K 693
1630	Nelson Marney	K 692
1631	Nelson Marney	K 691
1632	Kathy Jones	K 695

15. Correspondence.**16. Next Meeting.**

The date of the next meeting is **Monday 14 September 2020 at 7pm** or following the close of the Planning Committee if this is later.

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

June 2020

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 8 June 2020			None.
PLANNING 22 June 2020			None

PAYMENTS LIST			June/July 2020	Agenda Appendix B		
Inv No.	Chq No.	Payee	Service	Net	V.A.T	Total
1707420	BACS	Addison Glass	New window CAB office	£218.44	£43.69	£262.13
148493	BACS	Cornerstones Barristers	50% Professional Fees (GBC and Bewley Homes)	£2,250.00	£450.00	£2,700.00
861/862	BACS	Joel Baker	It set for teams /365/ renew SSL Cert	£975.00	£195.00	£1,170.00
2020808	BACS	JP & S Services Ltd	Petrol/Oil May 2020	£93.80	£18.75	£112.55
1062020	DD	Npower	Ash Centre gas May to June 2020	£133.48	£6.67	£140.15
4300030004	BACS	Parish Online	Subscriptions May 2020 to May 2021	£210.00	£42.00	£252.00
PRM/991/99/	BACS	Prime One Maintenance	Routine maintenance lighting/CCTV May 2020	£4,006.51	£801.30	£4,807.81
39716	BACS	Perfect Choice	Bedding Plants	£1,325.55	£265.11	£1,590.66
28099	BACS	Rialtas Business Solutions	End of Year close 2019/2020	£960.00	£192.00	£1,152.00
31052020	BACS	SSE	Street Lighting May 2020	£1,614.40	£322.87	£1,937.27
14115	BACS	SSALC	Recruitment Assistance	£540.00	£0.00	£540.00
41888	BACS	Shield Security Services	External Security Limited	£266.00	£53.20	£319.20
K- 089021	BACS	2468 Group	Rental/Wee charge Jul to Sept 2020	£100.51	£20.10	£120.61
588182	BACS	Wheeler Solicitors	CAB lease renewal	£500.00	£100.00	£600.00
# 20/005	BACS	Amelia's Maids	Cleaning services Ash Centre June 2020	£378.04	£0.00	£378.04
SI - 517	BACS	Charlton Group Ltd	Removal of Green Waste at Carrington Rec	£3,085.00	£617.00	£3,702.00
INV 0084	BACS	Neil Curtis and Sons	Grave digging services x 5 May/June 2020	£1,550.00	£0.00	£1,550.00
88402910	BACS	Guildford Borough Council	Refuse Collection Service Ash Cemetery	£237.25	£0.00	£237.25
84405406	BACS	Guildford Borough Council	Refuse Collection Service Scout Hut Harpers Road	£166.50	£4.70	£171.20
84399756	BACS	Guildford Borough Council	Refuse Collection Service Ash Centre	£498.00	£4.70	£502.70
234783/2348	BACS	Kebur Garden Materials	Topsoil for bedding plants x 2 invoices	£110.06	£22.12	£132.18
5292	BACS	Lockrite Security	Padlocks for transit van cage	£25.83	£5.17	£31.00
30062020	BACS	Z Wheeler	Petty Cash May 2020	£232.10	£13.97	£246.07
21505223	DD	Franco typ Postalia	Postage download June 2020	£100.00	£0.00	£100.00
	BACS	HMRC	Contribution June 2020	£3,408.37	£0.00	£3,408.37
	BACS	Surrey Pensions	Contribution June 2020	£2,408.35	£0.00	£2,408.35
	BACS	Nest Pensions	Contribution June 2020	£259.30	£0.00	£259.30
	BACS	Salaries	Staff Salaries June 2020	£14,579.82	£0.00	£14,579.82
	204336	Anjum Mahmood	Deposit Refund	£250.00	£0.00	£250.00
	204337	Nationwide Building Society	Transfer of funds Nationwide to Co operative Bank	£250,000.00	£0.00	£250,000.00
				£290,482.31	£3,178.35	£293,660.66
Signature of Certification						
Chairman of Council						
				13.07.20		