



the Councils notice boards. Anybody wishing to apply would be asked to provide a CV and answer some questions. The decision would be made in September 2020

- Remembrance Day this year would be held on 8 November 2020 social distancing permitting.
- Ash Virtually in Bloom started today full details of the competition are on the Ash PC web site.

**30. Adjournment.** (*agenda item 5*)

Any member of the public wishing to join the meeting should click the following link;

<https://teams.microsoft.com//meetup-join/19%3ab7e5f9a2b84f45e39de9207f813e9319%40thread.tacv2/1594114758430?context=%7b%22id%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22oid%22%3a%22ff61eba0-a235-4698-a722-6810bb69d87b%22%7d>

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

***Resolved that the meeting be adjourned for a maximum period of 25 minutes to enable a public question period to be held (as at Minute Appendix A).***

**31. Reports of Committees.** (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

<b>Planning</b>	<b>8 June 2020</b>	<b>Minute Number</b>	<b>9 to 16</b>
<b>Planning</b>	<b>22 June 2020</b>	<b>Minute Number</b>	<b>17 to 26</b>

**32. Monthly Payments List.** (*agenda item 7*)

Members received and approved the monthly payments list giving details of the June 2020 expenditure as attached at Agenda Appendix B.

**33. Monthly Accounts 2019/20.** (*agenda item 8*)

To consider and agree the Council's accounts as at accounts for March, April and May 2020.

***Resolved upon consideration that this be agreed.***

**34. Bank Reconciliation.** (*agenda item 9*)

To consider and agree the bank reconciliations for March, April and May.

***Resolved upon consideration that this be agreed.***

**35. Internal Audit Report 2019/2020 Final Update.** (*agenda item 10*)

Members to consider the Internal Audit Report Final Update for 2019/2020 and the Clerk's response to the recommendations raised.

***Resolved upon consideration that this be agreed.***

**36. Annual Governance and Accountability Return 2019/2020. (agenda item 11)**

Members to consider and agree the Annual Governance and Accountability Return for the year ending 31 March 2020:

- i) Section 1: Annual Governance Statement 2019/2020
- ii) Section 2: Accounting Statements 2019/2020
- iii) The Annual Internal Audit Report 2019/2020

***Resolved upon consideration that this be agreed.***

**37. Close Brothers Business Fixed term deposit. (agenda item 12)**

Members to consider and agree a report by Dennis Wheeler the Acting Clerk to the Council whether to continue investing with the Close Brothers or have the investment repaid and seek an alternative investment house.

***Resolved upon consideration to continue to invest with The Close Brothers for a further year. Delegated powers were given to the Chairman and the Acting Parish Clerk to invest up to 80% of the balance in the Nationwide Bank account to be invested with the CCLA in an appropriate investment account.***

**38. New notice board for Shawfield Recreation Ground. (agenda item 13)**

Members to consider a report by Dennis Wheeler the Acting Clerk to the Council, whether to supply and install a new notice board at Shawfield Recreation Ground adjacent to Playground. Subject to planning permission.

***Resolved upon consideration it was agreed to purchase a new notice board for Shawfield Recreation Ground from Greenbarns Ltd***

**39. Grants of Exclusive Rights in Respect of Burials. (agenda item 14)**

***Resolved upon consideration to issue a grant in respect of these burials.***

<b>Deed No.</b>	<b>Deed Applicant</b>	<b>Grave Space</b>
1627	Caroline Kimberley	K 646
1628	Nelson Marney	K 694
1629	Nelson Marney	K 693
1630	Nelson Marney	K 692
1631	Nelson Marney	K 691
1632	Kathy Jones	K 695

**40. Correspondence. (agenda item 15)**

There was no correspondence

**41. Next Meeting.** *(agenda item 16)*

The date of the next meeting is **Monday 14 September 2020 at 7:00pm** or following the close of the Planning Committee if this is later.

*The meeting closed at 7:38 pm*

Chairman: \_\_\_\_\_

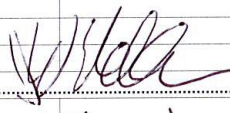

Date: \_\_\_\_\_

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**ASH PARISH COUNCIL**  
**LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

<b>DATE OF MEET- ING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 8 June 2020</b>			<b>None.</b>
<b>PLANNING 22 June 2020</b>			<b>None</b>

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PAYMENTS LIST			June/July 2020	Agenda Appendix B		
Inv No.	Chq No.	Payee	Service	Net	V.A.T	Total
1707420	BACS	Addison Glass	New window CAB office	£218.44	£43.69	£262.13
148493	BACS	Cornerstones Barristers	50% Professional Fees (GBC and Bewley Homes)	£2,250.00	£450.00	£2,700.00
861/862	BACS	Joel Baker	It set for teams /365/ renew SSL Cert	£975.00	£195.00	£1,170.00
2020808	BACS	JP & S Services Ltd	Petrol/Oil May 2020	£93.80	£18.75	£112.55
1062020	DD	Npower	Ash Centre gas May to June 2020	£133.48	£6.67	£140.15
4300030004	BACS	Parish Online	Subscriptions May 2020 to May 2021	£210.00	£42.00	£252.00
PRM/991/99/	BACS	Prime One Maintenance	Routine maintenance lighting/CCTV May 2020	£4,006.51	£801.30	£4,807.81
39716	BACS	Perfect Choice	Bedding Plants	£1,325.55	£265.11	£1,590.66
28099	BACS	Rialtas Business Solutions	End of Year close 2019/2020	£960.00	£192.00	£1,152.00
31052020	BACS	SSE	Street Lighting May 2020	£1,614.40	£322.87	£1,937.27
14115	BACS	SSALC	Recruitment Assistance	£540.00	£0.00	£540.00
41888	BACS	Shield Security Services	External Security Limited	£266.00	£53.20	£319.20
K- 089021	BACS	2468 Group	Rental/Wee charge Jul to Sept 2020	£100.51	£20.10	£120.61
588182	BACS	Wheeler Solicitors	CAB lease renewal	£500.00	£100.00	£600.00
# 20/005	BACS	Amelia's Maids	Cleaning services Ash Centre June 2020	£378.04	£0.00	£378.04
SI - 517	BACS	Charlton Group Ltd	Removal of Green Waste at Carrington Rec	£3,085.00	£617.00	£3,702.00
INV 0084	BACS	Neil Curtis and Sons	Grave digging services x 5 May/June 2020	£1,550.00	£0.00	£1,550.00
88402910	BACS	Guildford Borough Council	Refuse Collection Service Ash Cemetery	£237.25	£0.00	£237.25
84405406	BACS	Guildford Borough Council	Refuse Collection Service Scout Hut Harpers Road	£166.50	£4.70	£171.20
84399756	BACS	Guildford Borough Council	Refuse Collection Service Ash Centre	£498.00	£4.70	£502.70
234783/2348	BACS	Kebur Garden Materials	Topsoil for bedding plants x 2 invoices	£110.06	£22.12	£132.18
5292	BACS	Lockrite Security	Padlocks for transit van cage	£25.83	£5.17	£31.00
30062020	BACS	Z Wheeler	Petty Cash May 2020	£232.10	£13.97	£246.07
21505223	DD	Francotyp Postalia	Postage download June 2020	£100.00	£0.00	£100.00
	BACS	HMRC	Contribution June 2020	£3,408.37	£0.00	£3,408.37
	BACS	Surrey Pensions	Contribution June 2020	£2,408.35	£0.00	£2,408.35
	BACS	Nest Pensions	Contribution June 2020	£259.30	£0.00	£259.30
	BACS	Salaries	Staff Salaries June 2020	£14,579.82	£0.00	£14,579.82
204336		Anjum Mahmood	Deposit Refund	£250.00	£0.00	£250.00
204337		Nationwide Building Society	Transfer of funds Nationwide to Co operative Bank	£250,000.00	£0.00	£250,000.00
				£290,482.31	£3,178.35	£293,660.66
		Signature of Certification .....				
		Chairman of Council .....				
				13.07.20		

## PUBLIC ADJOURNMENT

The following items were raised by members of the public:-

- 1. A question was asked about the Notice for Vacancy for a Parish Councillor and why it was not on the Parish website and only on one notice board.**

The chairman replied that the Notice of Parish Council vacancy was advertised on the principle Notice Board outside Ash Parish Council offices for the statutory 14 days. Guildford Borough Council also advertised the vacancy, as is required under the legislation, on their own website. The vacancy was not put on the Ash Parish Council website as the officer, who is the administrator, was 'shielding'. There is no requirement for the vacancy to be advertised by the Parish Council in such a way.

- 2. A question was asked about the co-option of councillor when this was going to take place and should this be advertised sooner rather than later. The Member of the Pubic also enquired why she could not be co-opted straight way now, as an independent.**

The Chairman reiterated that following on from the fact that no election was called after the advertisement of the vacancy, a co-optee was sought from those who had expressed an interest in standing prior to the May 2019 elections. This was unsuccessful.

Ash Parish Council will advertise to the wider Ash community for someone who may wish to put themselves forward to become an Ash Parish Councillor. This advert will be posted by the end of next week with a 5 week response period ending 29<sup>th</sup> August 2020. Applicants will be required to complete a short CV and answer a few questions. The decision on who to Co-opt will be taken by all Ash Parish Councillors in September.

The chairman said that Ash Parish Councillors are elected under a political banner and since 2003 the entire Ash Parish Council has been elected as Conservatives. There is no reason why the elected Councillors should not wish someone with the same values to be part of the Council. However, any members of the public wishing to apply would be considered fairly.

- 3. The council was told that members of the Ash Vale community were making Face Masks for the community.**

The Chairman thanked those involved for their hard work.