

## ASH PARISH COUNCIL

### Minutes of the Meeting of the Council virtual meeting of the Parish Council held on Monday 14 September 2020 which commenced at 7:00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	✓
	Cllr Tony Gorham	✓
	Cllr Nigel Kearse	✓
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Ed Schofield	✓
	Cllr Martin Burgess	✓

✓ Present

x Not Present

A Apology for Absence

### Part I – Public Session

#### 42. To accept Apologies for Absence. (agenda item 1)

There were no apologies for absence.

#### 43. To receive Declarations of Interest. (agenda item 2)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during July and August 2020 as indicated at Agenda Appendix A were noted.

#### 44. Confirmation of the Minutes. (agenda item 3)

The minutes of the Parish Council meeting held on Monday 13 July 2020, copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

#### 45. Chairman's Announcements. (agenda item 4)

All matters that were raised by the public at the last meeting of the Council have been reported to the relevant authority.

The cones and barriers that have appeared in Shawfield Road and The Wharf were placed there by Scottish National Grid (SNG) for some emergency works that were due to take place.

The Chairman advised that he had received some communications about overgrown hedges. He advised that Ash Parish Council are not responsible for cutting overgrown private hedges. Overgrown hedges from private properties that are obstructing public highways should be reported to Surrey County Council (SCC) who in turn will contact the householder to cut the hedge back. If this was not carried out, SCC had the power to carry out the works and charge the cost to the resident.

**46. Adjournment.** (agenda item 5)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

<https://teams.microsoft.com/l/meetup-join/19%3ab7e5f9a2b84f45e39de9207f813e9319%40thread.tacv2/1594114758430?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%22ff61eba0-a235-4698-a722-6810bb69d87b%22%7d>

Full details on how to access the meeting were available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

***Resolved that the meeting be adjourned for a maximum period of 25 minutes to enable a public question period to be held (as at Minute Appendix A).***

**47. Reports of Committees.** (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	13 July 2020	Minute Number	27 to 36
Planning	27 July 2020	Minute Number	37 to 44
Planning	10 Aug 2020	Minute Number	45 to 52
Planning	24 Aug 2020	Minute Number	53 to 60

**48. Monthly Payments List.** (agenda item 7)

Members received and approved the monthly payments list giving details of the July 2020 expenditure as attached at Agenda Appendix B and of August as attached Agenda Appendix C

**49. Monthly Accounts.** 2020/21 (agenda item 8)

To consider and agree the Council's accounts as at accounts for June and July 2020.

***Resolved upon consideration that this be agreed.***

**50. Bank Reconciliation.** (agenda item 9)

To consider and agree the bank reconciliations for June and July 2020

***Resolved upon consideration that this be agreed.***

**51. Concurrent Function Grants 2021 2022** (agenda item 10)

Members to consider and agree the following projects for submission to Guildford Borough Council for inclusion in the CFGA scheme for 2021/2022:

- Street Lighting – Phase XIV  
Project Cost £20,00.00. Grant to be applied for £7,000
- New CCTV and ANPR security Cameras (equipment Cost)  
Project cost £15,000. Grant to be applied for £6,000.00

- Harpers Recreation Ground New Play Equipment  
Project Cost £15,000.00. Grant to be applied for £6,000.00

***Resolved upon consideration that projects for submission to Guildford Borough Council be included in the CFGA scheme for 2021/22***

**52. Grants of Exclusive Rights in Respect of Burials. (agenda item 11)**

***Resolved upon consideration to issue a grant in respect of these burials.***

Deed No.	Deed Applicant	Grave Space
1633	B Manning	P 28
1634	A Moody	P 29

**53. Ash Parish Council Projects Update. (agenda item 12)**

Members to note the progress of the projects list.

**Item noted**

**54. New Street Lighting Quote for LED Lanterns. (agenda item 13)**

Members to consider a quote from Prime One Maintenance for 200 Classic LED BL-40W 830 Warm White Lanterns at a cost of £52,798 plus VAT at 20%: £10,559.60. **Total cost £63,357.60.**

***Resolved upon consideration that the quote for LED lanterns at a cost of £63,357.60 be agreed.***

**55. CCLA: Public Sector Deposit Fund. (agenda item 14)**

Members to note that the Clerk to the Council and the Parish Chairman have opened a Public Sector Deposit Fund account with the CCLA, as agreed at the full Council meeting held on 13 July 2020, Minute number 37.

**Item noted**

**56. Christmas/New Year 2020/21. (agenda item 15)**

***Resolved upon consideration the Christmas/New Year Closure for The Ash Parish Council Office be agreed.***

**57. Co-option of Councillor. (agenda item 16)**

A ballot took place to Co-Opt a parish councillor to Ash Parish Council. Each candidate was asked to give a three-minute presentation on their community work in the Parish.

Once the candidates Carla Morson and William Cole had made their presentations, the Parish Councillors cast their votes individually, William Cole was elected as Parish Councillor for Rowan Ward. He will take up his role as a Parish Councillor as soon as he signs the requisite declarations. The Parish Chairman thanked both candidates for their presentations.

**58. Correspondence. (agenda item 17)**

There was no correspondence to report.

**59. Next Meeting.** *(agenda item 18)*

The date of the next meeting is **Monday 12 October 2020 at 7:00pm** or following the close of the Planning Committee if this is later.

*The meeting closed at 7:50pm*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING</b> 13 July 2020			None
<b>PLANNING</b> 27 July 2020			None
<b>PLANNING</b> 10 August 2020			None
<b>PLANNING</b> 24 August 2020			None

**AGENDA APPENDIX B**

**AGENDA APPENDIX C**

**MINUTE APPENDIX A**

**PUBLIC ADJOURNMENT**

**The following items were raised by members of the public**

An email has been received by Cllr Matt Furniss to say that the proposed SGN works on Shawfield Road and The Wharf have now been cancelled and the barriers and cones were put out by mistake.

**Would the vote to Co-opt a new Councillor be recorded?**

The Chairman advised that the procedure will be explained before the vote.

**Concerns were raised about Ash Parish Council's involvement with Ash Ranges and why no minutes were recorded at any of the meetings, and were designated Councillors assigned to attend meetings with different authorities.**

The Chairman advised that although minutes are not taken all reports by designated Councillors are available on the Ash Parish Council Website.