

ASH PARISH COUNCIL

Minutes of the Meeting of the Council virtual meeting of the Parish Council held on Monday 12 October 2020 which commenced at 7:00pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kears	✓
	Cllr Mrs Marsha Moseley	✓
	Cllr Mrs Jo Randall	✓
	Cllr Ed Schofield	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

60. To accept Apologies for Absence. (*agenda item 1*)

Apologies were received from Cllr Martin Burgess, Cllr Mrs Helen Gorham and Cllr Tony Gorham.

61. To receive Declarations of Interest. (*agenda item 2*)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during September 2020 as indicated at Agenda Appendix A were noted and agreed.

62. Confirmation of the Minutes. (*agenda item 3*)

The minutes of the Parish Council meeting held on Monday 14 September 2020, copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

63. Chairman's Announcements. (*agenda item 4*)

There were no announcements

64. Adjournment. (*agenda item 5*)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com//meetup-join/19%3ameet-ing_MTViZDhmNzQtNzIIZS0NDgzLWlyY2EtNjRkMDFhNz-BiYmNh%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting were available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

Resolved that the meeting be adjourned for a maximum period of 25 minutes to enable a public question period to be held (as at Minute Appendix A).

65. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	14 September 2020	Minute Number 61 to 69
Planning	28 September 2020	Minute Number 70 to 77
AFA	28 September 2020	Minute Number 1 to 13

66. Monthly Payments List. (agenda item 7)

Members received and approved the monthly payments list giving details of the September 2020 expenditure as attached at Agenda Appendix B.

67. Monthly Accounts. 2020/21 (agenda item 8)

Members received and approved the Council's accounts as at accounts for September 2020.

68. Bank Reconciliation. (agenda item 9)

Members received and approved the bank reconciliations for September 2020.

69. To elect a Committee Member for Amenities, Finance and Administration Committee (A F A). (agenda item 10)

Due to the resignation of Paul Spooner. The council needs to elect a new committee member for AFA.

John Tonks was the only nominated candidate and the members agreed his appointment.

70. Correspondence. (agenda item 11)

There was no correspondence to report.

71. Next Meeting. (agenda item 12)

The next meeting is due to be held **Monday 9 November 2020 at 7:00pm** or following the close of the Planning Committee if this is later.

The meeting closed at 7:20pm



Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

**September
2020**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 14 September 2020			None.
PLANNING 28 September 2020	Cllr John Tonks	Minute 71 Page 39	Cllr John Tonks declared a non- pecuniary declaration of interest on application no. 20/P/01550. 46 Parish Close, Ash, GU12 6NU as he knows the applicant.
AMENITIES,FI- NANCE AND AD- MINISTRATION 28 September 2020			None.

PAYMENTS LIST			Sept/Oct 2020	AGENDA APPENDIX B		
Inv No.	Chq No.	Payee	Service	Net	V.A.T	Total
814323	BACS	Viking	Stationery	85.35	17.07	102.42
INV-0871	BACS	Surrey Floors & Doors	Cleaning Materials - Wooden Floor Cleaner	39.60	7.92	47.52
120157	BACS	Accurate	Boiler/Air Con Unit repairs	86.45	17.29	103.74
INV-31657	BACS	WJ Fire	Fire Alarm reset due to leak in Boiler room	60.00	12.00	72.00
201-182988	BACS	Edmundson Electrical	Cleaning Materials - Gloves	95.70	0.00	95.70
96571524	BACS	GLS	Cleaning Materials - Toilet Tissue & Flash	71.28	14.26	85.54
20088	BACS	Ideal	Scaffold boards	200.00	40.00	240.00
51043747	BACS	Nisbets	Water boiler Ash Centre Office	329.99	65.99	395.98
ACT -763884	BACS	Air Con Centre	Water boiler Ash Centre Kitchen	319.20	79.80	399.00
11653	BACS	Cleveland Containers	Green container for Carrington	2,425.00	485.00	2,910.00
SINV00053920	BACS	Floyds	Office desk	133.33	26.67	160.00
#20/007	BACS	Amelia's Maids	Ash Centre Cleaning August	342.76	0.00	342.76
280820	BACS	Carole Olive	August Book Keeping August	181.25	0.00	181.25
NJDQ26082022	BACS	Abel Magnets	Noticeboard magnets	170.00	34.00	204.00
INV-31682	BACS	WJ Fire	Annual Fire Extinguisher Service Harpers Scouts Hut	35.40	7.08	42.48
1232669	BACS	Hendy Group Ltd	Repairs to YO66 EFB van	748.73	149.75	898.48
INV-31709	BACS	WJ Fire	Call out charge to fire alarm panel	60.00	12.00	72.00
1204500860	BACS	Vehicle Tax	Tax for ND57 NSF	265.00	0.00	265.00
INV - 3499	BACS	Hampshire Metalcrafts	Repairs to gate	97.00	19.40	116.40
1266	BACS	JP& S Services	Petrol / Oil August	77.16	15.44	92.60
6002259	BACS	Nurture	Grass cutting Cemetery August	1,110.00	222.00	1,332.00
1813	BACS	Brand Pest Control	Removal Wasps nest	55.00	11.00	66.00
P425887	BACS	Chambers	10 Yard skip Shawfields Allots	306.00	61.20	367.20
655	BACS	CCTV Training	Install mosquito anti-social behaviour deterrent	61.00	12.20	73.20
22258	BACS	Lockrite Security	Repairs to workshop door and lock	156.50	31.30	187.80
237157	BACS	Kebur Garden Materials	4 Post Mix Bag	17.87	3.57	21.44
K 092199	BACS	2468	Rental and wee charge water machine	100.51	20.10	120.61
INV -0287	BACS	Neil Curtis & Sons	Grave digging services	285.00	0.00	285.00
123002019	DD	Npower	Harpers Scouts hut gas July - August	38.04	1.90	39.94
31082020	BACS	HMRC	August Contribution	3,889.67	0.00	3,889.67
31082020	BACS	Surrey Pensions	August Contribution	2,719.35	0.00	2,719.35
310820220	BACS	Nest	August Contribution	108.79	0.00	108.79
310820220	BACS	Salaries	Staff Salaries August	16,161.95	0.00	16,161.95
23514/2	BACS	Greenbarnes	Noticeboard for Ash Museum	845.20	169.05	1,014.25
10092020	CARD	G Force	Tyres for ND57 NSF	130.00	26.00	156.00
11092020	BACS	Z Wheeler	Retirement gift	41.67	8.33	50.00
310820220	BACS	Z Wheeler	Petty Cash August	201.28	34.25	235.53
7092020	BACS	Farols	Snap rings	16.04	3.21	19.25
28264	BACS	Rialtas	Software updates/ Support and maintenance/ assets re	382.50	76.50	459.00
352749	BACS	FRM Truck & Trailer Spares	Headlamp for ND57 NSF	78.77	15.75	94.52
14092020	BACS	G Tomkins	Window cleaning Ash Centre	25.00	0.00	25.00
4082020	DD	SSE	Street lighting August	1,510.74	302.14	1,812.88
1.32002E+11	DD	NPOWER	Gas Ash Centre August	67.11	3.36	70.47
10092020	BACS	Bernie Worswick	Repairs to Ash Centre Roof	90.00	0.00	90.00
103684	BACS	Magic signs	Aluminium signs	97.22	0.00	97.22
				34,318.41	2,005.53	36,323.94
Signature of Certification						
Chairman of Council						
				12.10.20		

MINUTE APPENDIX A**PUBLIC ADJOURNMENT**

The following items were raised by members of the public :

Is the construction work opposite the Dover Garage for the new bridge?

The Chairman advised the work was in respect of the new housing development on that site and not to do with the bridge.

An oak tree from the grounds of a bungalow near the Greyhound pub has been removed. Were the council aware?

The Chairman advised this would have to be looked in to and reported as necessary.

When is the bus shelter opposite Juponica Court going to be replaced?

The Chairman confirmed that as he had previously stated at the July meeting the delay was due to the contractors not being able to work due to Covid 19. The bus shelter has been ordered from the manufacturers and it is due to be installed in early November 2020.

Is the Council going to adjust the budget as no hanging baskets?

The Chairman advised that budget's do not get adjusted in year. Even though no hanging baskets were purchased this year due to the suppliers letting Ash Parish Council down, the income from the Ash Parish Centre would be lower, as it is not being rented out as a result of Covid 19. However, £40,000 investment into providing new safety matting in the children's play areas was going ahead.

The Chairman also advised budget circle starts next month for next year and has to be submitted by the end of December 2020.

Why are Ash Parish Council making changes to the car park and will the changes be discussed with residents?

The Chairman advised that whilst the proposed changes would only reduce the car parking by a couple of spaces, they were required to stop people from parking overnight which then would mean more spaces would be available for residents during the day.

As not everyone has access to the internet are further Council meetings going to be recorded?

The Chairman advised that there was no legal requirement to record the meetings as the agendas and minutes are published on the website.

Would it not be more open to have meetings recorded?

The Chairman advised again that there was no legal requirement to record the meetings, but it could be put forward as an item on the agenda for the council members to consider.

What is happening over the new road sign for Heathvale Bridge Road as the spelling is not correct?

The Chairman advised that the makers of the sign had incorrectly spelt the name. This had already been reported to Guildford Borough Council and a new sign was on order through Guildford Borough Council.

The road sign for Windsor Gardens is broken and needs replacing.

The Chairman advised that a new sign will be ordered with Guildford Borough Council.