

# ASH PARISH COUNCIL

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18 May 2021

**To: The Chairman and Members of the Amenities, Finance and Administration Committee.**

Chairman: Cllr John Tonks  
Vice Chairman: Cllr Nigel Manning  
Cllr Martin Burgess  
Cllr Tony Gorham  
Cllr Andrew Gomm  
Cllr Ed Schofield  
Cllr Carla Morson

Substitutes: All councillors not committee members

Councillors are hereby summoned, and members of the public are invited and have a right to be present at the virtual meeting of the Amenities, Finance and Administration Committee **on Monday 24 May 2021** commencing at **19:00** or following the close of the Planning Committee if this is later.

This meeting will **not** be held in public. Any members of the public wishing to access the meeting to make a comment or hear the proceedings should click the link below;

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MmEyNGRiMTQtY2JjMi00ZTE0LWE0MjktOGFkZDZjOWYxZDg2%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmEyNGRiMTQtY2JjMi00ZTE0LWE0MjktOGFkZDZjOWYxZDg2%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d)

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

## AGENDA

**1. Accept Apologies for Absence.**

**2. To Receive Declarations of Interest.**

**3. Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 26 April 2021.

**4. Adjournment.**

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

**5. Purchase and Sales Ledger Review.**

The members are to consider a report from the Clerk to enable the shutdown of the accounts ending 31 March 2021.

**6 Monthly Accounts 2020/2021**

Members to consider the monthly accounts ending 30 April 2021 (Month 1). These will be available when the year end shutdown is completed.

**7. Bank Reconciliation.**

Member to consider the bank reconciliations ending 30 April 2021 (Month 1). These will be available when the year end shutdown is completed.

**8. Shutters To The Citizens Advise Bureau (CAB) Entrance.**

Members to consider installing shutters at the back of the Ash Centre in front of the entrance to CAB due to the increase in anti-social behaviour.

**9. New Street Light Provision.**

Members to consider purchasing 100 LED street lanterns.

**10. Ash Centre Car Park**

Members to consider installing new lights in the Ash Parish Council Car Park.

**11. Project List Update.**

Members to consider the current projects list.

**12. Events Working Group.**

Members to note the minutes of the Events Working Group Meeting held on 20 April 2021 as at Agenda Appendix A.

**13. Correspondence.**

**14. Date of Next Meeting.**

The date of the next meeting is **Monday 28 June 2021** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

**AGENDA APPENDIX A****ASH PARISH COUNCIL****Minutes of the Events Working Group  
held on 20 April 2021 via Microsoft Teams  
commencing at 13:00**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Dennis Wheeler	✓
	Ali Watmore	✓
	Graham Bidwell	✓
	Jo Packman (Guest)	✓
	Pat Scott (Guest)	✓
	Richard Tolley (Guest)	✓

Due to the COVID 19 Pandemic this meeting was conducted via Microsoft Teams

**1. Apologies for Absence** (*agenda item 1*)

Apologies for absence were received from Cllr Marsha Moseley.

**2. Declarations of Interest** (*agenda item 2*)

There were no declarations of interest to report.

**3. Confirmation of Minutes** (*agenda item 3*)

The minutes of the Events Working Group Meeting held on 25th March 2021 were agreed.

**4. Easter Card Competition** (*agenda item 4*)

It was agreed that the event was a success and is something that could be repeated next year.

Cllr John Tonks confirmed that we had received sixteen entries and 230 votes. The personalised certificates and prizes were well received. Thanks to Jeanette and the Co-Op for their donations. Every applicant received a mini egg and small easter egg with the winners receiving a mini egg and a large egg.

Pat Scott confirmed that Abbeywood were extremely grateful for the laminated printed out cards and that the residents were over the moon.

**5. Ash “Virtually” In Bloom** (*agenda item 5*)

Ali confirmed the event is live on the APC website, posters have been placed on the APC noticeboards and copies given to Pat Scott for going onto her fence and for local businesses. Sponsorship from Dover Garage of £150 and Squires £100 garden vouchers.

The order has been placed with Squires for the other £150 (as £10 & £5 vouchers). The garden vouchers are due to arrive this week by registered post.

Cllr John Tonks confirmed he will take any photographs required for any individuals that are not able to take their own. He will also arrange the online voting when the competition ends.

It was agreed that Pat Scott will get the posters distributed in May and Ali will send the details across to Jo Packman for her to include it in the Community Wellbeing Newsletter.

**6. Funday (agenda item 6)**

Ali confirmed that NALC have said they wouldn't provide any advice and that SSALC should provide the advice required. SALC were chased on 8<sup>th</sup> April but they still haven't responded. Frimley Park Radio have confirmed they will be available for the day and will send the booking forms across.

It was agreed that the Funday would proceed as an outdoor event only as long as Covid restrictions are lifted.

Cllr John Tonks will look into the details for the capacity on the field to enable a risk assessment to be produced. It was agreed that face masks and hand sanitiser would be required.

Ali will now contact all the regular stall holders to see who is interested in attending.do this.

Cllr John Tonks has sent an email to the Magic Show to see if they are available and has started looking into live music and asked if anyone knew of a good band. Jo Packman suggested he speaks to the Lion Brewery to see who they could recommend.

Richard Tolley confirmed that he has checked with the people that normally run the beer tent and they would be available again this year and they are. He suggested that we contact Kevin Mack to check he is available for the BBQ. Ali to do this.

Cllr John Tonks asked people to email him any recommendations they have for entertainment on the day.

**7. Date of Next Meeting (agenda item 6)**

The date of the next meeting was agreed as 18th May 2021 for APC staff and councillors only at 13:00 via Microsoft Teams to discuss Covid restrictions. A full meeting of all members of the Events Working Group would be held on 22<sup>nd</sup> June at 13:00 via Microsoft Teams.

The meeting closed at 14:00

Signed ..... Date .....