

ASH PARISH COUNCIL

Minutes of the Annual Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 13 September 2021 which commenced at 7pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	A
	Cllr Marsha Moseley	✓
	Cllr Jo Randall	A
	Cllr Ed Schofield	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Carla Morson	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

44. To receive Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Jo Randall, Cllr Helen Gorham, Cllr Tony Gorham, Cllr Martin Burgess and Cllr Nigel Kearse..

45. To receive Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

46. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Wednesday 14 July 2021 copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

47. Chairman's Announcements. (agenda item 4)

Minor road works 17th September 2021 on Stratford Road which will involve two way lights.

14th November 2021 normal Remembrance Service and Parade.

Ash In Bloom voting for the winners is now open online.

Still waiting for a response from the follow up letter to Jeremy Quinn regarding the closure of Ash Ranges. However, a response has been received from Michael Gove who is still seeking to arrange a meeting with Jeremy Quinn.

48. Adjournment. (agenda item 5)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

49. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	July	26	2021	Minute Number	10 to 17
AFA	July	26	2021	Minute Number	14 to 24
Planning	August	23	2021	Minute Number	18 to 26

50. Monthly Payment List. (agenda item 7)

Members received and approved the monthly payments list giving details of the July 2021 expenditure as attached at Agenda Appendix B.

51. Access To Rowan Field Development From Roberston Way. (agenda item 8)

Members received and approved the report from the Clerk and the Chairman to proceed with access to Rowan Field green space from Roberston Way.

Members asked that an item for installing play equipment be kept open for the future to enable them to apply for permission to Guildford Borough Council.

52. Harpers Scout Hut. (agenda item 9)

Members noted that the Chairman and the Clerk under delegated powers proceeded with the new emergency lighting and fire alarm installation at Harpers Scout Hut.

53. EV Charging Point. (agenda item 10)

Members considered and agreed to the changing of the location of the EV charging point from The Ash Centre Car Park to Coronation Gardens Car Park and to proceed to apply for a government grant.

54. The Ash Centre Roof Repairs. (agenda item 11)

Members to consider quotations from the following contractors for the roof repairs :

Contractor	Price	VAT	TOTAL
Contractor A (Whole Roof)	£3900.00	£0.00	£3,900.00
Contractor B (1m either side of valley)	£1800.00	£360.00	£2,160.00
Contractor C (1m either side of valley)	£1400.00	£280.00	£1,680.00

Resolved upon consideration to agree to the repairs by Contractor A at the cost of £3900.00.

55. Concurrent Function Grant Applications. (agenda item 12)

Members to consider the following concurrent function grant applications :

Two new ANPR cameras	£10k
Skate Park additional ramps	£15k
Harpers Rec playground equipment	£15k
Teen shelter in Ash rec	£10k

The Clerk confirmed that a quotation had been received for the additional ramps at the Skate Park for £52k and therefore couldn't be included in the concurrent grant applications and asked the members to consider a new electric gator vehicle instead and it was :

Resolved upon consideration to agree to the concurrent function grants applications as :

Two new ANPR cameras	£10k
Electric Gator Vehicle	£15k
Harpers Rec playground equipment	£15k
Teen shelter in Ash rec	£10k

56. Christmas & New year Closing 2021/22. (agenda item 13)

Members considered and agreed to the proposed closures of the Parish Offices for the Christmas and New Year period 2021/2022.

57. Correspondence. (agenda item 14)

There was no correspondence to report.

58. Next Meeting. (agenda item 15)

The next meeting is on Monday 11 October 2021. An item will be added to the next meetings agenda about whether the time should change to 6.30 pm instead of 7.00pm.

The meeting closed at 8:11 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****July/August 2021**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 26 July 2021 23 August 2021			None.
AMENITIES, FINANCE AND ADMINISTRATION 26 July 2021			None.

AGENDA APPENDIX B

Payments List

Date: 02/09/2021

Ash Parish Council

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Time: 13:44

Co-op Community Directplus Acc

List of Payments made between 01/07/2021 and 31/07/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2021	SLCC	BACS 1	246.40		Books for Training Course
01/07/2021	Scottish and Southern Energy	BACS 2	3,851.10		Street Light Electric
01/07/2021	EDF Energy	DD	8.00		June Electric
01/07/2021	EDF Energy	DD	9.00		June Electric
01/07/2021	EDF Energy	DD	13.00		June Electric
01/07/2021	EDF Energy	DD	24.00		June Electric
01/07/2021	EDF Energy	DD	58.00		June Electric
01/07/2021	EDF Energy	DD	96.00		June Electric
01/07/2021	EDF Energy	DD	201.00		June Electric
01/07/2021	Francotyp Postalia Ltd	BACS 43	109.80		Franking Machine Rental
02/07/2021	COSTCO WHOLESALE UK LTD	BACS 3	50.55		Anti Vac wipes/Soap/Spray
06/07/2021	CO-OP Bank	DD	32.15		Bank Charges
08/07/2021	Brekks Magic Show	BACS 4	110.00		Magic Show for Fun Day
08/07/2021	J P and S Services	BACS 5	102.52		FUEL FOR VANS
08/07/2021	J P and S Services	BACS 6	80.01		FUEL FOR VANS
08/07/2021	Guildford Borough Council	BACS 15	502.70		Trade Refuse Ash Centre
08/07/2021	Guildford Borough Council	BACS 27	143.00		Refuse Collection Apr/June
08/07/2021	Guildford Borough Council	BACS 31	171.20		Refuse at Harpers
08/07/2021	Guildford Borough Council	BACS 36	237.25		Trade Refuse Ash Cemetery
08/07/2021	J.L. Joyce. Fencing	BACS 7	3,338.00		Installation of Gates
08/07/2021	PDW Contracting Services Ltd	BACS 8	2,668.93		Monthly Maintenance lights
08/07/2021	PDW Contracting Services Ltd	BACS 9	2,607.93		Monthly WIFI Airtime Charges
08/07/2021	A&P Services (Surrey) Ltd	BACS 10	878.40		Honda Water Pump x 2
08/07/2021	A&P Services (Surrey) Ltd	BACS 13	546.88		Hayter Pro 56 Mower
08/07/2021	A&P Services (Surrey) Ltd	BACS 16	450.70		Stihl Chain Saw Attachment
08/07/2021	A&P Services (Surrey) Ltd	BACS 32	216.68		Hayter Harrier Pro Service
08/07/2021	A&P Services (Surrey) Ltd	BACS 34	227.18		Stihl Chain Saw
08/07/2021	Auditing Solutions Limited	BACS 12	801.00		Year end 2020/21 Accounts
08/07/2021	WJ Fire Protection Services	BACS 14	276.24		Internal Credit for £96 on acc
08/07/2021	Amelia's Maids	BACS 17	414.92		Cleaning for June
08/07/2021	Amelias Maids	BACS 21	342.76		Cleaning Ash Centre Jan
08/07/2021	Neil Curtis & Sons	BACS 18	285.00		Grave Dig for T/L Beckett
08/07/2021	Viking Direct	BACS 19	281.56		Stationary/Cleaning Materials
08/07/2021	Viking Direct	BACS 26	150.91		Ink and folders
08/07/2021	Magic signs	BACS 20	10.00		Vinyl Letters for Signs
08/07/2021	G Tomkins Window Cleaning	BACS 22	20.00		Window Cleaning at Centre
08/07/2021	Treasured Memories Limited	BACS 23	49.86		Temp Tablet for Hobbs
08/07/2021	Farnborough Tool Hire	BACS 24	99.75		Glove and Glasses
08/07/2021	Farnborough Tool Hire	BACS 25	110.29		Ladeder for hall decorating
08/07/2021	Honey Brothers Limited	BACS 29	170.86		STIHL AUTOCUT HEAD
08/07/2021	Honey Brothers Limited	BACS 30	191.87		Supplies for Strimmers
08/07/2021	Henfold Birds of Prey	BACS 33	225.00		Deposit on Fun Day Booking
08/07/2021	Electric Center	BACS 35	469.80		50 x lightbulbs
08/07/2021	Homebase Ltd	BACS 28	160.00		Micracle Grow
08/07/2021	Shield Security Services Ltd	BACS 38	814.20		Mobile security for June
08/07/2021	Guildford Borough Council	BACS 40	3,640.00		Electric Cards
08/07/2021	HMRC	BACS	3,664.96		PAYE

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Date: 02/09/2021

Ash Parish Council

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Time: 13:44

Co-op Community Directplus Acc

List of Payments made between 01/07/2021 and 31/07/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
08/07/2021	SURREY PENSIONS	BACS	3,232.07		June Salaries
09/07/2021	E-ON	BACS 37	43.49		Gas at Harpers
09/07/2021	SLCC	BACS 44	132.00		ILCA Fees - A Watmore
12/07/2021	DOWNS VIEW NURSERIES LTD	BACS 11	4,792.73		Hanging Baskets
12/07/2021	DOWNS VIEW NURSERIES LTD	BACS 39	1,640.52		Bedding Plants
12/07/2021	HMRC	BACS	342.44		SHORTFALL ON APRILS PAYMENT
13/07/2021	British Telecommunications plc	BACS 42	1,704.68		Broadband/Telephone Usage
16/07/2021	REACH PUBLISHING SERVICES	BACS 45	480.00		Job Advert for Groundstaff
16/07/2021	Franco typ Postalia Ltd	BACS 46	62.72		Credit for change of machine
16/07/2021	Scottish and Southern Energy	BACS 47	1,506.25		Street Light Electric
21/07/2021	Land Registry	BACS	6.00		Land Search
23/07/2021	Joel Baker	BACS 48	111.27		Azure Plan for May
23/07/2021	G Greaves Hurd	BACS 49	120.00		Install PIR Sensor in Toilets
23/07/2021	GLS Educational Supplies Limit	BACS 50	141.42		Cleaning materials/stationery
23/07/2021	Mrs Carole Olive	BACS 51	150.00		Accounts Assistance
23/07/2021	Farnborough Tool Hire	BACS 52	151.06		Hire of Extension Ladder
23/07/2021	Accurate Mechanical Services	BACS 53	173.88		Repairs to Air Con after flood
23/07/2021	Joel Baker	BACS 54	179.11		Azure plan for jUNE 2021
23/07/2021	J P and S Services	BACS 55	207.44		Fuel for Vans
23/07/2021	Joel Baker	BACS 56	442.46		Monthly Licence for June
23/07/2021	Joel Baker	BACS 57	442.46		Monthly Licence for July
23/07/2021	Joel Baker	BACS 60	845.98		Set up PC and certificates
23/07/2021	MORRISONS SOLICITORS	BACS 59	604.00		Kingfisher Walk Contract
23/07/2021	Lockrite Security	BACS 58	468.00		Locks on Front Door - Harpers
23/07/2021	Cathedral Hygiene	BACS 61	1,559.95		Annual Hygiene Services
23/07/2021	Zurich Municipal	BACS 62	8,799.96		Insurance renewal 2021/2022
23/07/2021	Colwend Hygiene Services	BACS 64	150.00		Deep Clean of Toilets
23/07/2021	Guildford Borough Council	CARD PMT	150.00		Road closure for Fantasia
29/07/2021	APC	DD	14,128.64		JULY SALARIES
Total Payments			71,927.89		

Clerk.....Chairman.....

13/9/2021

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

What are the timescale for responses sent to the council/councillors from individuals?

The Chairman confirmed that all individuals should receive a response in a timely manner.

Could the Chairman therefore confirm why an individual hadn't received a response in the last 5 months?

The Chairman confirmed that he hadn't received the correspondence which was why he hadn't responded and will now look into why he has not received these emails.

Can the Chairman confirm what the council is doing over the closure of Ash Ranges?

The Chairman confirmed that he had sent a private letter to Jeremy Quinn in June and had sent a reminder in August but was waiting for a response. He will be chasing this up again shortly. The Chairman confirmed that he would send a timeline tomorrow.

Would the Chairman consider taking the lack of response regarding the closure of Ash Ranges to the Parliamentary Standards Commission?

The Chairman confirmed if required he would refer to them.

What further can be done about the rubbish in the culvert behind Ash Grange School at the end of Love Lane?

The Clerk confirmed that he had contacted Guildford Borough Council and they had confirmed it wasn't their responsibility. The council will look into this further and check on ownership.

Rubbish being dumped behind the gate at Shawfield Lane to the side of the path going over the bridge of the A331?

The council will look into who is responsible for this and report it to them.