

**ASH PARISH COUNCIL****Minutes of the Meeting of the Amenities, Finance and Administration Committee  
held via Microsoft Teams  
on Monday 25 October which commenced at 7:00pm**

Chairman:	Cllr John Tonks	A
Vice Chairman:	Cllr Nigel Manning	✓
	Cllr Martin Burgess	✓
	Cllr Tony Gorham	✓
	Cllr Andrew Gomm	✓
	Cllr Ed Schofield	A
	Cllr Carla Morson	✓

Also Present: Cllr Helen Gorham  
Cllr Marsha Moseley

Substitutes: All councillors not committee members

✓ Present                      x Not Present                      A Apology for Absence

**Part I – Public Session****38. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr John Tonks and Cllr Ed Schofield.

**39. To Receive Declarations of Interest. (agenda item 2)**

There were no declarations of interest.

**40. Confirmation of the Minutes. (agenda item 3)**

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 27 September 2021 the minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman of the Committee, Cllr John Tonks.

**41. Adjournment. (agenda item 4)**

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

[https://teams.microsoft.com/join/19%3ameeting\\_MDUxYWMYyYtMTU0NS00NDFILWFIMDAtMGQxNDY3NTZkNTg4%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d](https://teams.microsoft.com/join/19%3ameeting_MDUxYWMYyYtMTU0NS00NDFILWFIMDAtMGQxNDY3NTZkNTg4%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d)

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

One member of the public was present at the meeting and did not ask any questions.

**42. Monthly Accounts.** (*agenda item 5*)

Members considered and noted the monthly accounts ending 30 September 2021.

**43. Bank Reconciliation.** (*agenda item 6*)

Members considered and noted the bank reconciliations ending 30 September 2021.

**44. Second Draft Budget 2022/23.** (*agenda item 7*)

Members noted and agreed the second draft of the 2022/2023 budget.

**45. Outstanding Balance Report.** (*agenda item 8*)

Members considered and noted the outstanding balance report.

**46. Remembrance Sunday 2021 – Lone Piper.** (*agenda item 9*)

Members considered a donation to the Lone Piper for his assistance at the 2021 Remembrance Sunday Parade and Service. A sum of £100 has previously been given and it was :

***Recommended upon consideration that the Lone Piper receive a £100 donation for 2021.***

**47. Shutters to The Citizens Advise Bureau (CAB) Entrance.** (*agenda item 10*)

Members considered the firm quotations for installing shutters at the back of the Ash Centre in front of the entrance to CAB as the clerk has now received approval from CAB and it was :

***Recommended upon consideration to agree the installation of the shutters at a cost of £4483.80 including VAT.***

**48. Shawfield Allotments - Request for a Greenhouse.** (*agenda item 11*)

Members considered an application for a greenhouse on Plot 30 at Shawfield Allotments (the dimensions are within the permitted sizes) and it was :

***Recommended upon consideration that the application be agreed.***

**49. Correspondence.** (*agenda item 12*)

There was no correspondence

**50. Date of Next Meeting.** (*agenda item 13*)

The date of the next meeting is **Monday 22 November 2021** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later

*The meeting closed at 19:30 pm*

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_