

ASH PARISH COUNCIL**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 27 September which commenced at 7:00pm**

Chairman:	Cllr John Tonks	✓
Vice Chairman:	Cllr Nigel Manning	✓
	Cllr Martin Burgess	✓
	Cllr Tony Gorham	✓
	Cllr Andrew Gomm	✓
	Cllr Ed Schofield	A
	Cllr Carla Morson	A

Also Present: Cllr Helen Gorham ✓

Substitutes: All councillors not committee members

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session**25. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Carla Morson and Cllr Ed Schofield.

26. To Receive Declarations of Interest. (agenda item 2)

There were no declarations of interest.

27. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 26 July 2021 the minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman of the Committee, Cllr John Tonks.

28. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTI5MDM3ODktYzk0Yi00YjI3LTk0OTgtY2EzMWU3YTZIMTI4%40thread.v2/0?context=%7b%22id%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

One members of the public was present at the meeting and did not ask any questions.

29. Monthly Accounts. (agenda item 5)

Members considered and noted the monthly accounts ending 31 July and August 2021.

30. Bank Reconciliation. (agenda item 6)

Members considered and noted the bank reconciliations ending 31 July and August 2021.

31. Allotment Fees and Rules Changes. (agenda item 7)

Members considered and agreed to the revised fees for 2021 being increased using the RPI for June 2021 of 3.9% as a guide, and to the new rule changes.

32. Pre-Purchase of Cemetery Plots. (agenda item 8)

Members to consider the report from the Clerk regarding pre-purchase of cemetery plots and it was:

Recommended upon consideration to agree to

<p>Ceasing instalment option for future pre-purchases of Exclusive Rights of Burial</p> <p>Write and advise that any pre-purchases with outstanding amounts must be paid in full by the 31 March 2022 if full payment not made :-</p> <p>Cancel the agreement and refund previous amounts paid less 10% to cover admin charge.</p>
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33. Christmas Motifs and Icicle Lights at Ash Parish Council Car Park/Office. (agenda item 9)

Members considered and agreed to the purchase of 3 new motifs and icicles lights as per the quotation from the street lighting contractor for £856.68 + VAT and £426.41 + VAT.

34. CCTV 16 Channel DVR and 50-inch HDR Smart TV in Ash Parish Council Main Office. (agenda item 10)

Members considered and agreed to the purchase of CCTV 16 channel DVD and 50-inch HDR smart TV for £1329.30 + VAT.

35. Events Working Group. (agenda item 11)

Members noted the minutes of the Events Working Group Meeting held on 20 July and 7 September 2021.

36. Correspondence. (agenda item 12)

There was no correspondence

37. Date of Next Meeting. (agenda item 13)

The date of the next meeting is **Monday 25 October 2021** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later

The meeting closed at 19:25 pm

Chairman: _____ Date: _____