

ASH PARISH COUNCIL**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 22 November which commenced at 7:00pm**

Chairman:	Cllr John Tonks	✓
Vice Chairman:	Cllr Nigel Manning	✓
	Cllr Martin Burgess	A
	Cllr Tony Gorham	x
	Cllr Andrew Gomm	A
	Cllr Carla Morson	x

Also Present: Cllr Marsha Moseley

Substitutes: All councillors not committee members

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session**51. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Andrew Gomm and Cllr Martin Burgess.

52. To Receive Declarations of Interest. (agenda item 2)

There were no declarations of interest.

53. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 25 October 2021 the minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman of the Committee, Cllr John Tonks.

54. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDExNWVIZDUtMWQwYS00NTRILWI0MzktMzI3Mzk3MmVmNmQ4%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

During the public adjournment a question was raised as to whether the public get to see a copy of the 2022/2023 Budget (agenda item 7). It was confirmed this would be available at a

full council meeting once it had been approved.

55. Monthly Accounts. (agenda item 5)

Members considered and noted the monthly accounts ending 31 October 2021.

56. Bank Reconciliation. (agenda item 6)

Members considered and agreed to defer the bank reconciliations ending 31 October 2021 till the next meeting as they had not seen copies of the bank statements.

57. Fourth Draft Budget 2022/23. (agenda item 7)

Members noted and agreed that the fourth draft of the 2022/2023 budget be amended on page 11 to remove one of the duplicate figures under code 1661 or 1662.

58. Dishwasher Repairs. (agenda item 8)

Members noted that the Chairman and the Clerk had used their delegated powers to repair the dishwasher at a cost of £938.61 ex VAT.

Members asked the Clerk to look into a service plan for the dishwasher and then this can be put as an item on the agenda for a future meeting.

59. Spring/Summer Bedding Plants. (agenda item 9)

Members considered and approved the purchase of the Spring/Summer bedding plants as per the quote from the nominated supplier for £5911.11 ex VAT.

60. Interserve Service Agreement. (agenda item 10)

Members agreed to obtaining a risk assessment from the company 3Active.

61. Correspondence. (agenda item 12)

There was no correspondence.

62. Date of Next Meeting. (agenda item 13)

The date of the next meeting is **Monday 20 December 2021** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

The meeting closed at 19:15 pm

Chairman: _____ Date: _____