

# ASH PARISH COUNCIL

Dennis Wheeler  
Clerk to the Council

Council Offices  
Ash Centre  
Ash Hill Road  
Ash, Surrey  
GU12 5DP

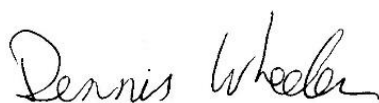
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2 November 2021

## To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at a meeting of the Parish Council **on Monday 08 November 2021** commencing at **18:30pm**.

Provision will be made for Public Question Time.



Dennis Wheeler  
Clerk to the Council

## AGENDA

### **Part I – Public Session**

**1. Apologies for Absence.**

**2. Declarations of Interest.**

To receive declarations of interest relating to Committee Meetings as at Appendix A.

**3. Confirmation of the Minutes.**

To confirm the minutes of the Council Meeting held on Monday 11 October 2021, which have been previously circulated.

**4. Chairman’s Announcements.**

To receive the Chairman’s announcements.

**5. Adjournment.**

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

**6. Reports of Committees.**

To receive and agree the following committee reports, copies of which have been circulated:

<b>Planning</b>	<b>October</b>	<b>25</b>	<b>2021</b>	<b>Minute Number</b>	<b>34 to 41</b>
<b>AFA</b>	<b>October</b>	<b>25</b>	<b>2021</b>	<b>Minute Number</b>	<b>38 to 50</b>

**7. Monthly Payments List.**

To receive and approve the monthly payments list giving details of October 2021 payments as at Appendix B.

**8. Internal Auditors Report.**

Members to consider the Internal Auditors report and report from the Clerk.

**9. Third Draft Budget 2022/23.**

Members to consider the third draft of the 2022/2023 budget.

**10. Ash Parish Council Policy Reviews.**

Members to consider and accept the following Council policies:

Number	Policy	Revision Date	Next Revision Date
A.	Governance & Risk Register	8 November 2021	8 November 2022
B.	Data Protection Policy	8 November 2021	8 November 2024
C.	Retention & Disposal Policy	8 November 2021	8 November 2024

**11. Request for Support from AGRA re Ash Manor Appeal.**

Members to consider an application from AGRA to fund a planning appeal for Ash Manor.

**12 Council Insurance Building Reinstatement Sums.**

Members to consider the report from the Clerk to have council's buildings inspected for insurance reinstatement purposes.

**13. Christmas Soup and More Event.**

Members to consider the report from the Clerk to consider holding this event.

**14. Correspondence.**

**15. Next Meeting.**

The next meeting is the Meeting of the Council on Monday 13 December at 18.30.

**AGENDA APPENDIX A**

**ASH PARISH COUNCIL**

**LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

**September 2021**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING</b> 25 October 2021			<b>None.</b>
<b>AMENITIES, FINANCE AND ADMINISTRATION</b> 25 October 2021			<b>None.</b>

## AGENDA APPENDIX B

## Payments List

Date: 01/11/2021

Ash Parish Council

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Co-op Community Directplus Acc

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2021	EDF ENERGY	DD	8.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	9.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	13.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	24.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	58.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	96.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	201.00		ELECTRIC
03/09/2021	COOP BANK	DD	28.90		BANK CHARGES
03/09/2021	COOP BANK	DD	28.90		BANK CHARGES
09/09/2021	G-Force Economy Van Hire	BACS 1	75.00		Tyre for ND57NSF Van
16/09/2021	E-ON	BACS 2	96.84		Gas for The Ash Centre
16/09/2021	Scottish and Southern Energy	BACS 3	1,526.72		Street Light Electric
17/09/2021	G Tomkins Window Cleaning	BACS 4	20.00		Window Cleaning
17/09/2021	Screwfix	BACS 5	36.99		Safety Boots
17/09/2021	Screwfix	BACS 13	105.76		Cable Covers/Face Masks
17/09/2021	Screwfix	BACS 14	119.96		Fencing Pins Barrier Fencing
17/09/2021	GLS Educational Supplies Limit	BACS 6	38.84		Cleaning Tissues
17/09/2021	Lister Wilder Limited	BACS 7	39.84		Tyre Sealant
17/09/2021	Viking Direct	BACS 8	44.38		Cleaning Materials
17/09/2021	Treasured Memories Limited	BACS 9	49.86		Temp Table t/l W J Boulton
17/09/2021	Guildford Borough Council	BACS 10	66.00		Refuse Collection
17/09/2021	Honey Brothers Limited	BACS 11	74.25		Stihl Micro Chains
17/09/2021	Joel Baker	BACS 12	91.22		Azure Plan for March 2021
17/09/2021	Joel Baker	BACS 16	126.55		Azure plan for July
17/09/2021	Joel Baker	BACS 18	154.76		Azure Plan for August
17/09/2021	Joel Baker	BACS 22	387.53		Dell screen and speakers
17/09/2021	Joel Baker	BACS 24	442.46		Microsoft 365 x 8 Licences
17/09/2021	Wild About Water (UK) Ltd	BACS 15	125.29		WEEE Charge
17/09/2021	RBS Accounting Solutions	BACS 17	145.20		Annual Support and Maintenance
17/09/2021	Littoralis Ltd	BACS 19	306.00		Disc Licence x 3 months
17/09/2021	Amelia's Maids	BACS 20	342.76		Office Cleaning for August
17/09/2021	Lockrite Security	BACS 21	353.40		Master Locks and Keys
17/09/2021	Pat Perspective Ltd	BACS 23	397.86		Pat Testing
17/09/2021	SURREY PENSIONS FUND	BACS	3,558.20		PENSIONS ON AUGUST SALARY
17/09/2021	HMRC PAYE	BACS	3,862.13		PAYE ON AUGUST SALARY
17/09/2021	Joel Baker	BACS 27	540.00		Setup of Reception PC
17/09/2021	Joel Baker	BACS 28	540.00		setup of cctv Sharepoint site
17/09/2021	Neil Curtis & Sons	BACS 29	570.00		Millard & Hall Grave
17/09/2021	Shield Security Services Ltd	BACS 30	745.20		Security for September
17/09/2021	PDW Contracting Services Ltd	BACS 32	2,607.93		Monthly Routine Maintenance
17/09/2021	PDW Contracting Services Ltd	BACS 33	2,668.93		Monthly Routine Maintenance
17/09/2021	Guildford Borough Council	BACS 34	3,085.00		Electric Card reimbursement
17/09/2021	E-ON	bacs 35	13.12		Gas for Harpers Scout Hut
17/09/2021	Castle Water Ltd	BACS 31	2,436.64		WATER RATES PUBLIUC TOILETS
17/09/2021	MORRISONS SOLICITORS	BACS 26	489.00		KINGFISHER WALK SETTLEMENT
17/09/2021	MORRISONS SOLICITORS	BACS 37	66.00		KINGFISHER WALK SETTLEMENT
20/09/2021	PWLB	DD	2,172.80		PWLB REPAYMENT

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Date: 01/11/2021

## Ash Parish Council

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## Co-op Community Directplus Acc

## List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/09/2021	Bluetown	bacs 38	454.80		Role Credits for Employment
28/09/2021	HM LAND REGISTRY	DD	12.00		LAND SEARCH
28/09/2021	DVLA	BACS	275.00		ND58NSF ROAD FUND TAX
28/09/2021	SALARIES	DD	13,259.69		VARIOUS SALARIES
29/09/2021	Screwfix	BACS 40	97.62		Protective Gloves, Eyewash
29/09/2021	Viking Direct	BACS 39	47.96		Risers and Batteries
29/09/2021	The Royal British Legion Poppy	BACS 41	100.00		D15096/12854/The Royal British
29/09/2021	GB Sports & Leisure	BACS 42	182.40		Cradle Seat
29/09/2021	GB Sports & Leisure	BACS 43	207.16		Swing Seats
29/09/2021	Guildford Borough Council	BACS 44	237.25		Refuse from Cemetary
29/09/2021	J P and S Services	BACS 45	267.25		Vehicle Fuel
29/09/2021	Amelia's Maids	BACS 46	342.76		Cleaning for September
29/09/2021	Guildford Borough Council	BACS 47	474.50		Refuse from Council Office
29/09/2021	Hampshire Metalcraft Ltd	BACS 48	702.00		Barrier reparis at Carrington
29/09/2021	HMRC	DD	3,714.92		PAYE SEPT SALARY
30/09/2021	Joel Baker	BACS 25	442.46		Microsoft 365 x 8 Licencses
30/09/2021	COOP BANK	09 CORREC	-28.90		BANK CHARGES
30/09/2021	Petty Cash	Top Up	151.18		TOP UP YEAR END 2021
30/09/2021	DW PETTY CASH	Y/E CORREC	-151.18		CORRECT FOR YEAR 2021
<b>Total Payments</b>			<b>49,778.09</b>		