

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 11 October 2021 which commenced at 7pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	✓
	Cllr Marsha Moseley	✓
	Cllr Jo Randall	✓
	Cllr Ed Schofield	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Carla Morson	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

59. To receive Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Helen Gorham, Cllr Tony Gorham and Cllr Martin Burgess.

60. To receive Declarations of Interest. (agenda item 2)

Cllr Jon Tonks declared a non-pecuniary declaration of interest on agenda item 11 as he is a director of Ash Citizens Advice Bureau (CAB).

61. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 13 September 2021 copies of which have been circulated to members.

During the voting of the minutes a member of the public queried the minutes under Appendix A as not being a true record.

A discussion took place, and an amendment will be considered, and the published minutes will be changed and will be signed by the Chairman of the Council.

62. Chairman's Announcements. (agenda item 4)

Minor road works 11 - 13th October 2021 on Foreman Park/Grange Road which will involve two way lights.

14th November 2021 normal Remembrance Service and Parade.

13th November 2021 the Chairman asked councillors to volunteer to sell Poppies around the village. A rota will be produced.

The Chairman has now received a response from DIO following his letter to Jeremy Quin MP regarding the closure of Ash Ranges which has now been published on the APC website. It appears that ministers are now looking into whether something can be agreed to increase access to Ash Range firing floor.

A meeting had been arranged by Michael Gove with Jeremy Quinn and the DIO which the Chairman managed to attend. The Chairman awaits a letter providing details about how increased access will be given and will make this public once it has been received.

63. Adjournment. (*agenda item 5*)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

64. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	September 27 2021	Minute Number	27 to 33
AFA	September 27 2021	Minute Number	25 to 37

65. Monthly Payment List. (*agenda item 7*)

Members received and approved the monthly payments list giving details of the August and September 2021 expenditure as attached at Agenda Appendix B.

66. Change to Council Meeting Start Time. (*agenda item 8*)

Members considered and approved changing the start time of the meeting to 18:30.

67. First Draft Budget 2022/23. (*agenda item 9*)

Members noted and agreed the first draft of the 2022/2023 budget.

68. Annual Governance & Accountability return year ended March 2021.
(*agenda item 10*)

Members noted and agreed the report for the Annual Governance & Accountability return year ended March 2021.

69. Name Change for The Citizens Advise Bureau (CAB). (*agenda item 11*)

Members noted and agreed in principal that if the merger of Ash and Guildford CAB's goes ahead and the name of Ash CAB is changed, Ash Parish Council (APC) will have no objections to amending the lease, subject to CAB covering APC legal fees.

70. Ash Recreation Ground Teen Shelter. (*agenda item 12*)

Members agreed in principle to the installation of a teen shelter in Ash Recreation ground and await designs and costs to be brought forward at another meeting.

71. Correspondence. (*agenda item 13*)

There was no correspondence to report.

72. Next Meeting. (*agenda item 14*)

The next meeting is on Monday 8 November 2021 at 18:30.

The meeting closed at 19:45 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****September 2021**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 27 September 2021			None.
AMENITIES, FINANCE AND ADMINISTRATION 27 September 2021			None.

AGENDA APPENDIX B

Payments List

Date: 24/09/2021

Ash Parish Council

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Time: 10:21

Co-op Community Directplus Acc

List of Payments made between 01/08/2021 and 31/08/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/08/2021	APC	DD	8.00		EDF Energy - Carrington
02/08/2021	ASH Parish Council	DD	9.00		EDF ENERGY - HARPERS
02/08/2021	Ash Parish Council	DD	13.00		EDF ENERGY - CARRINGTON
02/08/2021	Ash Parish Council	DD	24.00		EDF ENERGY - ASH REC
02/08/2021	EDF ENERGY	DD	58.00		EDF ENERGY - HARPERS SCOUT HUT
02/08/2021	EDF ENERGY	DD	96.00		EDF ENERGY - ASH REC PTS
02/08/2021	EDF ENERGY	DD	201.00		EDF ENERGY - ASH CENTRE
02/08/2021	Shire Leasing	DD	210.52		Telephone System
05/08/2021	CO-OP Bank	BACS	37.40		Bank charges
13/08/2021	SURREY PENSIONS	BACS	3,667.22		JULYS SALARY PENSIONS
13/08/2021	HMRC	BACS	3,888.49		PAYE NI ON JULY SALARIES
13/08/2021	Joel Baker	BACS 1	22.25		Azure Plan for May
13/08/2021	Insight Systems Ltd	BACS 2	25.63		Printer Copier Units Used
13/08/2021	Viking Direct	BACS 3	27.48		Copier Paper
13/08/2021	GLS Educational Supplies Limit	BACS 4	36.70		Bulk Pack Toilet Tissue
13/08/2021	GLS Educational Supplies Limit	BACS 5	58.22		Cleaning Materials
13/08/2021	Viking Direct	BACS 6	64.18		Account Stamps
13/08/2021	Edmundson Eklectrical Ltd	BACS 7	122.04		Disposable Gloves
13/08/2021	Viking Direct	BACS 8	124.63		Cleaning Materials
13/08/2021	Frimley Park Hospital Radio	BACS 9	140.00		2107-03/12655/Frimley Park Hos
13/08/2021	Viking Direct	BACS 11	184.80		Key Safe
13/08/2021	D P Brookes	BACS 10	175.00		Emergency Repairs - Water Leak
13/08/2021	Neil Curtis & Sons	BACS 12	285.00		Grave Dig for T/L Sines
13/08/2021	Amelia's Maids	BACS 13	396.88		July Cleaning
13/08/2021	Emo Oil	BACS 14	516.60		Packed Gas Oil
13/08/2021	Lockrite Security	BACS 15	650.64		Master Padlocks and Keys
13/08/2021	Shield Security Services Ltd	BACS 16	800.40		August Security Cost
13/08/2021	E-ON	BACS 17	16.46		Gas for Harpers Scout Hut
13/08/2021	E-ON	BACS 18	233.80		Gas for Ash Centre
13/08/2021	Scottish and Southern Energy	BACS 19	1,626.99		Unmetered Street Lights
13/08/2021	Mulberry & Co	BACS 20	9.60		Good Councillor Guide x 2
13/08/2021	Ash & District History Museum	BACS 21	12.00		Bygone Ash & Ash Vale Book
13/08/2021	Team Medic	BACS 22	288.00		Responder for Fun Day
13/08/2021	Clear Channel UK Ltd	BACS 23	8,814.78		Supply and Install Bus Shelter
13/08/2021	Cllr John Tonks	BACS 24	28.76		Sweets for the Fun Day
13/08/2021	GLS Educational Supplies Limit	BACS 25	35.00		Stationary supplies
18/08/2021	CO-OP BANK	BACS	1,395.00		REPAYMENT OF INCORRECT RECEIPT
24/08/2021	Lockrite Security	BACS 26	65.00		Extra Keys for Padlocks
24/08/2021	Farnborough Tool Hire	BACS 28	96.94		Dehumidifier for small hall
24/08/2021	WJ Fire Protection Services	BACS 29	192.00		Six monthly Alarm test
24/08/2021	Interserve FS (UK) Ltd	BACS 30	193.84		Domestic Water Temp Check
24/08/2021	Hampshire Metalcraft Ltd	BACS 31	216.00		Emergency repairs to Carrington
24/08/2021	MARSH AGRI SERVICES	BACS 32	260.00		Tractor and Hedge Cutter
24/08/2021	farol ltd	BACS 33	287.96		Repairs to Kubota Machine
24/08/2021	PDW Contracting Services Ltd	BACS 34	396.00		Emergency Call Out Ash Close
24/08/2021	PDW Contracting Services Ltd	BACS 36	503.18		Emergency Call Out Longacre
24/08/2021	PDW Contracting Services Ltd	BACS 37	850.77		Emergency Call Out - Parsons N

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Date: 24/09/2021

Ash Parish Council

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Time: 10:21

Co-op Community Directplus Acc

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/08/2021	PDW Contracting Services Ltd	BACS 38	850.77		Emergency Call Out
24/08/2021	PDW Contracting Services Ltd	BACS 40	2,607.93		Monthly CCTV Contract
24/08/2021	PDW Contracting Services Ltd	BACS 41	2,668.93		Monthly Lighting Maintenance
24/08/2021	PDW Contracting Services Ltd	BACS 42	3,269.86		New Camera Grove Road
24/08/2021	PDW Contracting Services Ltd	BACS 43	3,269.86		New Camera Lakeside Road
24/08/2021	Guildford Borough Council	BACS 39	1,323.45		50% Rates on Cemetery
24/08/2021	J P and S Services	BACS 35	448.90		Fuel for Vans and Equipment
25/08/2021	PARIBAS LEASING	BACS	1,590.00		Photocopier
26/08/2021	WAGES	BACS	13,803.82		AUGUST 2021 SALARIES
31/08/2021	Auditing Solutions Limited	CORRECTION	-672.00		Overpayment Correction
31/08/2021	Guildford Borough Council	BACS 44	3,680.12		Buisness Rates Correction
Total Payments			60,206.80		

Clerk.....Chairman.....

Date.....11 October 2021

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

A letter has been received by the residents in Chester Road regarding a parking review.
The Chairman asked for a copy of this letter and then this can be looked into further.

Trees are blocking the view onto the main road from Chester Road.

As this location is an electricity sub station the council will contact SSE to ask them to trim the trees back.

Belway builders had confirmed they would regularly clean the main road and this didn't happen last week.

Cllr Jo Randall will speak to the contact she has at Belway.

The gullies in Guildford Road haven't been cleaned.

Surrey County Councillor present will raise this issue with Surrey County Council.

Shawfield Road has a sign up and residents have received letters regarding the road works. Will all the potholes be fixed?

The Chairman confirmed advised that normally only those potholes marked would be fixed.

What is the formal process if you are unable to contact a councillor?

The Chairman confirmed you should contact the APC office.

Could details of the meeting with Michael Gove, Jeremy Quinn and the DIO be made public?

The Chairman advised that this was not possible as this was a private confidential meeting. However, when the Chairman receives details regarding the proposals for increased access to Ash Range firing floor, it will be made public.

Concerned about the sub stainability of the new path installed by the DIO from the Swan pub to the Maintenance hut.

The Chairman confirmed this issue had already been raised to Landmark but he will follow this up.