

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 8 November 2021 which commenced at 18:30pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	A
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	A
	Cllr Marsha Moseley	✓
	Cllr Jo Randall	✓
	Cllr Ed Schofield	A
	Cllr Martin Burgess	A
	Cllr Bill Cole	✓
	Cllr Carla Morson	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

73. To receive Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Andrew Gomm, Cllr Helen Gorham, Cllr Tony Gorham, Cllr Nigel Kearse and Cllr Ed Schofield.

Cllr Carla Morson asked how can Cllr Ed Schofield send his apologies for the meeting when he has sent an email resigning from the council? The Chairman confirmed that he had not received the resignation email although he had been made aware of it. Until the Chairman could open and action the email, he is in discussions with him.

74. To receive Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

75. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 11 October 2021 copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

76. Chairman's Announcements. (agenda item 4)

Road works during the night on the Blackwater Valley Road now till 15th November 2021.

14th November 2021 normal Remembrance Service and Parade. Cllr Marsha Moseley asked in be recorded that she wouldn't be present in Ash as she is on Mayor's duties in Guildford.

27th November 2021 Fantasia event.

Phased reopening of the Ash Range Firing Complex (ARFC) announced by DIO. Whilst this is nowhere near a reopening of the ARFC, as was being sought, it does give residents more access. Phase 1 is a large area of tarmacked road and wooded area open for all when the flags are down. Phase 2 is a direct East/West corridor allowing a direct route from the perimeter path to the Range Danger Area (RDA). The plan provide^d in the DIO press release showing the East/West corridor, was an indicative route only. The Chairman hoped this would be a shorter and flatter route, following environmental and ecological surveys.

77. Adjournment. (*agenda item 5*)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

78. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	October	25	2021	Minute Number	34 to 41
AFA	October	25	2021	Minute Number	38 to 50

79. Monthly Payment List. (*agenda item 7*)

Members received and approved the monthly payments list giving details of the October 2021 expenditure as attached at Agenda Appendix B.

80. Internal Auditors Report. (*agenda item 8*)

Members noted the Internal Auditors report and the Clerk's report.

81. Third Draft Budget 2022/23. (*agenda item 9*)

Members noted and agreed the third draft of the 2022/2023 budget.

82. Ash Parish Council Policy Reviews. (*agenda item 10*)

Members considered and accepted the following Council policies:

Number	Policy	Revision Date	Next Revision Date
A.	Governance & Risk Register	8 November 2021	8 November 2022
B.	Data Protection Policy	8 November 2021	8 November 2024
C.	Retention & Disposal Policy	8 November 2021	8 November 2024

83. Request for Support from AGRA re Ash Manor Appeal. (*agenda item 11*)

Members considered the application from AGRA to fund a planning appeal for Ash Manor and agreed that further information was required before a decision could be reached.

84. Council Insurance Building Reinstatement Sums. (agenda item 12)

Members considered and agreed to have the council's buildings inspected for insurance reinstatement purposes.

85. Christmas Soup and More Event. (agenda item 13)

Members considered and agreed to holding this event. However, it was suggested that the name may need changing.

86. Correspondence. (agenda item 14)

There was no correspondence to report.

87. Next Meeting. (agenda item 15)

The next meeting is on Monday 13 December 2021 at 18:30.

The meeting closed at 19:25 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****September 2021**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 25 October 2021			None.
AMENITIES, FINANCE AND ADMINISTRATION 25 October 2021			None.

AGENDA APPENDIX B

Payments List

Date: 01/11/2021

Ash Parish Council

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Time: 11:54

Co-op Community Directplus Acc

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2021	EDF ENERGY	DD	8.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	9.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	13.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	24.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	58.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	96.00		ELECTRIC
01/09/2021	EDF ENERGY	DD	201.00		ELECTRIC
03/09/2021	COOP BANK	DD	28.90		BANK CHARGES
03/09/2021	COOP BANK	DD	28.90		BANK CHARGES
09/09/2021	G-Force Economy Van Hire	BACS 1	75.00		Tyre for ND57NSF Van
16/09/2021	E-ON	BACS 2	96.84		Gas for The Ash Centre
16/09/2021	Scottish and Southern Energy	BACS 3	1,526.72		Street Light Electric
17/09/2021	G Tomkins Window Cleaning	BACS 4	20.00		Window Cleaning
17/09/2021	Screwfix	BACS 5	36.99		Safety Boots
17/09/2021	Screwfix	BACS 13	105.76		Cable Covers/Face Masks
17/09/2021	Screwfix	BACS 14	119.96		Fencing Pins Barrier Fencing
17/09/2021	GLS Educational Supplies Limit	BACS 6	38.84		Cleaning Tissues
17/09/2021	Lister Wilder Limited	BACS 7	39.84		Tyre Sealant
17/09/2021	Viking Direct	BACS 8	44.38		Cleaning Materials
17/09/2021	Treasured Memories Limited	BACS 9	49.86		Temp Table t/l W J Boulton
17/09/2021	Guildford Borough Council	BACS 10	66.00		Refuse Collection
17/09/2021	Honey Brothers Limited	BACS 11	74.25		Stihl Micro Chains
17/09/2021	Joel Baker	BACS 12	91.22		Azure Plan for March 2021
17/09/2021	Joel Baker	BACS 16	126.55		Azure plan for July
17/09/2021	Joel Baker	BACS 18	154.76		Azure Plan for August
17/09/2021	Joel Baker	BACS 22	387.53		Dell screen and speakers
17/09/2021	Joel Baker	BACS 24	442.46		Microsoft 365 x 8 Licences
17/09/2021	Wild About Water (UK) Ltd	BACS 15	125.29		WEEE Charge
17/09/2021	RBS Accounting Solutions	BACS 17	145.20		Annual Support and Maintenance
17/09/2021	Littoralis Ltd	BACS 19	306.00		Disc Licence x 3 months
17/09/2021	Amelia's Maids	BACS 20	342.76		Office Cleaning for August
17/09/2021	Lockrite Security	BACS 21	353.40		Master Locks and Keys
17/09/2021	Pat Perspective Ltd	BACS 23	397.86		Pat Testing
17/09/2021	SURREY PENSIONS FUND	BACS	3,558.20		PENSIONS ON AUGUST SALARY
17/09/2021	HMRC PAYE	BACS	3,862.13		PAYE ON AUGUST SALARY
17/09/2021	Joel Baker	BACS 27	540.00		Setup of Reception PC
17/09/2021	Joel Baker	BACS 28	540.00		setup of cctv Sharepoint site
17/09/2021	Neil Curtis & Sons	BACS 29	570.00		Millard & Hall Grave
17/09/2021	Shield Security Services Ltd	BACS 30	745.20		Security for September
17/09/2021	PDW Contracting Services Ltd	BACS 32	2,607.93		Monthly Routine Maintenance
17/09/2021	PDW Contracting Services Ltd	BACS 33	2,668.93		Monthly Routine Maintenance
17/09/2021	Guildford Borough Council	BACS 34	3,085.00		Electric Card reimbursement
17/09/2021	E-ON	bacs 35	13.12		Gas for Harpers Scout Hut
17/09/2021	Castle Water Ltd	BACS 31	2,436.64		WATER RATES PUBLIUC TOILETS
17/09/2021	MORRISONS SOLICITORS	BACS 26	489.00		KINGFISHER WALK SETTLEMENT
17/09/2021	MORRISONS SOLICITORS	BACS 37	66.00		KINGFISHER WALK SETTLEMENT
20/09/2021	PWLB	DD	2,172.80		PWLB REPAYMENT

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Date: 01/11/2021

Ash Parish Council

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Time: 11:54

Co-op Community Directplus Acc

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/09/2021	Bluetown	bacs 38	454.80		Role Credits for Employment
28/09/2021	HM LAND REGISTRY	DD	12.00		LAND SEARCH
28/09/2021	DVLA	BACS	275.00		ND58NSF ROAD FUND TAX
28/09/2021	SALARIES	DD	13,259.69		VARIOUS SALARIES
29/09/2021	Screwfix	BACS 40	97.62		Protective Gloves, Eyewash
29/09/2021	Viking Direct	BACS 39	47.96		Risers and Batteries
29/09/2021	The Royal British Legion Poppy	BACS 41	100.00		D15096/12854/The Royal British
29/09/2021	GB Sports & Leisure	BACS 42	182.40		Cradle Seat
29/09/2021	GB Sports & Leisure	BACS 43	207.16		Swing Seats
29/09/2021	Guildford Borough Council	BACS 44	237.25		Refuse from Cemetary
29/09/2021	J P and S Services	BACS 45	267.25		Vehicle Fuel
29/09/2021	Amelia's Maids	BACS 46	342.76		Cleaning for September
29/09/2021	Guildford Borough Council	BACS 47	474.50		Refuse from Council Office
29/09/2021	Hampshire Metalcraft Ltd	BACS 48	702.00		Barrier reparis at Carrington
29/09/2021	HMRC	DD	3,714.92		PAYE SEPT SALARY
30/09/2021	Joel Baker	BACS 25	442.46		Microsoft 365 x 8 Licences
30/09/2021	COOP BANK	09 CORREC	-28.90		BANK CHARGES
30/09/2021	Petty Cash	Top Up	151.18		TOP UP YEAR END 2021
30/09/2021	DW PETTY CASH	Y/E CORREC	-151.18		CORRECT FOR YEAR 2021

Total Payments	<u>49,778.09</u>
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Clerk.....Chairman.....

Date.....8 November 2021

MINUTE APPENDIX A**PUBLIC ADJOURNMENT.**

The new path installed by the DIO from the Swan pub to the Maintenance hut still hasn't been repaired.

The Chairman confirmed this issue had been raised to Landmark after the last meeting and he will follow this up.

The path along Love Lane to Church Path has 5 streetlights not working.

The Chairman confirmed new streetlights show faults on a system. The resident confirmed some are old ones but will contact the office directly to identify which lights were not working so that they can be reported.

Hedge along Ash Hill Road is still overgrown.

Cllr Jo Randall and Cllr Carla Morson confirmed they have both reported this to Surrey County Council a few days ago and they have a 28 day turn round time.

Some of the cushions along Shawfield Road still need repairing.

All potholes need reporting to Surrey County Council directly.

Trees are still blocking the view onto the main road from Chester Road.

The Chairman confirmed this was reported after the last meeting and the office staff will follow this up.

Crossroads path has a large square hole in it.

The office staff will report this to Surrey County Council.

Cllr Ed Schofield has sent an email to all the councillors resigning from the council. Therefore, why is this not official?

The Chairman confirmed it is not official yet as he hasn't seen this email due to him having problems with his emails. As soon as he sees the email or has a written letter then it will be official.

The person asking a question wanted to know why they have to confirm their details first?

The Chairman confirmed it is part of the standing orders and this can be provided to them by the Clerk.

A person contacted the councillors via the details on the APC website. That person did receive responses from the councillors present at the meeting but not from some of the others. The person has now managed to have contact with the other councillors except for councillors Helen & Tony Gorham. How can they be contacted as the person has a right to have contact with their councillors?

The Chairman confirmed he will look into this and contact the councillors in question.

Why are the council accepting the poor quality of the path that the DIO/MOD installed?

The Chairman confirmed the council did not accept the poor quality of this path and he will be chasing them up again for it to be repaired.

Are we going to see a difference in approach to how the council handle the new path and the reopening phases?

The Chairman again confirmed the council do not accept the poor quality and will work closely with the DIO/MOD regarding the path as well as the reopening phases.

If a meeting was held with the public for them to raise their opinions. Would the Chairman attend?

The Chairman confirmed he would attend would pass on the details raised but could not promise the DIO/MOD would take any notice or change their mind over the reopening phases.

The payments to Joel Baker seem excessive for 8 Microsoft licences. Can a breakdown be provided?

The Clerk will obtain and send the information across.